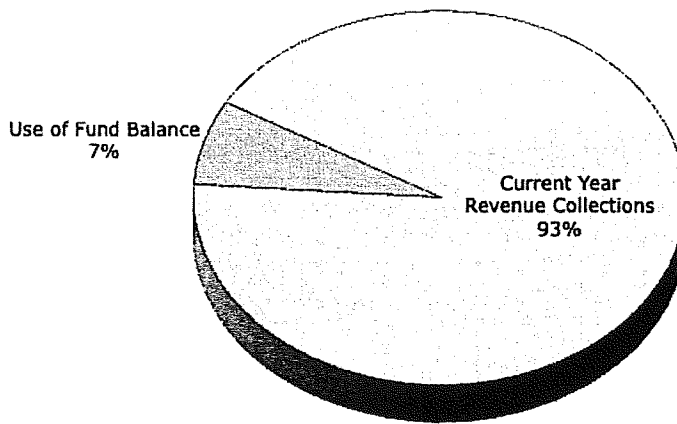


Needham, Massachusetts

Special Revenue Fund Overview

FY11 Total School Special Revenue Revolving Fund Revenues by Source

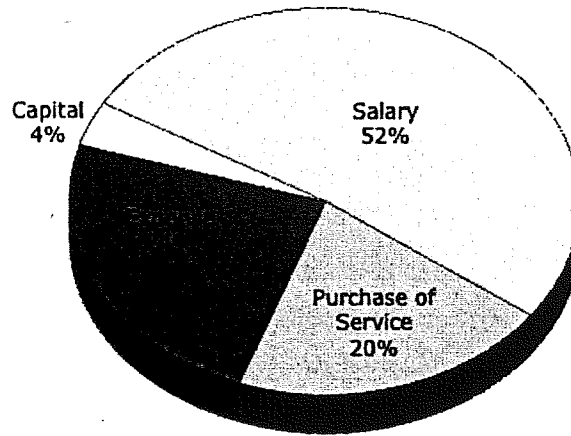
FY11 Total School Revolving Fund
Revenues by Source
\$5,586,176



	<u>FY08</u> <u>Actual</u>	<u>FY09</u> <u>Actual</u>	<u>FY10</u> <u>Budget</u>	<u>FY11</u> <u>Budget</u>	<u>\$</u> <u>Inc/(Dec)</u>	<u>%</u> <u>Inc/(Dec)</u>	<u>%</u> <u>Total FY11</u>
Current Year Revenue Collections	4,821,095	5,207,091	5,105,852	5,173,077	67,225	1.3%	92.6%
Use of Fund Balance	(606,641)	(306,182)	136,590	413,099	276,509	202.4%	7.4%
	<u>4,214,453</u>	<u>4,900,909</u>	<u>5,242,442</u>	<u>5,586,176</u>	<u>343,734</u>	<u>6.6%</u>	<u>100.0%</u>

FY11 Total School Special Revenue Revolving Fund Expenditures by Line Item

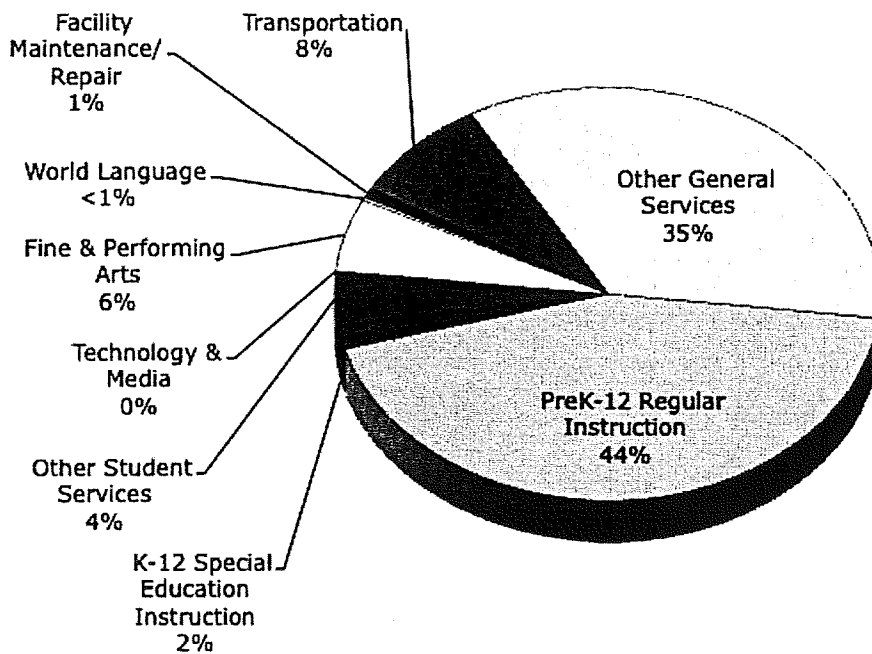
FY11 Total School Revolving Fund
Expenditures by Line Item
\$5,586,176



<u>Expenditures by Line Item</u>	<u>FY08</u> <u>Actual</u>	<u>FY09</u> <u>Actual</u>	<u>FY10</u> <u>Budget</u>	<u>FY11</u> <u>Budget</u>	<u>\$</u> <u>Inc/(Dec)</u>	<u>%</u> <u>Inc/(Dec)</u>	<u>%</u> <u>Total FY11</u>
Salary	2,247,699	2,422,537	2,774,701	2,885,939	111,238	4.0%	51.7%
Purchase of Service	871,585	1,047,376	1,126,635	1,147,661	21,026	1.9%	20.5%
Expense	1,080,243	1,400,963	1,341,106	1,344,576	3,469	0.3%	24.1%
Capital	<u>14,926</u>	<u>30,033</u>	<u>0</u>	<u>208,000</u>	<u>208,000</u>	<u>100.0%</u>	<u>3.7%</u>
Total	4,214,453	4,900,909	5,242,442	5,586,176	343,734	6.6%	100.0%

FY11 Total School Special Revenue Revolving Fund Expenditures by Functional Area

FY11 Total School Revolving Fund Expenditures by Functional Area
\$5,586,176



Revolving Fund Expenditures by Functional Area

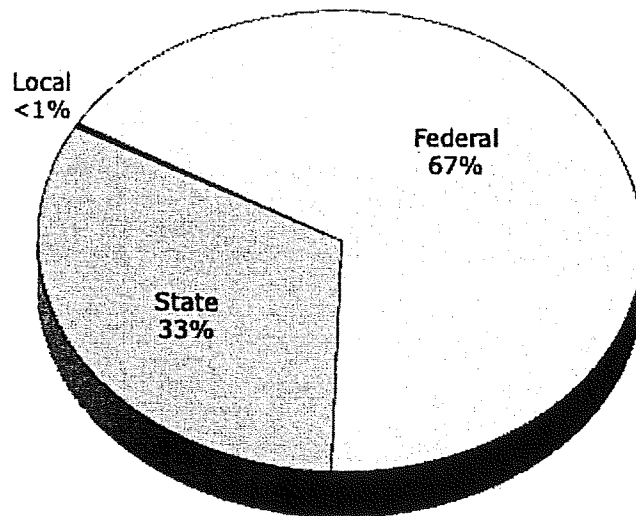
	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Transportation	334,549	457,416	466,718	466,590	(128)	0.0%	8.4%
Other General Services	1,552,612	1,896,128	1,978,199	1,962,767	(15,432)	-0.8%	35.1%
PreK-12 Regular Instruction	1,668,104	1,832,486	2,151,584	2,442,132	290,548	13.5%	43.7%
K-12 Special Education Instruction	166,228	112,411	117,010	99,119	(17,891)	-15.3%	1.8%
Other Student Services	177,073	203,232	192,307	238,526	46,219	24.0%	4.3%
Technology & Media	1,389	1,114	3,800	2,000	(1,800)	-47.4%	0.0%
Fine & Performing Arts	281,136	353,411	288,335	317,501	29,167	10.1%	5.7%
World Language	4,889	2,011	2,016	14,294	12,278	609.0%	0.3%
Facility Maintenance/ Repair	28,473	42,701	42,474	43,247	773	1.8%	0.8%
TOTAL	4,214,453	4,900,909	5,242,442	5,586,176	343,734	6.6%	100.0%

FY11 Total School Special Revenue Revolving Fund Expenditures by Fund & Department

Fund	Dept	Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	% Total FY11
2303	3161	Transportation (MGL 53E 1/2)	334,549	457,416	466,718	466,590	(128)	0.0%	8.4%
2350	3142	Production Center	15,921	15,410	15,000	15,000	-	0.0%	0.3%
2350	3211	Broadmeadow Lease	6,147	9,592	9,592	9,300	(292)	-3.0%	0.2%
2350	3221	Elliot Lease	758	7,031	7,031	7,130	99	1.4%	0.1%
2350	3222	Eliot Book & Equipment Sales	495	646	721	825	104	14.4%	0.0%
2350	3232	Hillside Book & Equipment Sales	-	-	-	555	555	100.0%	0.0%
2350	3234	Hillside Lesley Interns	21,112	29,573	42,650	40,400	(2,250)	-5.3%	0.7%
2350	3241	Mitchell Lease	7,866	12,260	12,260	13,020	760	6.2%	0.2%
2350	3251	Newman Lease	13,701	13,818	13,590	13,797	207	1.5%	0.2%
2350	3252	Newman Book & Equipment Sales	1,007	909	1,050	1,125	75	7.1%	0.0%
2350	3261	High Rock Book & Equipment Sales	-	-	1,800	2,250	450	25.0%	0.0%
2350	3262	High Rock Lost Books	-	-	402	475	73	18.2%	0.0%
2350	3310	High Rock Overnight Camp	74,147	88,808	102,101	110,036	7,935	7.8%	2.0%
2350	3311	Pollard Japan Exchange	-	3,333	-	-	-	0.0%	0.0%
2350	3312	Pollard Book & Equipment Sales	10,344	5,569	4,838	4,250	(588)	-12.1%	0.1%
2350	3313	Pollard Lost Books	-	2,500	670	900	230	34.3%	0.0%
2350	3420	High School Testing	44,645	48,457	49,406	55,447	6,041	12.2%	1.0%
2350	3421	High School Book & Equipment Sales	3,746	7,605	8,050	9,010	960	11.9%	0.2%
2350	3422	High School Lockers	-	3,238	900	1,775	875	97.2%	0.0%
2350	3423	High School Textbook Recovery	3,082	4,872	5,000	4,500	(500)	-10.0%	0.1%
2350	3424	High School Parking	5,755	2,138	7,600	9,841	2,241	29.5%	0.2%
2350	3425	High School Non-Resident Tuition	-	1,277	15,000	15,000	-	0.0%	0.3%
2350	3532	SPED Out-of-District Tuition Agency	46,882	48,460	-	17,748	17,748	100.0%	0.3%
2350	3533	SPED Non-Resident Tuition	119,346	63,951	117,010	81,371	(35,639)	-30.5%	1.5%
2350	3610	Integrated Preschool	189,524	132,416	243,047	250,151	7,104	2.9%	4.5%
2350	3621	Science Center	319	220	670	970	300	44.8%	0.0%
2350	3633	Media Recovery	1,389	1,114	3,800	2,000	(1,800)	-47.4%	0.0%
2350	3653	School Performing Groups	5,410	25,008	18,669	22,274	3,605	19.3%	0.4%
2350	3654	Fee-Based Arts Instruction	197,011	229,245	172,096	183,572	11,476	6.7%	3.3%
2350	3655	Fine & Performing Arts Sales to Student	10,761	15,941	10,777	18,359	7,582	70.4%	0.3%
2350	3656	Graphic Arts	46,278	62,031	66,859	65,362	(1,497)	-2.2%	1.2%
2350	3657	Fine & Performing Arts Theatrical Produ	21,677	21,186	19,934	27,934	8,000	40.1%	0.5%
2350	3662	World Language Fee-Based Sales	4,889	2,011	2,016	14,294	12,278	609.0%	0.3%
2350	3701	KASE	701,245	770,250	915,321	1,100,499	185,178	20.2%	19.7%
2350	3702	EASE	92,210	84,811	89,948	86,976	(2,972)	-3.3%	1.6%
2350	3703	PAS	54,019	54,129	56,168	56,712	544	1.0%	1.0%
2350	3704	Summer School	146,907	164,400	161,682	206,116	44,434	27.5%	3.7%
2350	3706	Tutoring	-	-	-	975	975	0.0%	0.0%
2350	3707	Ahtletics Summer Clinics	-	-	-	16,620	16,620	100.0%	0.3%
2350	3800	METCO	(4,101)	9,729	9,120	6,120	(3,000)	-32.9%	0.1%
2350	3801	METCO Summer School	-	1,261	-	-	-	0.0%	0.0%
2351	3411	High School Athletics	323,968	416,564	436,111	461,574	25,463	5.8%	8.3%
2550	3170	Food Service	1,524,998	1,858,884	1,940,916	1,925,184	(15,732)	-0.8%	34.5%
2551	3705	Adult Education	177,073	203,232	192,307	238,526	46,219	24.0%	4.3%
2553	3111	Staff Development	11,375	21,613	21,613	21,613	-	0.0%	0.4%
TOTAL			4,214,453	4,900,909	5,242,442	5,586,176	343,734	6.6%	100.0%

FY11 Total School Special Revenue Grant Revenues by Source

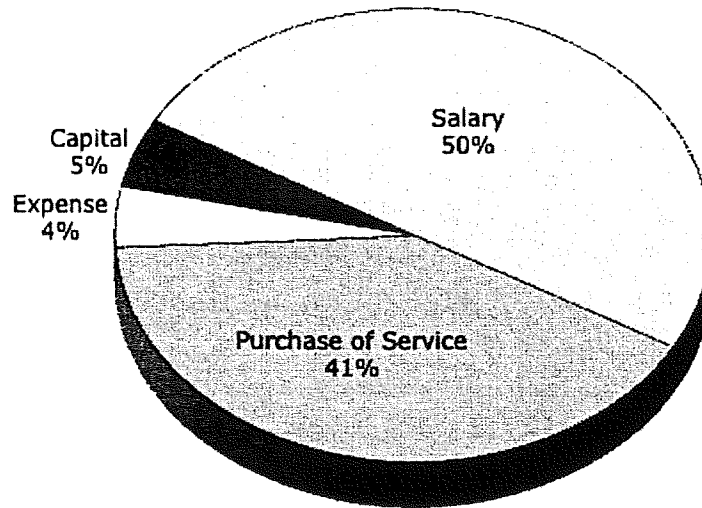
FY11 Total School Grant
Revenue by Source
\$4,873,332



<u>Grant Revenues by Source</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Federal	1,335,024	2,005,878	2,593,325	3,274,272	680,947	26.3%	67.2%
State	2,392,953	2,316,063	1,769,284	1,581,538	(187,746)	-10.6%	32.5%
Local	87,278	31,387	54,094	17,522	(36,572)	-67.6%	0.4%
TOTAL	3,815,255	4,353,328	4,416,703	4,873,332	456,629	10.3%	100.0%

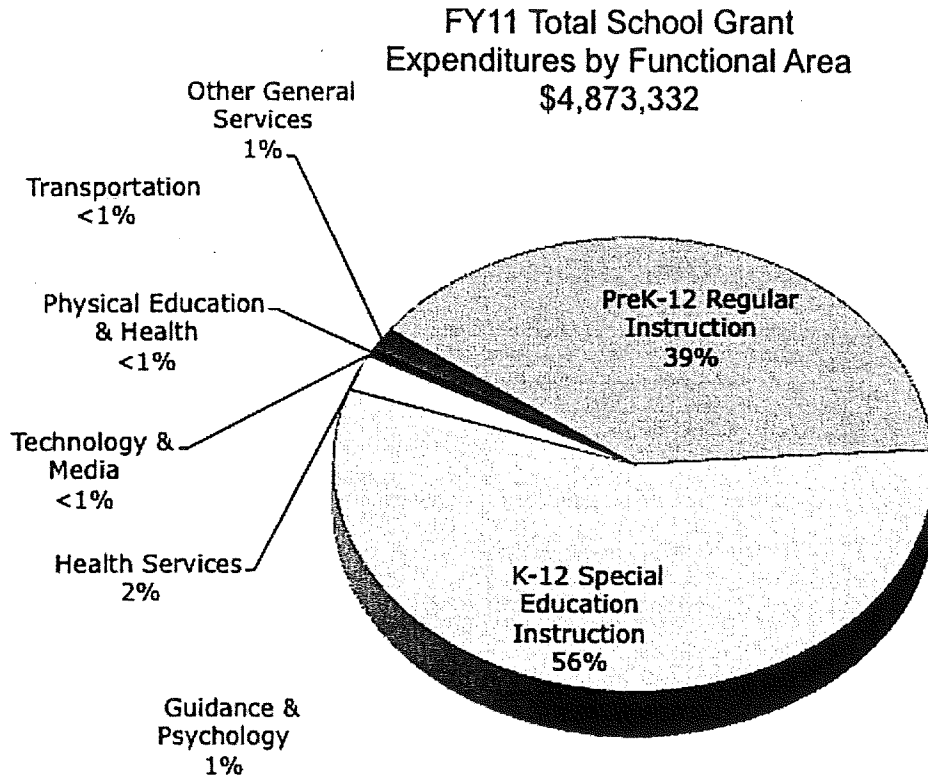
FY11 Total School Special Revenue Grant Expenditures by Line Item

FY11 Total School Grant
Expenditures by Line Item
\$4,873,332



<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	1,652,970	1,641,117	2,307,545	2,427,484	119,939	5.2%	49.8%
Purchase of Service	2,021,506	2,553,030	1,857,036	1,993,086	136,050	7.3%	40.9%
Expense	140,779	159,181	252,122	208,763	-43,359	-17.2%	4.3%
Capital	0	0	0	244,000	244,000	100.0%	5.0%
Total	3,815,255	4,353,328	4,416,703	4,873,332	456,629	10.3%	100.0%

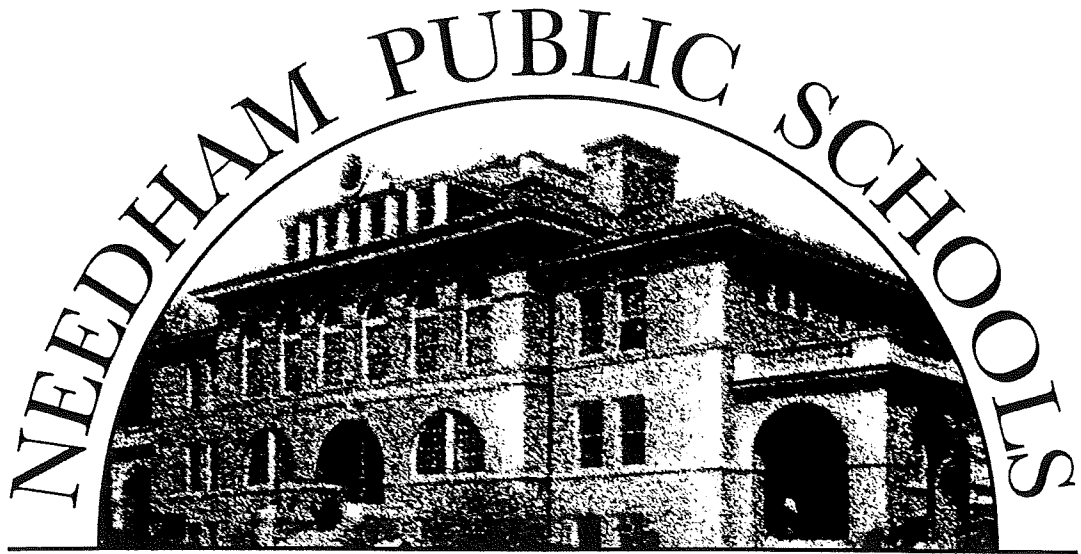
FY11 Total School Special Revenue Grant Expenditures by Functional Area



<u>Grant Expenditures by Functional Area</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Transportation	16,693	200	-	-	-	0.0%	0.0%
Other General Services	79,473	82,135	82,448	81,328	(1,120)	-1.4%	1.7%
PreK-12 Regular Instruction	997,607	1,626,533	1,506,660	1,893,915	387,255	25.7%	38.9%
K-12 Special Education Instr	2,473,271	2,449,280	2,638,053	2,745,120	107,067	4.1%	56.3%
Guidance & Psychology	74,702	14,293	20,207	4,106	(16,101)	-79.7%	0.1%
Health Services	95,527	147,890	121,361	121,360	(1)	0.0%	2.5%
Technology & Media	2,022	2,276	2,278	2,278	-	0.0%	0.0%
Fine & Performing Arts	5,293	1,229	-	-	-	0.0%	0.0%
Physical Education & Health	70,666	29,493	45,696	25,225	(20,471)	-44.8%	0.5%
TOTAL	3,815,255	4,353,328	4,416,703	4,873,332	456,629	10.3%	100.0%

FY11 Total School Special Revenue Grant Expenditures by Fund & Department

<u>Description</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
SPED 94-142	1,059,524	1,081,786	1,156,627	1,196,241	39,614	3.4%	24.5%
SPED Induction/274	29,885	16,417	-	-	-	0.0%	0.0%
SPED Corrective Action	-	-	-	-	-	0.0%	0.0%
SPED Early Childhood	36,007	35,079	35,108	35,108	-	0.0%	0.7%
Safe & Drug Free Schools	13,384	13,628	11,809	11,809	-	0.0%	0.2%
Safe & Drug Free Schools - Pri	-	-	-	-	-	0.0%	0.0%
Mental Health Preschool	-	-	-	-	-	0.0%	0.0%
NCLB Teacher Quality	79,473	82,135	82,448	81,328	(1,120)	-1.4%	1.7%
Title I/305	97,197	115,706	116,252	114,207	(2,045)	-1.8%	2.3%
Title I/305 - Prior Year Carryo	13,538	15,367	-	-	-	0.0%	0.0%
NCLB Technology/ 160	2,022	2,276	2,278	2,278	-	0.0%	0.0%
Innovative Programs	3,460	-	-	-	-	0.0%	0.0%
Innovative Programs - Prior Year	534	-	-	-	-	0.0%	0.0%
FY07 USDOE Project SERV	-	-	-	-	-	0.0%	0.0%
ARRA- IDEA FY10	-	-	580,984	803,002	222,018	38.2%	16.5%
ARRA- Preschool FY10	-	-	26,952	26,952	-	0.0%	0.6%
ARRA - SFSF FY10	-	643,484	580,867	457,937	(122,930)	-21.2%	9.4%
ED JOBS	-	-	-	500,900	500,900	100.0%	10.3%
US EPA Environmental Educa	-	-	-	44,510	44,510	100.0%	0.9%
Subtotal	1,335,024	2,005,878	2,593,325	3,274,272	680,947	26.3%	67.2%
Circuit Breaker	1,347,855	1,315,998	838,382	683,817	(154,565)	-18.4%	14.0%
METCO	870,157	839,875	798,641	766,561	(32,080)	-4.0%	15.7%
Full-Day Kindergarten	-	-	-	-	-	0.0%	0.0%
Compass Schools	21	-	-	-	-	0.0%	0.0%
DPH Enhanced School Health	95,527	147,890	117,720	121,360	3,640	3.1%	2.5%
DPH Enhanced School Health	-	-	3,641	-	(3,641)	-100.0%	0.0%
Academic Support/632	12,700	12,100	10,900	9,800	(1,100)	-10.1%	0.2%
Travel & Tourism	50,000	-	-	-	-	0.0%	0.0%
Transportation Routing Softw	16,693	-	-	-	-	0.0%	0.0%
Big Yellow Bus	-	200	-	-	-	0.0%	0.0%
Subtotal	2,392,953	2,316,063	1,769,284	1,581,538	(187,746)	-10.6%	32.5%
Metrowest Youth Substance A	52,551	15,865	33,887	13,416	(20,471)	-60.4%	0.3%
Metrowest Obseity	4,731	-	-	-	-	0.0%	0.0%
Steps to Success	24,702	14,293	20,207	4,106	(16,101)	-79.7%	0.1%
MCC High School Public Art	5,293	1,229	-	-	-	0.0%	0.0%
Subtotal	87,278	31,387	54,094	17,522	(36,572)	-67.6%	0.4%
GRAND TOTAL	3,815,255	4,353,328	4,416,703	4,873,332	456,629	10.3%	100.0%



Needham, Massachusetts

*Special Revenue
Revolving Fund Detail*

Revolving Fund FY11 Budget Request

Fund Name:	Transportation (2303-3161)
Fund Manager:	Transportation Director
Executive Summary:	No changes to \$370 User Fee or \$750 Family Cap; \$40,000 Reduction in Operating Subsidy (from \$196,770 to \$156,770)

Budget Overview:

This account funds fee-based bus transportation to and from school. Currently, fee-based transportation is provided to children in Grades K-6 who live less than 2.0 miles from school, and all children in Grades 7-12, for a fee of \$370/rider, annually. Financial assistance is available for families who qualify under income guidelines, and children eligible for free/reduced lunch do not pay a fee.

Children in Grades K-6 who reside more than 2.0 miles from school and children receiving special education services receive free transportation through the operating budget.

Enabling Legislation:

M.G.L. Chapter 44 Section 53E 1/2

Revolving Fund Staffing:

The Transportation Program is staffed by a full-time Director, a part-time secretary and a full-time minibus driver. Since FY09, the Director and 50% of the secretary have been paid by the fee-based program. The minibus driver is funded entirely by the operating budget. The Superintendent's recommendation includes a proposal to reclassify the part-time secretary (3.0 hrs/day) to a part-time bookkeeper (4.0 hours/day), an overall increase of 0.04 FTE, consistent with collective bargaining requirements, and to reduce the daily hours of the minibus driver from 8 hrs/day to 7 hrs/day, which does not have an impact on the overall FTE count.

FTE	FY09 Actual	FY10 Budget	FY11 Request	FY11 Recomm	Inc/(Dec)
Admin					
Teachers					
Aides					
Clerical	1.5	1.25	1.29	1.29	0.04
Total	1.0	1.25	1.29	1.29	0.04

Critical Issues:

The most critical issue for the Transportation Program in FY11 is the additional contractual cost of special education transportation in the Operating Budget. The projected additional cost of providing special needs transportation in FY11 is \$156,517, which includes a 5% contractual rate increase (\$41,444), expenses associated with projected changes in student out-of-district placements (\$46,641) and a \$68,432 correction to the in-district transportation budget, which was under-budgeted in the current year.

The overall cost of regular education transportation is expected to decline by approximately \$16,742, generally reflecting the reduction of one mid-day bus (from 4 buses to 3, or \$7,560), and the elimination of budgeted fuel escalator payments (based on historical expenditure activity.) However, the percentage of eligible riders has increased from 12% in FY09 to 17% in FY 10, attributed to the opening of High Rock, which has resulted in the

shift of expense from the fee-based program to the operational budget. In FY11, we anticipate that the updated ridership distribution will increase regular transportation operational costs by \$34,509.

The FY11 budget also continues to subsidize fee-based operations, to keep fees affordable to families, although it proposes to reduce the amount of the subsidy by \$40,000, from the current \$196,770 to \$156,770. The reduction in the subsidy would be made possible by the elimination of fuel escalator costs in FY11 and the reduction in fee-based ridership.

The operating subsidy to transportation is not new. In FY05, the budgeted subsidy was \$37,000. In FY06, carry-over funds of approximately \$58,000 were used, in lieu of a subsidy, to fund operations. The FY07 budget anticipated the use of \$104,000 in carry over funds, in combination with a fee increase from \$313 to \$350, to cover operational expenses. In FY08, the School Committee provided a \$65,000 operating subsidy, in combination with a fee increase from \$350 to \$375/rider, to balance the revolving fund budget and provide 2.0 months operating reserves. In FY09 and FY10, \$196,770 in operational funds were budgeted to support fee-based operations; the increase corresponded to the change in the mileage threshold for eligible riders from 1.5 to 2.0 miles, which increased in number of fee-based riders, proportionate to eligible riders.

Support for District Vision, Mission, Goals and Objectives:

The Transportation Program supports District Goal 4.3: Modern and efficient systems and training opportunities that will be in place and used regularly to manage school district operations and support staff, parents and students.

Description of Revenues:

The FY10 revolving fund budget assumes program net revenues of \$454,665, which includes \$439,590 in fee revenues, plus \$2,800 in partial fee waivers. The \$439,590 fee collection assumes 1,275 fee-based riders @ \$370/rider (\$471,750), less \$32,160 in fee revenues foregone under the \$750 family cap. The fee revenues foregone are based on FY10 collections, and are discussed in greater detail below. In addition, \$6,725 in late fees are anticipated, the same as FY10, reflecting approximately 135 families paying \$50 to register after the deadline. Finally, 112 reduced ‘waiver’ fees of \$25 (totaling \$2,800) are anticipated. (Families whose income is less than twice the federal poverty level pay \$25/family for transportation; families with incomes between twice and four times the federal poverty level pay a prorated fee per rider.) Together, these fee revenues represent a \$17,277 reduction from FY10, which basically represents the percentage reduction in fee-based riders from 88% to 83%.

Proposed fee amounts for FY11 are the same as FY10: \$370 per child with a \$750 family cap.

The beginning fund balance for FY11 is estimated to be \$478,175, of which approximately \$393,313 represents fees projected to be pre-collected in June for the FY11 school year.

Historical program fees are shown below:

	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
NPS Fee Riders*	921	974	980	918	905	897	1389	1358	1363
Fee	\$268	\$313	\$313	\$313	\$350	\$375	\$370	\$370	\$370

* Excludes hazard and mid-day riders through FY08.

Projected ridership in FY11 is shown below, which is based on FY 10 actual ridership, plus a 0.4% projected enrollment increase in FY11.

FY10 Budget			FY10 Actual			FY11 BUDGET		
Ridership Stats	Riders	% Dist	Ridership Stats	Riders	% Dist	Ridership Stats	Riders	% Dist
St Joes Fee *	109.89	85%	St Joes Fee *	112.00	87%	St Joes Fee *	112.00	87%
St Joes Eligible*	19.11	15%	St Joes Eligible*	17.00	13%	St Joes Eligible*	17.00	13%
Total St. Joes	129.00	100%	Total St. Joes	129.00	100%	Total St. Joes	129.00	100%
NPS Eligible	265.00	18%	NPS Eligible	265.00	18%	NPS Eligible	266.00	18%
NPS Fee Based	1,246.00	82%	NPS Fee Based	1,246.00	82%	NPS Fee Based	1,251.00	82%
Total NPS	1,511.00	100%	Total NPS	1,511.00	100%	Total NPS	1,517.00	100%
Total Eligible	284.11	17%	Total Eligible	282.00	17%	Total Eligible	283.00	17%
Total Fee Based	1,355.89	83%	Total Fee Based	1,358.00	83%	Total Fee Based	1,363.00	83%
Grand Total NP	1,640.00	100%	Grand Total NP	1,640.00	100%	Grand Total NP	1,646.00	100%

The projected impact of the \$750 family cap is shown below.

Family Cap at \$750: FY11 Projected

# Riders In Family	# Families	Max Fee Per Family	Fee Relief Per Family	TL Relief All Families
5	0	\$750	\$1,100	\$0
4	12	\$750	\$730	\$8,760
3	65	\$750	\$360	\$23,400
	77			\$32,160

Expenses:

FY11 projected revolving fund expenses are \$466,250. The fee-based transportation program currently pays the salary of the full-time Transportation Director and half of the salary of the part-time secretary/bookkeeper (which total \$71,100) and benefits associated with these positions (\$8,500.) This budget incorporates the Superintendent's proposed reclassification of the clerical position (from 3.5 hr/day secretary to 4.0 hr/day bookkeeper), as well as projected salary increases for the Transportation Director. The minibus driver is funded through the operational budget.

Non-salary expenses include \$383,822 in contractual transportation services. (An additional \$156,769 in fee-based expenses are funded by the operating subsidy.) Contractual costs decrease \$41,275 from FY10, reflecting the projected distribution of eligible/fee-based riders in FY11 and an anticipated increase in refunds, based on current year estimates. Other operating expenses include program supplies, radio maintenance, and other expenses.

Ending Fund Balance:

Projected ending fund balance of \$466,250 includes \$382,798 in projected pre-collection of revenue for FY12, representing 82% of projected total revenue collections.

FY11 Proposed Budget:

The FY11 revolving fund budget of the Transportation Program is attached.

Revolving Fund Name: Transportation
 Revolving Fund Contact: Transportation Director

Revenues														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2303	3161	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$318,356	\$443,308	\$416,320	\$458,619	\$478,174
Current Year Revenue Collections																		
2303	3161	000	00	0000	000	00	422	000	0000	000	00	District	Current Year Revenue Collections	\$62,721	\$91,810	\$78,289	\$71,435	\$71,867
Revenue Collected for Next Fiscal Year																		
2303	3161	000	00	0000	000	00	422	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$396,781	\$382,916	\$393,653	\$382,798	\$382,798
Subtotal Revenues														\$777,858	\$918,035	\$888,262	\$912,852	\$932,839
Expenditures														FY08	FY09	FY10	FY10	FY11
Fund	Dept	Pgm	Rldg	DOE	Subj	Gr	Act	IM	Object	SchA	Ext	Building	Object Code Description	Actual	Actual	Budget	Proj	Budget
2303	3161	90	10	3300	099	99	520	010	5110	303	99	District	Secy to Curr Dir/ Salary	\$49,566	\$79,806	\$71,165	\$73,470	\$71,100
2303	3161	90	10	3300	099	99	520	010	5170	303	99	District	Fringe	\$0	\$0	\$8,500	\$8,500	\$8,500
2303	3161	90	10	3300	099	99	520	010	5146	303	99	District	Longevity	\$0	\$250	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5241	303	99	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5241	303	99	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5255	303	99	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5247	303	99	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5270	303	99	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5300	303	99	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5330	303	99	District	Transportation	\$274,274	\$376,723	\$385,096	\$341,670	\$383,821
2303	3161	90	10	3300	099	99	520	020	5341	303	99	District	Postage	\$0	\$178	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5345	303	99	District	Printing & Binding	\$2,394	\$431	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5346	303	99	District	Advertising	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	020	5380	303	99	District	Other Services	\$6,378	\$0	\$784	\$7,439	\$1,089
2303	3161	90	10	3300	099	99	520	030	5420	303	99	District	Offices Supplies	\$0	\$0	\$1,018	-\$982	\$994
2303	3161	90	10	3300	099	99	520	030	5430	303	99	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5450	303	99	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5460	303	99	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5490	303	99	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5510	303	99	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5512	303	99	District	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5517	303	99	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5522	303	99	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5523	303	99	District	AV/ Hardware	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5524	303	99	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5525	303	99	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5580	303	99	District	Other Supplies	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5710	303	99	District	In State Travel/ Conferences	\$0	\$28	\$175	\$4,581	\$1,106
2303	3161	90	10	3300	099	99	520	030	5720	303	99	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5730	303	99	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	030	5780	303	99	District	Other Expenses	\$1,938	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	200	5850	303	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	200	5851	303	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	200	5856	303	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2303	3161	90	10	3300	099	99	520	200	5870	303	99	District	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$334,550	\$457,415	\$466,718	\$434,678	\$466,590
Anticipated Ending Fund Bal.														\$443,308	\$460,619	\$421,544	\$478,174	\$466,249

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Approximately \$382,800 (82%) designated for next fiscal operations, and reflects pre-collected fee revenues.

Revolving Fund FY11 Budget Request

Fund Name:	Production Center (2350-3142)
Fund Manager:	Director of Financial Operations
Executive Summary:	No changes to reimbursement program

Fund Description:

This revolving account collects fees to reimburse the school department for photocopying and processing postal mail from fee-based programs such as Food Services, Transportation, and Community Education, as well as school partner organizations such as the PTCs.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

There are no critical issues for this account.

Description of Revenues:

The revenues from the Production Center revolving account are used to reimburse the school department for processing and posting postal mail. Rates charged are: \$0.03/page for copies (which includes the cost of maintenance, toner and paper) and \$0.44 for postage (or bulk rate, whichever is applicable.) An additional processing surcharge is assessed for folding/stuffing and bulk mail sorting of \$2.50 for a 250 piece mailing, \$5.00 for a 500 piece mailing, and \$10 for a 1,000 piece mailing (based on a rate of \$20/hour for services.)

FY11 budget revenues are \$12,000, based on prior year actual collections.

Staffing:

No staff are paid from this fund.

Expenses:

The fees collected from departments charged are used to supplement the operating budget for District-wide postage. FY11 budget expenses are \$15,000 to offset postage costs paid from the operating budget.

District's Vision, Mission, Goals and Objectives:

This program supports all District goals and objectives.

Proposed Budget:

Attached.

Revolving Fund Name: Production Center Revolving Fund
 Revolving Fund Contact: Director of Financial Operations

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj*	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3142	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$9,327	\$9,857	\$8,745	\$7,006	\$5,005
<u>Current Year Revenue Collections</u>																		
2350	3142	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$16,451	\$12,559	\$10,000	\$13,000	\$12,000
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3142	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$25,777	\$22,416	\$18,745	\$20,005	\$17,005
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual*	FY09 Actual*	FY10 Budget	FY10 Proj	FY11 Budget
2350	3142	080	10	4220	099	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	4210	099	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2451	099	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2420	099	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	5350	099	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	020	5341	350	04	District	Postage	\$15,921	\$15,000	\$15,000	\$15,000	\$15,000
2350	3142	080	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	020	5380	350	04	District	Other Services	\$0	\$410	\$0	\$0	\$0
2350	3142	080	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	4220	099	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	4210	099	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	3400	099	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2415	099	99	520	030	5512	350	05	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2410	099	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2420	099	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2453	099	99	520	030	5523	350	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2455	099	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2451	099	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2357	099	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2357	099	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	7300	099	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	7500	099	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	7350	099	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3142	080	10	7300	099	99	520	200	5870	350	99	District	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$15,921	\$15,410	\$15,000	\$15,000	\$15,000
Anticipated Ending Fund Bal.														\$9,857	\$7,006	\$3,745	\$5,005	\$2,005

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Broadmeadow Lease (2350-3211)
Fund Manager:	Director of Financial Operations
Executive Summary:	No change in fee (\$0.31/student hour)

Fund Description:

This revolving fund collects income from the rental of surplus property at the school. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY11. In FY08, the School Department issued a bid for the rental of space for provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY09-FY11.

Description of Revenues:

In FY11, rental fees are based on the bid rate of \$0.31/student hour. An estimated 30,000 student hours are anticipated, or \$9,300, based on FY09 actual and FY10 projected student hours.

Staffing:

No permanent staff positions are assigned to this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

Proposed Budget:

Attached.

Revolving Fund Name: Broadmeadow Lease
 Revolving Fund Cont: Director of Financial Operations

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj.	Budget
Revenues																		
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3211	000	00	0000	000	00	520	980	0000	000	00	Broadmeadow	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0
Current Year Revenue Collections																		
2350	3211	000	00	0000	000	00	432	000	0000	000	00	Broadmeadow	Current Year Revenue Collections	\$6,147	\$9,592	\$9,592	\$9,780	\$9,300
Revenue Collected for Next Fiscal Year																		
2350	3211	000	00	0000	000	00	432	000	0000	000	00	Broadmeadow	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$6,147	\$9,592	\$9,592	\$9,780	\$9,300
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3211	090	21	1230	099	99	520	010	5110	350	01	Broadmeadow	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	010	5110	350	01	Broadmeadow	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2120	099	99	520	010	5110	350	01	Broadmeadow	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2220	099	99	520	010	5110	350	01	Broadmeadow	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2305	099	99	520	010	5110	350	01	Broadmeadow	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2310	099	99	520	010	5110	350	01	Broadmeadow	Certified Teacher Specialists/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2315	099	99	520	010	5110	350	01	Broadmeadow	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2320	099	99	520	010	5110	350	01	Broadmeadow	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	010	5110	350	01	Broadmeadow	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2325	099	99	520	010	5110	350	03	Broadmeadow	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2330	099	99	520	010	5110	350	03	Broadmeadow	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2353	099	99	520	010	5110	350	01	Broadmeadow	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2355	099	99	520	010	5110	350	03	Broadmeadow	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	010	5110	350	01	Broadmeadow	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	010	5110	350	02	Broadmeadow	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2120	099	99	520	010	5110	350	02	Broadmeadow	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2210	099	99	520	010	5110	350	02	Broadmeadow	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2220	099	99	520	010	5110	350	02	Broadmeadow	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	1420	099	99	520	010	5110	350	02	Broadmeadow	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4110	099	99	520	010	5110	350	03	Broadmeadow	Custodians/ Salary	\$0	\$4,773	\$4,773	\$9,780	\$9,300
2350	3211	090	21	5200	099	99	520	010	5110	350	99	Broadmeadow	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4220	099	99	520	020	5241	350	04	Broadmeadow	R&M Bldgs / Services	\$0	\$4,819	\$0	\$0	\$0
2350	3211	090	21	4210	099	99	520	020	5241	350	04	Broadmeadow	R&M Grounds / Services	\$4,113	\$0	\$0	\$0	\$0
2350	3211	090	21	2451	099	99	520	020	5255	350	04	Broadmeadow	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2420	099	99	520	020	5257	350	04	Broadmeadow	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	5350	099	99	520	020	5270	350	04	Broadmeadow	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5300	350	04	Broadmeadow	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5330	350	04	Broadmeadow	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5341	350	04	Broadmeadow	Postage	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5345	350	04	Broadmeadow	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5346	350	04	Broadmeadow	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	020	5380	350	04	Broadmeadow	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2110	099	99	520	030	5420	350	05	Broadmeadow	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4220	099	99	520	030	5430	350	05	Broadmeadow	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4110	099	99	520	030	5450	350	05	Broadmeadow	Custodial / Supplies	\$0	\$0	\$4,364	\$0	\$0
2350	3211	090	21	4210	099	99	520	030	5580	350	05	Broadmeadow	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	3400	099	99	520	030	5490	350	05	Broadmeadow	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4210	099	99	520	030	5580	350	05	Broadmeadow	Educational Supplies	\$2,034	\$0	\$455	\$0	\$0
2350	3211	090	21	2415	099	99	520	030	5512	350	05	Broadmeadow	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2410	099	99	520	030	5517	350	05	Broadmeadow	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2420	099	99	520	030	5522	350	05	Broadmeadow	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2453	099	99	520	030	5523	350	05	Broadmeadow	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2455	099	99	520	030	5524	350	05	Broadmeadow	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2451	099	99	520	030	5525	350	05	Broadmeadow	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	4220	099	99	520	030	5580	350	05	Broadmeadow	R&M Bldgs / Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5710	350	06	Broadmeadow	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5720	350	06	Broadmeadow	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2357	099	99	520	030	5730	350	06	Broadmeadow	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	2440	099	99	520	030	5780	350	06	Broadmeadow	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7300	099	99	520	200	5850	350	99	Broadmeadow	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7500	099	99	520	200	5851	350	99	Broadmeadow	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7350	099	99	520	200	5856	350	99	Broadmeadow	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3211	090	21	7300	099	99	520	200	5870	350	99	Broadmeadow	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$6,147	\$9,592	\$9,592	\$9,780	\$9,300
Anticipated Ending Fund Bal.														\$0	\$0	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Eliot Lease (2350-3221)
Fund Manager:	Director of Financial Operations
Executive Summary:	No change in fee (\$0.31/student hour)

Fund Description:

This revolving fund collects income from the rental of surplus property at the school. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY11. In FY08, the School Department issued a bid for the rental of space for provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY09-FY11.

Description of Revenues:

In FY11, rental fees are based on the bid rate of \$0.31/student hour. An estimated 23,000 student hours are anticipated, or \$7,130, based on FY09 actual and FY10 projected student hours.

Staffing:

No permanent staff positions are assigned to this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

Proposed Budget:

Attached.

Revolving Fund Name: Eliot Lease
 Revolving Fund Contact: Director of Financial Operations

Revenues														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3221	000	00	0000	000	00	520	980	0000	000	00	Eliot	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0
Current Year Revenue Collections																		
2350	3221	000	00	0000	000	00	432	000	0000	000	00	Eliot	Current Year Revenue Collections	\$758	\$7,031	\$7,031	\$7,400	\$7,130
Revenue Collected for Next Fiscal Year																		
2350	3221	000	00	0000	000	00	432	000	0000	000	00	Eliot	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$758	\$7,031	\$7,031	\$7,400	\$7,130
Expenditures														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description					
2350	3221	90	22	1230	099	99	520	010	5110	350	01	Eliot	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2110	099	99	520	010	5110	350	01	Eliot	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2120	099	99	520	010	5110	350	01	Eliot	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2220	099	99	520	010	5110	350	01	Eliot	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2305	099	99	520	010	5110	350	01	Eliot	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2310	099	99	520	010	5110	350	01	Eliot	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2315	099	99	520	010	5110	350	01	Eliot	Instr, Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2320	099	99	520	010	5110	350	01	Eliot	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	010	5110	350	01	Eliot	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2325	099	99	520	010	5110	350	03	Eliot	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2330	099	99	520	010	5110	350	03	Eliot	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2353	099	99	520	010	5110	350	01	Eliot	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2355	099	99	520	010	5110	350	03	Eliot	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2357	099	99	520	010	5110	350	01	Eliot	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2110	099	99	520	010	5110	350	02	Eliot	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2120	099	99	520	010	5110	350	02	Eliot	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2210	099	99	520	010	5110	350	02	Eliot	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2220	099	99	520	010	5110	350	02	Eliot	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	1420	099	99	520	010	5110	350	02	Eliot	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4110	099	99	520	010	5110	350	03	Eliot	Custodians/ Salary	\$0	\$3,714	\$3,714	\$7,400	\$7,130
2350	3221	90	22	5200	099	99	520	010	5110	350	99	Eliot	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4220	099	99	520	020	5241	350	04	Eliot	R&M Bldgs / Services	\$758	\$3,317	\$3,317	\$0	\$0
2350	3221	90	22	4210	099	99	520	020	5241	350	04	Eliot	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2451	099	99	520	020	5255	350	04	Eliot	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2420	099	99	520	020	5257	350	04	Eliot	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	5350	099	99	520	020	5270	350	04	Eliot	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5300	350	04	Eliot	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5330	350	04	Eliot	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5341	350	04	Eliot	Postage	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5345	350	04	Eliot	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5346	350	04	Eliot	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	020	5380	350	04	Eliot	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2110	099	99	520	030	5420	350	05	Eliot	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4220	099	99	520	030	5430	350	05	Eliot	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4110	099	99	520	030	5450	350	05	Eliot	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4210	099	99	520	030	5580	350	05	Eliot	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	3400	099	99	520	030	5490	350	05	Eliot	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2430	099	99	520	030	5510	350	05	Eliot	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2415	099	99	520	030	5512	350	05	Eliot	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2410	099	99	520	030	5517	350	05	Eliot	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2420	099	99	520	030	5522	350	05	Eliot	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2453	099	99	520	030	5523	350	05	Eliot	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2455	099	99	520	030	5524	350	05	Eliot	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2451	099	99	520	030	5525	350	05	Eliot	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	4220	099	99	520	030	5580	350	05	Eliot	R&M Bldgs / Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2357	099	99	520	030	5710	350	06	Eliot	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2357	099	99	520	030	5720	350	06	Eliot	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2357	099	99	520	030	5730	350	06	Eliot	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	2440	099	99	520	030	5780	350	06	Eliot	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	7300	099	99	520	200	5850	350	99	Eliot	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	7500	099	99	520	200	5851	350	99	Eliot	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	7350	099	99	520	200	5856	350	99	Eliot	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3221	90	22	7300	099	99	520	200	5870	350	99	Eliot	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$758	\$7,031	\$7,031	\$7,400	\$7,130
Anticipated Ending Fund Bal.														\$0	\$0	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Eliot Book & Equipment Sales (2350-3222)
Fund Manager:	Eliot Principal
Executive Summary:	Fee Increase Requested from \$3.50 to \$4.00/Notebook

Fund Description:

This pass-through account funds the purchase and re-sale of assignment notebooks for students in grades 3 through 5. The notebooks are purchased in July for the convenience of students in September.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

No critical issues are anticipated for FY11.

Description of Revenues:

Revenues for this fund are received from students who will pay \$4.00 per assignment notebook. In FY11 we expect to sell approximately 220 notebooks at \$4.00 each for total revenue of \$880.00. The fees collected in FY11 will be used to pre-purchase the books for FY12. (This allows the notebooks to be available on the first day of school.) The FY11 fee increases \$0.50 from the prior year, reflecting an increase in the purchase price of the notebooks, and to provide scholarships for needy students.

Staffing:

No staff receive compensation from this fund.

Expenses:

Program expenses represent the anticipated cost to purchase the notebooks for FY11, which is \$3.75/student (including shipping expense), or \$825.

District's Vision, Mission, Goals and Objectives:

The Eliot Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

Proposed Budget:

Attached. The FY11 budget remains consistent with that of previous fiscal years.

Revolving Fund Name: Eliot Book/Equipment Sales
 Revolving Fund Contact: Eliot Principal

														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj'	FY11 Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3222	000	00	0000	000	00	520	980	0000	000	00	Eliot	Carry-Over Revenue	\$162	\$339	\$0	\$398	\$463
<u>Current Year Revenue Collections</u>																		
2350	3222	000	00	0000	000	00	432	000	0000	000	00	Eliot	Current Year Revenue Collections	\$672	\$705	\$721	\$604	\$880
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3222	000	00	0000	000	00	432	000	0000	000	00	Eliot	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$834	\$1,044	\$721	\$1,002	\$1,343
Expenditures																		
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3222	090	22	1230	099	099	520	010	5110	350	01	Eliot	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2110	099	099	520	010	5110	350	01	Eliot	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2120	099	099	520	010	5110	350	01	Eliot	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2220	099	099	520	010	5110	350	01	Eliot	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2305	099	099	520	010	5110	350	01	Eliot	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2310	099	099	520	010	5110	350	01	Eliot	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2315	099	099	520	010	5110	350	01	Eliot	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2320	099	099	520	010	5110	350	01	Eliot	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	010	5110	350	01	Eliot	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2325	099	099	520	010	5110	350	03	Eliot	Classroom Subst/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2330	099	099	520	010	5110	350	03	Eliot	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2353	099	099	520	010	5110	350	01	Eliot	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2355	099	099	520	010	5110	350	03	Eliot	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2357	099	099	520	010	5110	350	01	Eliot	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2110	099	099	520	010	5110	350	02	Eliot	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2120	099	099	520	010	5110	350	02	Eliot	Secy to Dep Head (Non Sup)/ Sale	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2210	099	099	520	010	5110	350	02	Eliot	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2220	099	099	520	010	5110	350	02	Eliot	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	1420	099	099	520	010	5110	350	02	Eliot	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4110	099	099	520	010	5110	350	03	Eliot	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	5200	099	099	520	010	5110	350	99	Eliot	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4220	099	099	520	020	5241	350	04	Eliot	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4210	099	099	520	020	5241	350	04	Eliot	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2451	099	099	520	020	5255	350	04	Eliot	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2420	099	099	520	020	5257	350	04	Eliot	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	5350	099	099	520	020	5270	350	04	Eliot	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5300	350	04	Eliot	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5330	350	04	Eliot	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5341	350	04	Eliot	Postage	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5345	350	04	Eliot	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5346	350	04	Eliot	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	020	5380	350	04	Eliot	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2110	099	099	520	030	5420	350	05	Eliot	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4220	099	099	520	030	5430	350	05	Eliot	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4110	099	099	520	030	5450	350	05	Eliot	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	4210	099	099	520	030	5460	350	05	Eliot	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	3400	099	099	520	030	5490	350	05	Eliot	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2430	099	099	520	030	5510	350	05	Eliot	Educational Supplies	\$495	\$0	\$721	\$539	\$825
2350	3222	090	22	2415	099	099	520	030	5512	350	05	Eliot	Teaching Aids/ Clasm Ref	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2410	099	099	520	030	5517	350	05	Eliot	Textbooks & Workbooks	\$0	\$646	\$0	\$0	\$0
2350	3222	090	22	2420	099	099	520	030	5522	350	05	Eliot	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2453	099	099	520	030	5523	350	05	Eliot	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2455	099	099	520	030	5524	350	05	Eliot	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2451	099	099	520	030	5525	350	05	Eliot	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	030	5580	350	05	Eliot	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2357	099	099	520	030	5710	350	06	Eliot	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2357	099	099	520	030	5720	350	06	Eliot	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2357	099	099	520	030	5730	350	06	Eliot	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	2440	099	099	520	030	5780	350	06	Eliot	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	7300	099	099	520	200	5850	350	99	Eliot	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	7500	099	099	520	200	5851	350	99	Eliot	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	7350	099	099	520	200	5856	350	99	Eliot	Capitlal Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3222	090	22	7300	099	099	520	200	5870	350	99	Eliot	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$495	\$646	\$721	\$539	\$825
Anticipated Ending Fund Bal.														\$339	\$398	\$0	\$463	\$518

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Hillside Book & Equipment Sales (2350-3232)
Fund Manager:	Hillside Principal
Executive Summary:	New Activity; Fee of \$4.00/Notebook

Fund Description:

This pass-through account funds the purchase and re-sale of student planners/assignment notebooks for students in grades 4 through 5. The notebooks are purchased in July for the convenience of students in September.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

FY 11 is the first year that planners will be sold at Hillside. The price per student is consistent with other elementary schools.

Description of Revenues:

Revenues for this fund are received from students who will pay \$4.00 per assignment notebook. In FY11 we expect to sell approximately 155 notebooks at \$4.00 each for total revenue of \$620.00. Revenue collected in excess of expense will provide scholarships to needy students, and cover unanticipated fluctuations in enrollment or expense.

Staffing:

No staff receive compensation from this fund.

Expenses:

Program expenses represent the anticipated cost to purchase the notebooks for FY11, or \$555.

District's Vision, Mission, Goals and Objectives:

The Hillside Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

Proposed Budget:

Attached.

Revolving Fund Name: Hillside Book/Equipment Sales
 Revolving Fund Contact: Elliot Principal

														FY08	FY09	FY10	FY10	FY11		
														Actual	Actual	Budget	Proj.	Budget		
Revenues																				
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																				
2350	3232	000	00	0000	000	00	520	980	0000	000	00	Hillside	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0		
Current Year Revenue Collections																				
2350	3232	000	00	0000	000	00	432	000	0000	000	00	Hillside	Current Year Revenue Collections	\$0	\$0	\$0	\$0	\$620		
Revenue Collected for Next Fiscal Year																				
2350	3232	000	00	0000	000	00	432	000	0000	000	00	Hillside	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0		
														Subtotal Revenues		\$0	\$0	\$0	\$0	\$620
Expenditures																				
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	Object Code	SchA Code	Ext	Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget		
2350	3232	090	23	1230	099	099	520	010	5110	350	01	Hillside	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2110	099	099	520	010	5110	350	01	Hillside	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2120	099	099	520	010	5110	350	01	Hillside	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2220	099	099	520	010	5110	350	01	Hillside	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2305	099	099	520	010	5110	350	01	Hillside	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2310	099	099	520	010	5110	350	01	Hillside	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2315	099	099	520	010	5110	350	01	Hillside	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2320	099	099	520	010	5110	350	01	Hillside	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	010	5110	350	01	Hillside	Other Instructional	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2325	099	099	520	010	5110	350	03	Hillside	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2330	099	099	520	010	5110	350	03	Hillside	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2353	099	099	520	010	5110	350	01	Hillside	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2355	099	099	520	010	5110	350	03	Hillside	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2357	099	099	520	010	5110	350	01	Hillside	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2110	099	099	520	010	5110	350	02	Hillside	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2120	099	099	520	010	5110	350	02	Hillside	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2210	099	099	520	010	5110	350	02	Hillside	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2220	099	099	520	010	5110	350	02	Hillside	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	1420	099	099	520	010	5110	350	02	Hillside	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4110	099	099	520	010	5110	350	03	Hillside	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	5200	099	099	520	010	5110	350	99	Hillside	Fringe	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4220	099	099	520	020	5241	350	04	Hillside	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4210	099	099	520	020	5241	350	04	Hillside	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2451	099	099	520	020	5255	350	04	Hillside	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2420	099	099	520	020	5257	350	04	Hillside	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	5350	099	099	520	020	5270	350	04	Hillside	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5300	350	04	Hillside	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5330	350	04	Hillside	Transportation	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5341	350	04	Hillside	Postage	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5345	350	04	Hillside	Printing & Binding	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5346	350	04	Hillside	Advertising	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	020	5380	350	04	Hillside	Other Services	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2110	099	099	520	030	5420	350	05	Hillside	Offices Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4220	099	099	520	030	5430	350	05	Hillside	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4110	099	099	520	030	5450	350	05	Hillside	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	4210	099	099	520	030	5460	350	05	Hillside	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	3400	099	099	520	030	5490	350	05	Hillside	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2430	099	099	520	030	5510	350	05	Hillside	Educational Supplies	\$0	\$0	\$0	\$0	\$555		
2350	3232	090	23	2415	099	099	520	030	5512	350	05	Hillside	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2410	099	099	520	030	5517	350	05	Hillside	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2420	099	099	520	030	5522	350	05	Hillside	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2453	099	099	520	030	5523	350	05	Hillside	A/V Hardware	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2455	099	099	520	030	5524	350	05	Hillside	Instructional Software	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2451	099	099	520	030	5525	350	05	Hillside	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	030	5580	350	05	Hillside	Other Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2357	099	099	520	030	5710	350	06	Hillside	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2357	099	099	520	030	5720	350	06	Hillside	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2357	099	099	520	030	5730	350	06	Hillside	Dues & Memberships	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	2440	099	099	520	030	5780	350	06	Hillside	Other Expenses	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	7300	099	099	520	200	5850	350	99	Hillside	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	7500	099	099	520	200	5851	350	99	Hillside	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	7350	099	099	520	200	5856	350	99	Hillside	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3232	090	23	7300	099	099	520	200	5870	350	99	Hillside	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
														Subtotal Expenditures		\$0	\$0	\$0	\$0	\$555
														Anticipated Ending Fund Bal.		\$0	\$0	\$0	\$0	\$65

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Hillside Lesley Intern Revolving Fund
Fund Manager:	Hillside Principal
Executive Summary:	No Fee Increase: \$5,000 per Intern; \$50 Application Fee

Fund Description:

The Hillside@Lesley Collaborative Internship Program is a partnership between Hillside Elementary and Lesley University, that offers an accelerated pathway to teacher certification for Lesley students. The entire program can be completed in 14 months, including 10 months as a full-time in-school intern. Upon successful completion of the program, interns will receive their Masters in Education from Lesley University, and will be ready for certification and permanent employment. Similar partnerships exist with Brookline Public Schools, and several independent schools (such as Buckingham, Browne & Nichols and Shady Hill School, among others.) Needham is Lesley's first suburban school site.

During the first year of the program (FY08), the Needham Education Foundation (NEF) provided 'start up' grant funds of \$15,000 to support four interns. A second-year NEF grant for \$15,000 was awarded to support seven interns in FY09. A similar number have enrolled for FY10. The program can accommodate up to ten interns.

Enabling Legislation:

M.G.L. Chapter 71, Section 47.

Critical Issues:

The most critical issue for this program is the fact that it must become self-supporting. At least nine interns are required to ensure that operational revenues exceed operational expenses. A total of seven interns have been accepted for FY11 – the same as FY10. The PTC is expected to donate \$5,000 to continue the program in FY11, after which Principal Kascak will evaluate whether the program can enroll the minimum number of students required to make the program self sustaining.

Description of Revenues:

A total of 7 fee-paying interns are anticipated in FY11. The program fee is \$5,000, plus a \$50 non-refundable application fee. The seven interns will pay their \$50 application fee and a \$2500 program deposit in FY10; the \$2,500 balance due will be received in FY11. Additionally, the program will pre-collect a \$50 application fee, and a \$2,500 (50%) deposit for seven anticipated interns in FY12, for total program revenues of \$35,350.

Additionally, Lesley College will provide in-kind professional development vouchers to teachers towards Lesley tuition programs, for hosting this program. Up to seven vouchers of \$2,400 will be provided, as well as seven half vouchers worth \$1,200 each (\$25,200.)

Staffing:

There are no permanent staff assigned to this program. The interns will receive a stipend of \$2,000 each for participating (or \$14,000 total.) (The stipend amount is \$500 less than the current year.) Stipends also are

paid to three Hillside teachers for teaching a three-credit pedagogy course (\$9,000 total), to one Hillside teacher for teaching a six-credit seminar on classroom management (\$4,000), and to two Hillside teachers to supervise the interns and conduct classroom observations (\$4,900.) Finally, seven teachers will receive payments of \$1,000 to act as practicum leaders/directing teachers for each of the seven interns (\$7,000), and teacher compensation of up to \$1,000 is provided to attend meetings with Lesley college staff.

Expenses:

Expenses include the aforementioned stipends for interns and teachers, as well as \$500 for miscellaneous supplies and materials.

District's Vision, Mission, Goals and Objectives:

This program supports all of the District's goals, by providing additional teaching resources for instruction at Hillside, as well as the underlying values of scholarship, community and personal growth.

Proposed Budget:

The proposed budget for FY11 Revolving Fund program is provided as Attachment A. The combined budget, which includes grant funding, is shown as Attachment B.

Revolving Fund Name: Hillside Lesley College Interns
 Revolving Fund Contact: Hillside Principal

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3234	000	00	0000	000	00	520	980	0000	000	00	Hillside	Carry-Over Revenue	\$1,550	\$2,938	\$16,865	\$16,865	\$18,841
<u>Current Year Revenue Collections</u>																		
2350	3234	000	00	0000	000	00	432	000	0000	000	00	Hillside	Current Year Revenue Collections	\$22,500	\$31,300	\$24,500	\$24,610	\$17,500
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3234	000	00	0000	000	00	432	000	0000	000	00	Hillside	Pre-Collection Next FY Revenue	\$0	\$12,200	\$25,500	\$18,100	\$17,850
Subtotal Revenues														\$24,050	\$46,438	\$66,865	\$69,575	\$54,191
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	Object TM	SchA Code	Ext Obj	Building	Object Code	Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3234	080	23	2305	099	99	520	010	5110	350	01	Hillside	Certified Classroom Teacher/ Salar	\$0	\$0	\$10,550	\$10,000	\$0
2350	3234	080	23	2310	099	99	520	010	5110	350	01	Hillside	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2315	099	99	520	010	5110	350	01	Hillside	Instr. Coord-Team Leader/ Salary	\$6,100	\$10,950	\$13,600	\$12,250	\$11,900
2350	3234	080	23	2320	099	99	520	010	5110	350	01	Hillside	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	010	5110	350	01	Hillside	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2325	099	99	520	010	5110	350	03	Hillside	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2330	099	99	520	010	5110	350	03	Hillside	Instr. Asst - Paraprofessional/ Salar	\$6,650	\$18,064	\$17,500	\$17,500	\$14,000
2350	3234	080	23	2353	099	99	520	010	5110	350	01	Hillside	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2355	099	99	520	010	5110	350	03	Hillside	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2357	099	99	520	010	5110	350	01	Hillside	Prof Dev School Year/ Salary	\$7,610	\$0	\$0	\$400	\$14,000
2350	3234	080	23	2110	099	99	520	010	5110	350	02	Hillside	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2120	099	99	520	010	5110	350	02	Hillside	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2210	099	99	520	010	5110	350	02	Hillside	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2220	099	99	520	010	5110	350	02	Hillside	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	1420	099	99	520	010	5110	350	02	Hillside	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4110	099	99	520	010	5110	350	03	Hillside	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	5200	099	99	520	010	5110	350	99	Hillside	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4220	099	99	520	020	5241	350	04	Hillside	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4210	099	99	520	020	5241	350	04	Hillside	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2451	099	99	520	020	5255	350	04	Hillside	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2420	099	99	520	020	5257	350	04	Hillside	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	5350	099	99	520	020	5270	350	04	Hillside	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5300	350	04	Hillside	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5330	350	04	Hillside	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5341	350	04	Hillside	Postage	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5345	350	04	Hillside	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5346	350	04	Hillside	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	020	5380	350	04	Hillside	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2110	099	99	520	030	5420	350	05	Hillside	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4220	099	99	520	030	5430	350	05	Hillside	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4110	099	99	520	030	5450	350	05	Hillside	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	4210	099	99	520	030	5460	350	05	Hillside	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2353	099	99	520	030	5510	350	05	Hillside	Food Services/ Supplies	\$562	\$426	\$750	\$433	\$0
2350	3234	080	23	2430	099	99	520	030	5510	350	05	Hillside	Educational Supplies	\$0	\$0	\$0	\$0	\$500
2350	3234	080	23	2415	099	99	520	030	5512	350	05	Hillside	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2410	099	99	520	030	5517	350	05	Hillside	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2420	099	99	520	030	5522	350	05	Hillside	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2453	099	99	520	030	5523	350	05	Hillside	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2455	099	99	520	030	5524	350	05	Hillside	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2451	099	99	520	030	5525	350	05	Hillside	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2440	099	99	520	030	5580	350	05	Hillside	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2357	099	99	520	030	5710	350	06	Hillside	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2357	099	99	520	030	5720	350	06	Hillside	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2357	099	99	520	030	5730	350	06	Hillside	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	2357	099	99	520	030	5780	350	06	Hillside	Other Expenses	\$190	\$133	\$250	\$150	\$0
2350	3234	080	23	7300	099	99	520	200	5850	350	99	Hillside	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	7500	099	99	520	200	5851	350	99	Hillside	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	7350	099	99	520	200	5856	350	99	Hillside	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3234	080	23	7300	099	99	520	200	5870	350	99	Hillside	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$21,112	\$29,573	\$42,650	\$40,733	\$40,400
Anticipated Ending Fund Bal.														\$2,938	\$16,866	\$24,215	\$18,841	\$13,791

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

All of the ending fund balance represents pre-collections of next fiscal year tuitions, which fund program expenditures.

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Revolving Fund FY11 Budget Request

Fund Name:	Mitchell Lease (2350-3241)
Fund Manager:	Director of Financial Operations
Executive Summary:	No change in fee (\$0.31/student hour)

Fund Description:

This revolving fund collects income from the rental of surplus property at the school. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY11. In FY08, the School Department issued a bid for the rental of space for provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY09-FY11.

Description of Revenues:

In FY11, rental fees are based on the bid rate of \$0.31/student hour. An estimated 42,000 student hours are anticipated, or \$13,020, based on FY09 actual and FY10 projected student hours.

Staffing:

No permanent staff positions are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

Proposed Budget:

Attached.

Revolving Fund Name: Mitchell Lease
 Revolving Fund Contact: Director of Financial Operations

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Prj	Budget
Revenues																		
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3241	000	00	0000	000	00	520	980	0000	000	00	Mitchell	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$0
Current Year Revenue Collections																		
2350	3241	000	00	0000	000	00	432	000	0000	000	00	Mitchell	Current Year Revenue Collections	\$7,866	\$12,260	\$12,260	\$13,200	\$13,020
Revenue Collected for Next Fiscal Year																		
2350	3241	000	00	0000	000	00	432	000	0000	000	00	Mitchell	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
														\$7,866	\$12,260	\$12,260	\$13,200	\$13,020
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prj	FY11 Budget
2350	3241	090	24	1230	099	99	520	010	5110	350	01	Mitchell	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	010	5110	350	01	Mitchell	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2120	099	99	520	010	5110	350	01	Mitchell	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2220	099	99	520	010	5110	350	01	Mitchell	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2305	099	99	520	010	5110	350	01	Mitchell	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2310	099	99	520	010	5110	350	01	Mitchell	Certified Teacher Specialist/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2315	099	99	520	010	5110	350	01	Mitchell	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2320	099	99	520	010	5110	350	01	Mitchell	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	010	5110	350	01	Mitchell	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2325	099	99	520	010	5110	350	03	Mitchell	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2330	099	99	520	010	5110	350	03	Mitchell	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2353	099	99	520	010	5110	350	01	Mitchell	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2355	099	99	520	010	5110	350	03	Mitchell	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	010	5110	350	01	Mitchell	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	010	5110	350	02	Mitchell	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2120	099	99	520	010	5110	350	02	Mitchell	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2210	099	99	520	010	5110	350	02	Mitchell	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2220	099	99	520	010	5110	350	02	Mitchell	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	1420	099	99	520	010	5110	350	02	Mitchell	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4110	099	99	520	010	5110	350	03	Mitchell	Custodians/ Salary	\$0	\$5,561	\$0	\$10,000	\$9,520
2350	3241	090	24	5200	099	99	520	010	5110	350	99	Mitchell	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4220	099	99	520	020	5241	350	04	Mitchell	R&M Bldgs / Services	\$6,689	\$3,439	\$5,611	\$0	\$0
2350	3241	090	24	4210	099	99	520	020	5241	350	04	Mitchell	R&M Grounds / Services	\$622	\$400	\$2,579	\$0	\$0
2350	3241	090	24	2451	099	99	520	020	5255	350	04	Mitchell	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4230	099	99	520	020	5257	350	04	Mitchell	R&M Instr Equip/ Services	\$555	\$0	\$0	\$3,200	\$3,500
2350	3241	090	24	5350	099	99	520	020	5270	350	04	Mitchell	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5300	350	04	Mitchell	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5330	350	04	Mitchell	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5341	350	04	Mitchell	Postage	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5345	350	04	Mitchell	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5346	350	04	Mitchell	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2440	099	99	520	020	5380	350	04	Mitchell	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2110	099	99	520	030	5420	350	05	Mitchell	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4220	099	99	520	030	5430	350	05	Mitchell	R&M Bldgs / Supplies	\$0	\$0	\$1,631	\$0	\$0
2350	3241	090	24	4110	099	99	520	030	5450	350	05	Mitchell	Custodial / Supplies	\$0	\$0	\$2,439	\$0	\$0
2350	3241	090	24	4230	099	99	520	030	5580	350	05	Mitchell	R&M Instr Equip/ Supplies	\$0	\$400	\$0	\$0	\$0
2350	3241	090	24	3400	099	99	520	030	5490	350	05	Mitchell	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2430	099	99	520	030	5510	350	05	Mitchell	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2415	099	99	520	030	5512	350	05	Mitchell	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2410	099	99	520	030	5517	350	05	Mitchell	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2420	099	99	520	030	5522	350	05	Mitchell	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2453	099	99	520	030	5523	350	05	Mitchell	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2455	099	99	520	030	5524	350	05	Mitchell	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2451	099	99	520	030	5525	350	05	Mitchell	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4210	099	99	520	030	5580	350	05	Mitchell	Groundskeeping/ Supplies	\$0	\$1,831	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5710	350	06	Mitchell	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5720	350	06	Mitchell	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	2357	099	99	520	030	5730	350	06	Mitchell	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	4220	099	99	520	030	5780	350	06	Mitchell	R&M Bldgs / Other Expenses	\$0	\$629	\$0	\$0	\$0
2350	3241	090	24	7300	099	99	520	200	5850	350	99	Mitchell	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7500	099	99	520	200	5851	350	99	Mitchell	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7350	099	99	520	200	5856	350	99	Mitchell	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3241	090	24	7300	099	99	520	200	5870	350	99	Mitchell	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$7,866	\$12,260	\$12,260	\$13,200	\$13,020
Anticipated Ending Fund Bal.														\$0	\$0	\$0	\$0	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Newman Lease (2350-3251)
Fund Manager:	Director of Financial Operations
Executive Summary:	No change in fee (\$0.31/student hour)

Fund Description:

This revolving fund collects income from the rental of surplus property at the school. The current lessee is Needham Extended Day Program (NEDP), which runs a before/after school program at Broadmeadow, Eliot, Newman and Mitchell Schools for elementary students.

Enabling Legislation:

MGL Ch 40, Section 3 limits the use of these monies to expenses associated with maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense.

Critical Issues:

There are no expected critical issues for this fund in FY11. In FY08, the School Department issued a bid for the rental of space for provision of before and after school structured programs for elementary students. The bid was awarded to Needham Extended Day Program, Inc. (NEDP) for FY09-FY11.

Description of Revenues:

In FY11, rental fees are based on the bid rate of \$0.31/student hour. An estimated 45,240 student hours are anticipated, or \$14,024, based on FY10 projected.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of maintenance/upkeep of the rented facilities only, including repair and maintenance, utilities and custodial expense. Any unspent funds, at the end of the fiscal year, will be remitted to the Town's General Fund, per Ch. 40, s3.

Support for District Vision, Mission, Goals and Objectives:

Before/after school programs for elementary students support District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

Proposed Budget:

Attached.

Revolving Fund Name: Newman Lease
 Revolving Fund Contact: Director of Financial Operations

Revenues														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3251	000	00	0000	000	00	520	980	0000	000	00	Newman	Carry-Over Revenue	\$0	\$0	\$0	-\$227	-\$227
<u>Current Year Revenue Collections</u>																		
2350	3251	000	00	0000	000	00	432	000	0000	000	00	Newman	Current Year Revenue Collections	\$13,701	\$13,590	\$13,590	\$13,590	\$14,024
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3251	000	00	0000	000	00	432	000	0000	000	00	Newman	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$13,701	\$13,590	\$13,590	\$13,363	\$13,797
Expenditures														FY08	FY09	FY10	FY10	FY11
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	Actual	Actual	Budget	Proj	Budget
2350	3251	090	25	1230	099	99	520	010	5110	350	01	Newman	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	010	5110	350	01	Newman	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2120	099	99	520	010	5110	350	01	Newman	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2220	099	99	520	010	5110	350	01	Newman	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2305	099	99	520	010	5110	350	01	Newman	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2310	099	99	520	010	5110	350	01	Newman	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2315	099	99	520	010	5110	350	01	Newman	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2320	099	99	520	010	5110	350	01	Newman	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	010	5110	350	01	Newman	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2325	099	99	520	010	5110	350	03	Newman	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2330	099	99	520	010	5110	350	03	Newman	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2353	099	99	520	010	5110	350	01	Newman	Prof Dev Summer/Afr School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2355	099	99	520	010	5110	350	03	Newman	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	010	5110	350	01	Newman	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	010	5110	350	02	Newman	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2120	099	99	520	010	5110	350	02	Newman	Secy to Dep Head (Non Supv)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2210	099	99	520	010	5110	350	02	Newman	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2220	099	99	520	010	5110	350	02	Newman	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	1420	099	99	520	010	5110	350	02	Newman	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4110	099	99	520	010	5110	350	03	Newman	Custodians/ Salary	\$0	\$7,025	\$7,025	\$6,795	\$7,024
2350	3251	090	25	5200	099	99	520	010	5110	350	99	Newman	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4220	099	99	520	020	5241	350	04	Newman	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4210	099	99	520	020	5241	350	04	Newman	R&M Grounds / Services	\$0	\$6,575	\$3,054	\$3,400	\$3,277
2350	3251	090	25	2451	099	99	520	020	5255	350	04	Newman	R&M Technology/ Services	\$13,400	\$0	\$0	\$0	\$0
2350	3251	090	25	2420	099	99	520	020	5257	350	04	Newman	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	5350	099	99	520	020	5270	350	04	Newman	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5300	350	04	Newman	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5330	350	04	Newman	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5341	350	04	Newman	Postage	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5345	350	04	Newman	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5346	350	04	Newman	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	020	5380	350	04	Newman	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2110	099	99	520	030	5420	350	05	Newman	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4220	099	99	520	030	5430	350	05	Newman	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	4110	099	99	520	030	5450	350	05	Newman	Custodial / Supplies	\$0	\$0	\$3,511	\$3,395	\$3,500
2350	3251	090	25	4210	099	99	520	030	5460	350	05	Newman	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	3400	099	99	520	030	5490	350	05	Newman	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2430	099	99	520	030	5510	350	05	Newman	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2415	099	99	520	030	5512	350	05	Newman	Teaching Aids/ Cism Ref	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2410	099	99	520	030	5517	350	05	Newman	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2420	099	99	520	030	5522	350	05	Newman	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2453	099	99	520	030	5523	350	05	Newman	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2455	099	99	520	030	5524	350	05	Newman	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2451	099	99	520	030	5525	350	05	Newman	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	030	5580	350	05	Newman	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5710	350	06	Newman	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5720	350	06	Newman	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2357	099	99	520	030	5730	350	06	Newman	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	2440	099	99	520	030	5780	350	06	Newman	Other Expenses	\$301	\$218	\$0	\$0	\$0
2350	3251	090	25	7300	099	99	520	200	5850	350	99	Newman	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7500	099	99	520	200	5851	350	99	Newman	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7350	099	99	520	200	5856	350	99	Newman	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3251	090	25	7300	099	99	520	200	5870	350	99	Newman	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$13,701	\$13,817	\$13,590	\$13,590	\$13,797
Anticipated Ending Fund Bal.														\$0	-\$227	\$0	-\$227	\$0

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Newman Book & Equipment Sales (2350-3252)
Fund Manager:	Newman Principal
Executive Summary:	Fee Increase Requested from \$3.50 to \$4.00/Notebook

Fund Description:

This pass-through account funds the purchase and re-sale of student assignment notebooks for students in Grades 3 through 5.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

No critical issues are anticipated for FY11.

Description of Revenues:

Revenues for this fund are received from students who pay a fee per assignment notebook. In FY11, we expect to sell approximately 300 notebooks at \$4.00 each for total revenue of \$1,200. The fees collected in FY11 will be used to pre-purchase the books for FY12. (In FY10, the notebooks were purchased from the Newman School donation account. By purchasing the notebooks in the donation account, the balance of this account will be carried over and be available for the purchase of the notebooks for FY11, prior to the collection of the fees. This allows the notebooks to be available for the first day of school.)

The FY11 fee increases \$0.50 from the prior year, reflecting an increase in the purchase price of the notebooks, and to provide scholarships for needy students.

Staffing:

No staff receive compensation from this fund.

Expenses:

FY11 Program expenses represent the anticipated purchase cost of the notebooks, \$1,125 (\$3.75 x 300).

District's Vision, Mission, Goals and Objectives:

The Newman Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

Proposed Budget:

Attached. The FY11 budget remains consistent with previous fiscal years.

Revolving Fund Name: Newman Book/Equipment Sales
 Revolving Fund Contact: Newman Principal

														FY08	FY09	FY10	FY10	FY11	
														Actual	Actual	Budget	Prof'	Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3252	000	00	0000	000	00	520	980	0000	000	00	Newman	Carry-Over Revenue	\$15	\$0	\$37	\$38	\$945	
<u>Current Year Revenue Collections</u>																			
2350	3252	000	00	0000	000	00	432	000	0000	000	00	Newman	Current Year Revenue Collections	\$992	\$946	\$1,050	\$907	\$1,200	
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3252	000	00	0000	000	00	432	000	0000	000	00	Newman	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues														\$1,007	\$946	\$1,087	\$946	\$2,145	
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget	
2350	3252	90	25	1230	099	99	520	010	5110	350	01	Newman	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2110	099	99	520	010	5110	350	01	Newman	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2120	099	99	520	010	5110	350	01	Newman	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2220	099	99	520	010	5110	350	01	Newman	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2305	099	99	520	010	5110	350	01	Newman	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2310	099	99	520	010	5110	350	01	Newman	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2315	099	99	520	010	5110	350	01	Newman	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2320	099	99	520	010	5110	350	01	Newman	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	010	5110	350	01	Newman	Other Instructional	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2325	099	99	520	010	5110	350	03	Newman	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2330	099	99	520	010	5110	350	03	Newman	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2353	099	99	520	010	5110	350	01	Newman	Prof Dev Summer/Afr School/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2355	099	99	520	010	5110	350	03	Newman	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2357	099	99	520	010	5110	350	01	Newman	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2110	099	99	520	010	5110	350	02	Newman	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2120	099	99	520	010	5110	350	02	Newman	Secy to Dep Head (Non Supv)/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2210	099	99	520	010	5110	350	02	Newman	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2220	099	99	520	010	5110	350	02	Newman	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	1420	099	99	520	010	5110	350	02	Newman	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4110	099	99	520	010	5110	350	03	Newman	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	5200	099	99	520	010	5110	350	99	Newman	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4220	099	99	520	020	5241	350	04	Newman	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4210	099	99	520	020	5241	350	04	Newman	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2451	099	99	520	020	5255	350	04	Newman	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2420	099	99	520	020	5257	350	04	Newman	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	5350	099	99	520	020	5270	350	04	Newman	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5300	350	04	Newman	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5330	350	04	Newman	Transportation	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5341	350	04	Newman	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5345	350	04	Newman	Printing & Binding	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5346	350	04	Newman	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	020	5380	350	04	Newman	Other Services	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2110	099	99	520	030	5420	350	05	Newman	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4220	099	99	520	030	5430	350	05	Newman	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4110	099	99	520	030	5450	350	05	Newman	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	4210	099	99	520	030	5460	350	05	Newman	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	3400	099	99	520	030	5490	350	05	Newman	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2430	099	99	520	030	5510	350	05	Newman	Educational Supplies	\$1,007	\$909	\$1,050	\$0	\$1,125	
2350	3252	90	25	2415	099	99	520	030	5512	350	05	Newman	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2410	099	99	520	030	5517	350	05	Newman	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2420	099	99	520	030	5522	350	05	Newman	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2453	099	99	520	030	5523	350	05	Newman	AV Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2455	099	99	520	030	5524	350	05	Newman	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2451	099	99	520	030	5525	350	05	Newman	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	030	5580	350	05	Newman	Other Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2357	099	99	520	030	5710	350	06	Newman	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2357	099	99	520	030	5720	350	06	Newman	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2357	099	99	520	030	5730	350	06	Newman	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	2440	099	99	520	030	5780	350	06	Newman	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	7300	099	99	520	200	5850	350	99	Newman	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	7500	099	99	520	200	5851	350	99	Newman	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	7350	099	99	520	200	5856	350	99	Newman	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3252	90	25	7300	099	99	520	200	5870	350	99	Newman	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
Subtotal Expenditures														\$1,007	\$909	\$1,050	\$0	\$1,125	
Anticipated Ending Fund Bal.															\$0	\$37	\$37	\$946	\$1,020

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Ending balance used to prepurchase notebooks, in advance of September start of school. Students purchase the notebooks after the term begins.

Revolving Fund FY11 Budget Request

Fund Name:	High Rock Book & Equipment Sales (2350-3261)
Fund Manager:	High Rock Principal
Executive Summary:	No Fee Increase; Only Planner Sales Anticipated

Fund Description:

This pass-through account funds the purchase and re-sale of items to students, including planners, atlas, calculators, and Write Source materials.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

Due to current year purchases of classroom sets of atlases and write source materials, the High Rock School does not anticipate needing to sell these items to students in FY11. Calculator sales are not anticipated, given the recent purchase by the PTC of calculators for the school. This account will only fund the purchase and re-sale of student planners in FY11.

Support for District Vision, Mission, Goals, Objectives:

The High Rock Book & Equipment Sales fund supports District Goal 3 -promoting active citizenship.

Description of Revenues:

It is anticipated 450 student planners will be purchased and re-sold to students at a price of \$5.00/each (the same price as charged in FY10), representing total FY11 revenue of \$2,250. The budgeted carry-over (\$1,474), representing one third of the FY09 ending fund balance of the Pollard Book and Equipment Sales account, was transferred to this fund in FY10 to continue to fund Grade 6 activities.

Staffing:

No staff are paid through this revolving fund.

Expenses:

FY11 Program expenses represent the anticipated purchase cost of 450 student planners at \$5.00/each, or \$2,250. No other purchases are anticipated.

FY11 Proposed Budget:

The FY11 proposed budget is attached hereto.

Revolving Fund Name: High Rock Book and Equipment Sales
 Revolving Fund Contact: High Rock Principal

Revenues													FY08	FY09	FY10	FY10	FY11	
													Actual	Actual	Budget	Proj.	Budget	
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3261	000	00	0000	000	00	520	980	0000	000	00	High Rock	Carry-Over Revenue	\$0	\$0	\$1,503	\$1,474	\$1,734
<u>Current Year Revenue Collections</u>																		
2350	3261	000	00	0000	000	00	432	000	0000	000	00	High Rock	Current Year Revenue Collections	\$0	\$0	\$1,800	\$2,060	\$2,250
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3261	000	00	0000	000	00	432	000	0000	000	00	High Rock	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$0	\$0	\$3,303	\$3,534	\$3,984	
Expenditures													FY08	FY09	FY10	FY10	FY11	
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Qb	Building	Object Code Description	Actual	Actual	Budget	Proj	Budget
2350	3261	090	26	1230	099	99	520	010	5110	350	01	High Rock	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	010	5110	350	01	High Rock	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2120	099	99	520	010	5110	350	01	High Rock	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2220	099	99	520	010	5110	350	01	High Rock	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2305	099	99	520	010	5110	350	01	High Rock	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2310	099	99	520	010	5110	350	01	High Rock	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2315	099	99	520	010	5110	350	01	High Rock	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2320	099	99	520	010	5110	350	01	High Rock	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	010	5110	350	01	High Rock	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2325	099	99	520	010	5110	350	03	High Rock	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2330	099	99	520	010	5110	350	03	High Rock	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2353	099	99	520	010	5110	350	01	High Rock	Prof Dev Summer/After School/ Sai	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2355	099	99	520	010	5110	350	03	High Rock	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	010	5110	350	01	High Rock	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	010	5110	350	02	High Rock	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2120	099	99	520	010	5110	350	02	High Rock	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2210	099	99	520	010	5110	350	02	High Rock	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2220	099	99	520	010	5110	350	02	High Rock	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	1420	099	99	520	010	5110	350	02	High Rock	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4110	099	99	520	010	5110	350	03	High Rock	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	5200	099	99	520	010	5110	350	99	High Rock	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4220	099	99	520	020	5241	350	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4210	099	99	520	020	5241	350	04	High Rock	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2451	099	99	520	020	5255	350	04	High Rock	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2420	099	99	520	020	5257	350	04	High Rock	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	5350	099	99	520	020	5270	350	04	High Rock	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5300	350	04	High Rock	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5330	350	04	High Rock	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5341	350	04	High Rock	Postage	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5345	350	04	High Rock	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5346	350	04	High Rock	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	020	5380	350	04	High Rock	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2110	099	99	520	030	5420	350	05	High Rock	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4220	099	99	520	030	5430	350	05	High Rock	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4110	099	99	520	030	5450	350	05	High Rock	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	4210	099	99	520	030	5460	350	05	High Rock	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	3400	099	99	520	030	5490	350	05	High Rock	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2430	099	99	520	030	5510	350	05	High Rock	Educational Supplies	\$0	\$0	\$1,800	\$1,800	\$2,250
2350	3261	090	26	2415	099	99	520	030	5512	350	05	High Rock	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2410	099	99	520	030	5517	350	05	High Rock	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2420	099	99	520	030	5522	350	05	High Rock	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2453	099	99	520	030	5523	350	05	High Rock	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2455	099	99	520	030	5524	350	05	High Rock	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2451	099	99	520	030	5525	350	05	High Rock	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	030	5580	350	05	High Rock	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5710	350	06	High Rock	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5720	350	06	High Rock	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2357	099	99	520	030	5730	350	06	High Rock	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	2440	099	99	520	030	5780	350	06	High Rock	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7300	099	99	520	200	5850	350	99	High Rock	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7500	099	99	520	200	5851	350	99	High Rock	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7350	099	99	520	200	5856	350	99	High Rock	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3261	090	26	7300	099	99	520	200	5870	350	99	High Rock	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$0	\$0	\$1,800	\$1,800	\$2,250	
Anticipated Ending Fund Bal.													\$0	\$0	\$1,503	\$1,734	\$1,734	

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Ending fund balance will be used to pre-purchase planners for students, prior to the beginning of school.

Revolving Fund FY11 Budget Request

Fund Name:	High Rock Lost Books (2350-3262)
Fund Manager:	High Rock Principal
Executive Summary:	Lost Book Fee Increase From \$67/Book To \$75.00/Hardcover Book and \$10.00/Paperback Book

Fund Description:

This pass-through account funds the replacement of lost or damaged textbooks at High Rock School.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

The average cost of replacement textbooks is \$75.00/hardcover books and \$10.00/paperback books, based on current year experience at Pollard Middle School. The FY11 budget reflects the anticipated purchase of 5 hardcover and 10 paperback textbooks at \$75/book and \$10.00/book, respectively. Replacement of Grade 6 textbooks was formerly done through the Pollard Lost Book fund.

Support for District Vision, Mission, Goals, Objectives:

The High Rock Lost Book account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

The FY11 budget includes \$475 in revenue, representing the purchase of 5 hardcover books at \$75 (\$375) and 10 paperback books at \$10 (\$100.) The FY10 budget included \$402 in revenue, representing the purchase of six textbooks at an average cost of \$67/each.

The \$162 FY10 beginning carry over balance represents one third of the ending fund balance in the Pollard Lost Book Account.

Staffing:

No staff are paid through this revolving fund.

Expenses:

Expenses for FY11 are the textbooks replacements, representing the purchase of 5 hardcover books at \$75.00 and 10 paperback books at \$10.00.

FY11 Proposed Budget:

The FY11 budget is attached.

Revolving Fund Name: High Rock Lost Books
 Revolving Fund Cont: High Rock Principal

													FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget			
Revenues																				
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																				
2350	3262	000	00	0000	000	00	520	980	0000	000	00	High Rock	Carry-Over Revenue	\$0	\$0	\$0	\$162	\$162		
<u>Current Year Revenue Collections</u>																				
2350	3262	000	00	0000	000	00	432	000	0000	000	00	High Rock	Current Year Revenue Collections	\$0	\$0	\$402	\$0	\$475		
<u>Revenue Collected for Next Fiscal Year</u>																				
2350	3262	000	00	0000	000	00	432	000	0000	000	00	High Rock	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0		
													Subtotal Revenues			\$0	\$0	\$402	\$162	\$637
Expenditures																				
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget		
2350	3262	090	26	1230	099	99	520	010	5110	350	01	High Rock	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2110	099	99	520	010	5110	350	01	High Rock	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2120	099	99	520	010	5110	350	01	High Rock	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2220	099	99	520	010	5110	350	01	High Rock	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2305	099	99	520	010	5110	350	01	High Rock	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2310	099	99	520	010	5110	350	01	High Rock	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2315	099	99	520	010	5110	350	01	High Rock	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2320	099	99	520	010	5110	350	01	High Rock	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	010	5110	350	01	High Rock	Other Instructional	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2325	099	99	520	010	5110	350	03	High Rock	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2330	099	99	520	010	5110	350	03	High Rock	Instr. Asst - Paraprofessional/ Sal	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2353	099	99	520	010	5110	350	01	High Rock	Prof Dev Summer/Afr School/ Sal	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2355	099	99	520	010	5110	350	03	High Rock	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2357	099	99	520	010	5110	350	01	High Rock	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2110	099	99	520	010	5110	350	02	High Rock	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2120	099	99	520	010	5110	350	02	High Rock	Secy to Dep Head (Non Supv)/ Sala	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2210	099	99	520	010	5110	350	02	High Rock	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2220	099	99	520	010	5110	350	02	High Rock	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	1420	099	99	520	010	5110	350	02	High Rock	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4110	099	99	520	010	5110	350	03	High Rock	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	5200	099	99	520	010	5110	350	99	High Rock	Fringe	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4220	099	99	520	020	5241	350	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4210	099	99	520	020	5241	350	04	High Rock	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2451	099	99	520	020	5255	350	04	High Rock	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2420	099	99	520	020	5257	350	04	High Rock	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	5350	099	99	520	020	5270	350	04	High Rock	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5300	350	04	High Rock	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5330	350	04	High Rock	Transportation	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5341	350	04	High Rock	Postage	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5345	350	04	High Rock	Printing & Binding	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5346	350	04	High Rock	Advertising	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	020	5380	350	04	High Rock	Other Services	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2110	099	99	520	030	5420	350	05	High Rock	Offices Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4220	099	99	520	030	5430	350	05	High Rock	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4110	099	99	520	030	5450	350	05	High Rock	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	4210	099	99	520	030	5460	350	05	High Rock	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	3400	099	99	520	030	5490	350	05	High Rock	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2430	099	99	520	030	5510	350	05	High Rock	Educational Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2415	099	99	520	030	5512	350	05	High Rock	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2410	099	99	520	030	5517	350	05	High Rock	Textbooks & Workbooks	\$0	\$0	\$402	\$0	\$475		
2350	3262	090	26	2420	099	99	520	030	5522	350	05	High Rock	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2453	099	99	520	030	5523	350	05	High Rock	A/V Hardware	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2455	099	99	520	030	5524	350	05	High Rock	Instructional Software	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2451	099	99	520	030	5525	350	05	High Rock	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	030	5580	350	05	High Rock	Other Supplies	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2357	099	99	520	030	5710	350	06	High Rock	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2357	099	99	520	030	5720	350	06	High Rock	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2357	099	99	520	030	5730	350	06	High Rock	Dues & Memberships	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	2440	099	99	520	030	5780	350	06	High Rock	Other Expenses	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	7300	099	99	520	200	5850	350	99	High Rock	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	7500	099	99	520	200	5851	350	99	High Rock	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	7350	099	99	520	200	5856	350	99	High Rock	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
2350	3262	090	26	7300	099	99	520	200	5870	350	99	High Rock	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0		
													Subtotal Expenditures			\$0	\$0	\$402	\$0	\$475
													Anticipated Ending Fund Bal.			\$0	\$0	\$0	\$162	\$162

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	High Rock Overnight Camp (Camp Thompson)
Fund Manager:	High Rock Principal
Executive Summary:	Fee Increase from \$240.00 to \$270.00/Student

Fund Description:

The High Rock Overnight Camp account funds a two-night (overnight), outdoor team and leadership-building activity in the fall for all sixth graders at the Thompson Island Outward Bound Education Center. Thompson Island is located in Boston Harbor. Donations fund scholarships for needy students.

Enabling Legislation:

MGL Ch 71, s47.

Critical Issues:

In FY10, Needham switched overnight camp venues for the School Department's camp based experiential and environmental learning program from Camp Sargent to Thompson Island. Students, parents and faculty received the program very well. Based on a 5% increase in the Thompson Island and camp nursing contracts for FY11 it will be necessary to increase fees in FY11. These prices are net of promised donations of \$8,000 from the PTC and other groups, toward camp expenses and reduced or waived tuitions for needy students.

Description of Revenues:

In FY10, 408 students attended the camp, 17 less than the 425 previously projected. There are 433 students projected to attend in FY11, for total projected revenue of \$114,210. Additionally, \$8,000 in donations have been committed to date, which will offset camp expenses. Donations will be received in a separate donation account (established under Ch44 s 53A.) These fees are sufficient to provide a small (\$4,327) operational reserves, to accommodate unanticipated fluctuations in enrollment or expenses.)

	FY05	FY06	FY07	FY08	FY09	FY10	FY11
# Students	360	345	361	357	418	425	433
Fee	\$209	\$216	\$220	\$220	\$240	\$240	\$270

Staffing:

No staff are paid from this fund, although teachers receive a small stipend for chaperoning students of \$60/day (\$3,120.)

Expenses:

Expenses include the tuition to Camp Thompson Island (\$103,660, of which \$95,660 will be funded from fees and \$8,000 from donations); transportation (\$5,206); teacher stipends (\$3,120); contractual nurse expense (\$5,650); teacher mileage reimbursement (\$200); and (\$200) for supplies.

District's Vision, Mission, Goals and Objectives:

The Camp Thompson Island trip promotes social and emotional skills of all students.

Proposed Budget:

The FY11 proposed budget is attached.

Revolving Fund Name: High Rock Overnight Camp (Thompson Island)
 Revolving Fund Contact: High Rock Principal

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Pror.	Budget
Revenues																		
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3310	000	00	0000	000	00	520	980	0000	000	00	High Rock	Carry-Over Revenue	\$224	\$2	\$4,568	\$4,567	\$154
Current Year Revenue Collections																		
2350	3310	000	00	0000	000	00	432	000	0000	000	00	High Rock	Current Year Revenue Collections	\$73,925	\$93,374	\$102,000	\$93,592	\$114,210
Revenue Collected for Next Fiscal Year																		
2350	3310	000	00	0000	000	00	432	000	0000	000	00	High Rock	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$74,149	\$93,376	\$106,568	\$98,159	\$114,364
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Pror.	FY11 Budget
2350	3310	090	28	1230	099	99	520	010	5110	350	01	High Rock	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2110	099	99	520	010	5110	350	01	High Rock	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2120	099	99	520	010	5110	350	01	High Rock	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2220	099	99	520	010	5110	350	01	High Rock	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2305	099	99	520	010	5110	350	01	High Rock	Certified Classroom Teacher/ Salary	\$0	\$0	\$3,120	\$2,520	\$3,120
2350	3310	090	28	2310	099	99	520	010	5110	350	01	High Rock	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	4220	099	99	520	020	5241	350	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	4210	099	99	520	020	5241	350	04	High Rock	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2451	099	99	520	020	5255	350	04	High Rock	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2420	099	99	520	020	5257	350	04	High Rock	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	5350	099	99	520	020	5270	350	04	High Rock	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	020	5300	350	04	High Rock	Professional Technical/ Services	\$0	\$0	\$88,900	\$0	\$5,650
2350	3310	090	28	2440	099	99	520	020	5330	350	04	High Rock	Transportation	\$0	\$0	\$4,381	\$5,145	\$5,206
2350	3310	090	28	2440	099	99	520	020	5341	350	04	High Rock	Postage	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	020	5345	350	04	High Rock	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	020	5346	350	04	High Rock	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	020	5380	350	04	High Rock	Other Services	\$0	\$0	\$5,000	\$84,960	\$95,560
2350	3310	090	28	2110	099	99	520	030	5420	350	05	High Rock	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	030	5580	350	05	High Rock	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	030	5710	350	06	High Rock	In State Travel/ Conferences	\$0	\$0	\$500	\$168	\$200
2350	3310	090	28	2440	099	99	520	030	5720	350	06	High Rock	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	030	5730	350	06	High Rock	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	2440	099	99	520	030	5780	350	06	High Rock	Other Expenses	\$0	\$0	\$200	\$5,213	\$200
2350	3310	090	28	7300	099	99	520	200	5850	350	99	High Rock	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	7500	099	99	520	200	5851	350	99	High Rock	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	7350	099	99	520	200	5856	350	99	High Rock	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	28	7300	099	99	520	200	5870	350	99	High Rock	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	1230	099	99	520	010	5110	350	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2110	099	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2120	099	99	520	010	5110	350	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2220	099	99	520	010	5110	350	01	Pollard	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2305	099	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Salary	\$3,120	\$2,820	\$0	\$0	\$0
2350	3310	090	30	2310	099	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5300	350	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5330	350	04	Pollard	Transportation	\$7,779	\$9,518	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5341	350	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5345	350	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5346	350	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	020	5380	350	04	Pollard	Other Services	\$62,305	\$75,595	\$0	\$0	\$0
2350	3310	090	30	2110	099	99	520	030	5420	350	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	4220	099	99	520	030	5430	350	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2451	099	99	520	030	5525	350	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$86	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	030	5710	350	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	030	5720	350	06	Pollard	Out of State Travel/ Conferences	\$844	\$731	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	030	5730	350	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	2440	099	99	520	030	5780	350	06	Pollard	Other Expenses	\$99	\$58	\$0	\$0	\$0
2350	3310	090	30	7300	099	99	520	200	5850	350	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	7500	099	99	520	200	5851	350	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	7350	099	99	520	200	5856	350	99	Pollard	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3310	090	30	7300	099	99	520	200	5870	350	99	Pollard	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$74,147	\$88,809	\$102,101	\$98,006	\$110,037
Anticipated Ending Fund Bal.														\$2	\$4,567	\$4,467	\$154	\$4,327

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Pollard Japan Exchange (2350-3311)
Fund Manager:	Pollard Principal
Executive Summary:	Exchange Program Has Been Discontinued

Fund Description:

This account funds the Pollard-Fujinomiya Exchange Program for Pollard 8th Grade students. Every two years, Japanese students and teachers arrive for a one-week stay in Needham in the fall. Pollard parents, teachers, and administrators host these visitors in their homes. In April of that same school year, a group of 20 Pollard 8th graders, accompanied by four teachers and administrators, travel to Japan. All of the students in the program will attend a cultural class, held at Pollard, prior to travel. The group travels the country for approximately four days and spends six days in Fujinomiya with host families. Donations from community groups supplement program funds, and provide scholarships to students in need.

In FY10, administrators in Fujinomiya elected to discontinue their partnership in this exchange, due to financial difficulty, which effectively discontinues the program for the time being. The program may be reinstated in the future, if another exchange school can be identified.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

The program has been discontinued.

Support for District Vision, Mission, Goals, Objectives:

The Pollard Japan Exchange fund supports District Goal 3, related to promoting active citizenship.

Description of Revenues:

No revenues are anticipated in FY11.

Staffing:

There are no permanent staff members paid from this fund.

Expenses:

No expenses are anticipated in FY11.

FY11 Proposed Budget:

Attached.

Revolving Fund Name: Pollard Japan Exchange
 Revolving Fund Contact: Pollard Principal

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Prof'	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3311	000	00	0000	000	00	520	980	0000	000	00	Pollard	Carry-Over Revenue	\$1,878	\$2,505	\$786	\$661	\$661
<u>Current Year Revenue Collections</u>																		
2350	3311	000	00	0000	000	00	432	000	0000	000	00	Pollard	Current Year Revenue Collections	\$627	\$1,490	\$0	\$0	\$0
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3311	000	00	0000	000	00	432	000	0000	000	00	Pollard	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$2,505	\$3,995	\$786	\$661	\$661
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget
2350	3311	080	30	1230	099	99	520	010	5110	350	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2110	099	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2120	099	99	520	010	5110	350	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2220	099	99	520	010	5110	350	01	Pollard	Curr Ldr/Academic Dept Head/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2305	099	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Salary	\$0	\$500	\$0	\$0	\$0
2350	3311	080	30	2310	099	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2315	099	99	520	010	5110	350	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2320	099	99	520	010	5110	350	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	010	5110	350	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2325	099	99	520	010	5110	350	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2330	099	99	520	010	5110	350	03	Pollard	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2353	099	99	520	010	5110	350	01	Pollard	Prof Dev Summer/Aft School/ Salan	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2355	099	99	520	010	5110	350	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2357	099	99	520	010	5110	350	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2110	099	99	520	010	5110	350	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2120	099	99	520	010	5110	350	02	Pollard	Secy to Dep Head (Non Sup)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2210	099	99	520	010	5110	350	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2220	099	99	520	010	5110	350	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	1420	099	99	520	010	5110	350	02	Pollard	Human Resources & Benefits/ Salan	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4110	099	99	520	010	5110	350	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	5200	099	99	520	010	5110	350	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4220	099	99	520	020	5241	350	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4210	099	99	520	020	5241	350	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2451	099	99	520	020	5255	350	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2420	099	99	520	020	5257	350	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	5350	099	99	520	020	5270	350	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5300	350	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5330	350	04	Pollard	Transportation	\$0	\$908	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5341	350	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5345	350	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5346	350	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	020	5380	350	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2110	099	99	520	030	5420	350	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4220	099	99	520	030	5430	350	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4110	099	99	520	030	5450	350	05	Pollard	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	4210	099	99	520	030	5460	350	05	Pollard	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	3400	099	99	520	030	5490	350	05	Pollard	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2430	099	99	520	030	5510	350	05	Pollard	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2415	099	99	520	030	5512	350	05	Pollard	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2410	099	99	520	030	5517	350	05	Pollard	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2420	099	99	520	030	5522	350	05	Pollard	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2453	099	99	520	030	5523	350	05	Pollard	AV Hardware	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2455	099	99	520	030	5524	350	05	Pollard	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2451	099	99	520	030	5525	350	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$101	\$0	\$0	\$0
2350	3311	080	30	2357	099	99	520	030	5710	350	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2357	099	99	520	030	5720	350	06	Pollard	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2357	099	99	520	030	5730	350	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	2440	099	99	520	030	5780	350	06	Pollard	Other Expenses	\$0	\$1,824	\$0	\$0	\$0
2350	3311	080	30	7300	099	99	520	200	5850	350	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	7500	099	99	520	200	5851	350	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	7350	099	99	520	200	5856	350	99	Pollard	Capitol Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3311	080	30	7300	099	99	520	200	5870	350	99	Pollard	Repl. Equipment- \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$0	\$3,333	\$0	\$0	\$0
Anticipated Ending Fund Bal.														\$2,505	\$662	\$786	\$661	\$661

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Pollard Book & Equipment Sales (2350-3312)
Fund Manager:	Pollard Principal
Executive Summary:	No Fee Increase; Planner Sales Only Anticipated

Fund Description:

This pass-through account funds the purchase and re-sale of items to students, such as calculators, assignment notebooks (planners), atlases and Write Source materials.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

This account will only fund the purchase and re-sale of student planners in FY11.

Support for District Vision, Mission, Goals, Objectives:

The Pollard Book & Equipment Sales fund supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

It is anticipated 850 student planners will be purchased and re-sold to students at \$5.00/each, representing total FY11 revenue of \$4,250.00. One third of the beginning carry over balance of this fund (\$1,474) was transferred to the High Rock Book and Equipment Sales Fund, reflecting the transfer of the sixth grade to High Rock.

Staffing:

No staff are paid through this revolving fund.

Expenses:

FY11 Program expenses represent the anticipated purchase price Planners (\$4,250.00.) No other purchases are anticipated.

FY11 Proposed Budget:

The FY11 proposed budget is attached.

Revolving Fund Name: Pollard Book/Equipment Sale
 Revolving Fund Contact: Pollard Principal

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Prof	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3312	000	00	0000	000	00	520	980	0000	000	00	Pollard	Carry-Over Revenue	\$4,866	\$30	\$2,919	\$2,948	\$3,165
<u>Current Year Revenue Collections</u>																		
2350	3312	000	00	0000	000	00	432	000	0000	000	00	Pollard	Current Year Revenue Collections	\$5,508	\$9,961	\$4,838	\$3,541	\$4,250
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3312	000	00	0000	000	00	432	000	0000	000	00	Pollard	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$10,374	\$9,991	\$7,767	\$6,489	\$7,415
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget
2350	3312	090	30	1230	099	99	520	010	5110	350	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2120	099	99	520	010	5110	350	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2220	099	99	520	010	5110	350	01	Pollard	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2305	099	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2310	099	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Salan	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2315	099	99	520	010	5110	350	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2320	099	99	520	010	5110	350	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	010	5110	350	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2325	099	99	520	010	5110	350	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2330	099	99	520	010	5110	350	03	Pollard	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2353	099	99	520	010	5110	350	01	Pollard	Prof Dev Summer/Aftr School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2355	099	99	520	010	5110	350	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	010	5110	350	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	010	5110	350	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2120	099	99	520	010	5110	350	02	Pollard	Secy to Dep Head (Non Supv)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2210	099	99	520	010	5110	350	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2220	099	99	520	010	5110	350	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	1420	099	99	520	010	5110	350	02	Pollard	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4110	099	99	520	010	5110	350	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	5200	099	99	520	010	5110	350	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4220	099	99	520	020	5241	350	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4210	099	99	520	020	5241	350	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2451	099	99	520	020	5255	350	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2420	099	99	520	020	5257	350	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	5350	099	99	520	020	5270	350	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5300	350	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5330	350	04	Pollard	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5341	350	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5345	350	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5346	350	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	020	5380	350	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2110	099	99	520	030	5420	350	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4220	099	99	520	030	5430	350	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4110	099	99	520	030	5450	350	05	Pollard	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	4210	099	99	520	030	5460	350	05	Pollard	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	3400	099	99	520	030	5490	350	05	Pollard	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2430	099	99	520	030	5510	350	05	Pollard	Educational Supplies	\$0	\$0	\$4,838	\$3,324	\$4,250
2350	3312	090	30	2415	099	99	520	030	5512	350	05	Pollard	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2410	099	99	520	030	5517	350	05	Pollard	Textbooks & Workbooks	\$5,724	\$5,569	\$0	\$0	\$0
2350	3312	090	30	2420	099	99	520	030	5522	350	05	Pollard	Instr. Equipment/ Supplies	\$4,620	\$0	\$0	\$0	\$0
2350	3312	090	30	2453	099	99	520	030	5523	350	05	Pollard	AV Hardware	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2455	099	99	520	030	5524	350	05	Pollard	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2451	099	99	520	030	5525	350	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	099	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5710	350	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5720	350	06	Pollard	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2357	099	99	520	030	5730	350	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	2440	098	99	520	030	5780	350	06	Pollard	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7300	099	99	520	200	5850	350	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7500	099	99	520	200	5851	350	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7350	099	99	520	200	5856	350	99	Pollard	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3312	090	30	7300	099	99	520	200	5870	350	99	Pollard	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$10,344	\$5,569	\$4,838	\$3,324	\$4,250
Anticipated Ending Fund Bal.														\$30	\$4,422	\$2,919	\$3,165	\$3,165

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Pollard Lost Books (2350-3313)
Fund Manager:	Pollard Principal
Executive Summary:	Lost Book Fee Structure Change From \$67/Book To \$75.00/Hardcover Book and \$10.00/Paperback Book

Fund Description:

This pass-through account funds the replacement of lost or damaged textbooks at Pollard Middle School.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

The average cost of replacement textbooks is \$75.00/hardcover books and \$10.00/paperback books, based on current year experience at Pollard Middle School. The FY11 budget reflects the anticipated purchase of 10 hardcover and 15 paperback textbooks at \$75/book and \$10.00/book, respectively.

Support for District Vision, Mission, Goals, Objectives:

The Pollard Lost Book account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

The FY11 budget includes \$900 in revenue, representing the purchase of 10 hardcover books at \$75.00 and 15 paperback books at \$10.00. The FY10 beginning carry over balance of \$324 reflects the transfer of one third of the FY09 ending fund balance (of \$486) to the High Rock Lost Book Account, reflecting the transfer of the sixth grade population to High Rock.

Staffing:

No staff are paid through this revolving fund.

Expenses:

Expenses for FY11 are the textbooks replacements, representing the purchase of 10 hardcover books at \$75.00 and 15 paperback books at \$10.00.

FY11 Proposed Budget:

Attached. The FY11 budget remains consistent with previous fiscal years.

Revolving Fund Name: Pollard Lost Books
 Revolving Fund Contact: Pollard Principal

															FY08	FY09	FY10	FY10	FY11
															Actual	Actual	Budget	Proj*	Budget
Revenues																			
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																			
2350	3313	000	00	0000	000	00	520	980	0000	000	00	Pollard	Carry-Over Revenue	\$1,275	\$2,277	\$486	\$324	\$499	
Current Year Revenue Collections																			
2350	3313	000	00	0000	000	00	432	000	0000	000	00	Pollard	Current Year Revenue Collections	\$1,002	\$709	\$670	\$516	\$900	
Revenue Collected for Next Fiscal Year																			
2350	3313	000	00	0000	000	00	432	000	0000	000	00	Pollard	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues															\$2,277	\$2,986	\$1,156	\$840	\$1,399
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
2350	3313	090	30	1230	099	99	520	010	5110	350	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2110	099	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2120	099	99	520	010	5110	350	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2220	099	99	520	010	5110	350	01	Pollard	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2305	099	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2310	099	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2315	099	99	520	010	5110	350	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2320	099	99	520	010	5110	350	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	010	5110	350	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2325	099	99	520	010	5110	350	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2330	099	99	520	010	5110	350	03	Pollard	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2353	099	99	520	010	5110	350	01	Pollard	Prof Dev Summer/Altr School/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2355	099	99	520	010	5110	350	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2357	099	99	520	010	5110	350	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2110	099	99	520	010	5110	350	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2120	099	99	520	010	5110	350	02	Pollard	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2210	099	99	520	010	5110	350	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2220	099	99	520	010	5110	350	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	1420	099	99	520	010	5110	350	02	Pollard	Human Resources & Benefits/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4110	099	99	520	010	5110	350	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	5200	099	99	520	010	5110	350	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4220	099	99	520	020	5241	350	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4210	099	99	520	020	5241	350	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2451	099	99	520	020	5255	350	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2420	099	99	520	020	5257	350	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	5350	099	99	520	020	5270	350	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5300	350	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5330	350	04	Pollard	Transportation	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5341	350	04	Pollard	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5345	350	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5346	350	04	Pollard	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	020	5380	350	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2110	099	99	520	030	5420	350	05	Pollard	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4220	099	99	520	030	5430	350	05	Pollard	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4110	099	99	520	030	5450	350	05	Pollard	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	4210	099	99	520	030	5460	350	05	Pollard	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	3400	099	99	520	030	5490	350	05	Pollard	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2430	099	99	520	030	5510	350	05	Pollard	Educational Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2415	099	99	520	030	5512	350	05	Pollard	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2410	099	99	520	030	5517	350	05	Pollard	Textbooks & Workbooks	\$0	\$2,500	\$670	\$341	\$900	
2350	3313	090	30	2420	099	99	520	030	5522	350	05	Pollard	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2453	099	99	520	030	5523	350	05	Pollard	AV Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2455	099	99	520	030	5524	350	05	Pollard	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2451	099	99	520	030	5525	350	05	Pollard	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2357	099	99	520	030	5710	350	06	Pollard	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2357	099	99	520	030	5720	350	06	Pollard	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2357	099	99	520	030	5730	350	06	Pollard	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	2440	099	99	520	030	5780	350	06	Pollard	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	7300	099	99	520	200	5850	350	99	Pollard	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	7500	099	99	520	200	5851	350	99	Pollard	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	7350	099	99	520	200	5856	350	99	Pollard	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3313	090	30	7300	099	99	520	200	5870	350	99	Pollard	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
Subtotal Expenditures															\$0	\$2,500	\$670	\$341	\$900
Anticipated Ending Fund Bal.															\$2,277	\$486	\$486	\$499	\$499

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	High School Testing (2350-3420)
Fund Manager:	Guidance Director
Executive Summary:	No Change in Administrative Fee Per Exam (\$13 for PSAT and \$11 for AP exams)

Fund Description:

The High School Testing program administers the SAT (Scholastic Aptitude Test), the AP (Advanced Placement), and PSAT (Preliminary School Aptitude Test) to High School Students. Fees are collected to cover the cost of the AP and PSAT exams, as well as administrative expenses. The administrative expenses include the cost of proctors and the testing coordinator's stipend. No fees are collected for the SAT; students pay the testing service directly.

Enabling Legislation:

M.G.L. Chapter 71, Section 47

Critical Issues:

A fund balance has accumulated over time, from \$1,790 in FY06 to an estimated \$7,438 in FY10. Although industry standards allow for up to three months operating reserves (or approximately \$17,375), the fund balance in this account is used only to absorb unexpected increases in the number of test takers or proctors. As a result, a one month operating reserve is optimal, or \$5,791. Based on this, the FY10 budget reduced the administrative surcharge on each exam from \$16 to \$13 for the PSAT and from \$12 to \$11 for the AP exam, resulting in a revenue loss of \$1,574. The administrative surcharges are proposed to remain the same for FY11.

In FY10, this program experienced a substantial increase in the number of AP test takers, attributed to larger class sizes and interest in popular subject exams such as AP Spanish. The number of test takers in FY11 is projected to remain at current year levels, or about 310 PSAT test takers and 525 AP test takers.

Based on demand, the High School added additional test days in FY10 (a March SAT exam date will be added), and more students are now taking the ACT's than before.

Support for District Vision, Mission, Goals, Objectives:

The activities of this account support District Goal #1, related to standards-based learning.

Description of Revenues:

FY11 anticipated revenues include: \$8,060 in PSAT fees (310 students x \$26/test) and \$46,725 in AP fees (525 students x \$89/test,) for a total of \$54,785. Fund balance will cover scholarships for up to five PSAT exams and five AP exams.

	FY07	FY08	FY09	FY10 Bud	FY10 Proj	FY11 Bud
AP - # Exams	399	421	442	450	524	550
PSAT - # Exams	321	321	338	300	298	350
AP Test Fee	\$75	\$76	\$78	\$78	\$78	\$78
AP Admin Fee	\$13	\$12	\$12	\$11	\$11	\$11
TL AP Fee	\$88	\$90	\$90	\$89	\$89	\$89
PSAT Test Fee	\$12	\$13	\$13	\$13	\$13	\$13
PSAT Admin Fee	\$16	\$16	\$16	\$13	\$13	\$13
TL PSAT Fee	\$28	\$29	\$29	\$26	\$26	\$26

The proposed FY11 fee for the AP test (of \$89) reflects an anticipated pass-through exam cost of \$78 and a \$11 administrative surcharge. The FY11 PSAT fee of \$26 includes a \$13 exam cost and a \$13 administrative fee. Should the pass-through exam expense increase, the per-student fee will be adjusted accordingly; there will be no change in the administrative surcharge.

Staffing:

This program pays a stipend to the Testing Coordinator (of \$6,137) in FY11, as provided for in the Unit A Teachers Contract. Additionally, proctors receive compensation from this account for administering concurrent and extended time examinations. The FY11 budget assumes total expenses of \$3,980 for proctors, which includes the following: 22 proctors @ \$120/day to administer exams (a total cost of \$2,640); 5 proctors at \$180/day to administer 50% extended-time exams (for a total cost of \$900); and one proctor to administer 100% extended-time exams @ \$240/day. Finally, the budget provides for an additional \$20/day to be paid to an estimated 10 regular-time proctors who are required to administer exams after hours (10 x \$20 = \$200.)

Expenses:

Program expenses include the aforementioned staff costs, as well as the cost of the exams themselves. In FY10, PSAT exams are expected to cost \$4,030 (assuming 310 students at a cost of \$13/exam), AP exams are expected to cost \$40,950 (assuming 525 exams at \$78/exam.) Additionally, \$350 is budgeted to cover the cost of grade labels and electronic file submission of the exams.

FY11 Proposed Budget:

The FY11 budget is attached.

Revolving Fund Name: High School Testing
 Revolving Fund Contact: Guidance Director

														FY08	FY09	FY10	FY10	FY11	
														Actual	Actual	Budget	Proj	Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3420	000	00	0000	000	00	520	000	0000	000	00	NHS	Carry-Over Revenue	\$4,357	\$7,189	\$8,717	\$8,757	\$7,438	
<u>Current Year Revenue Collections</u>																			
2350	3420	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$47,477	\$50,025	\$47,275	\$53,941	\$54,785	
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3420	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
														Subtotal Revenues	\$61,834	\$67,214	\$55,992	\$62,698	\$62,223
Expenditures																			
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
2350	3420	080	40	1230	099	99	520	010	5110	350	01	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2110	099	99	520	010	5110	350	01	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2120	099	99	520	010	5110	350	01	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2220	099	99	520	010	5110	350	01	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2305	099	99	520	010	5110	350	01	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2310	099	99	520	010	5110	350	01	NHS	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2315	099	99	520	010	5110	350	01	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$6,076	\$6,076	\$6,137	
2350	3420	080	40	2320	099	99	520	010	5110	350	01	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	010	5110	350	01	NHS	Other Instructional	\$8,486	\$9,281	\$0	\$0	\$0	
2350	3420	080	40	2325	099	99	520	010	5110	350	03	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2330	099	99	520	010	5110	350	03	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$3,980	\$3,980	\$3,980	
2350	3420	080	40	2353	099	99	520	010	5110	350	01	NHS	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2355	099	99	520	010	5110	350	03	NHS	Prof Dev Sube	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2357	099	99	520	010	5110	350	01	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2110	099	99	520	010	5110	350	02	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2120	099	99	520	010	5110	350	02	NHS	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2210	099	99	520	010	5110	350	02	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2220	099	99	520	010	5110	350	02	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	1420	099	99	520	010	5110	350	02	NHS	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4110	099	99	520	010	5110	350	03	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	5200	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4220	099	99	520	020	5241	350	04	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4210	099	99	520	020	5241	350	04	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2451	099	99	520	020	5255	350	04	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2420	099	99	520	020	5257	350	04	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	5350	099	99	520	020	5270	350	04	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5300	350	04	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5330	350	04	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5341	350	04	NHS	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5345	350	04	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5346	350	04	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	020	5380	350	04	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2110	099	99	520	030	5420	350	05	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4220	099	99	520	030	5430	350	05	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4110	099	99	520	030	5450	350	05	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	4210	099	99	520	030	5460	350	05	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	3400	099	99	520	030	5490	350	05	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2430	099	99	520	030	5510	350	05	NHS	Educational Supplies	\$36,159	\$39,176	\$39,350	\$45,204	\$45,330	
2350	3420	080	40	2415	099	99	520	030	5512	350	05	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2410	099	99	520	030	5517	350	05	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2420	099	99	520	030	5522	350	05	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2453	099	99	520	030	5523	350	05	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2455	099	99	520	030	5524	350	05	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2451	099	99	520	030	5525	350	05	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	030	5580	350	05	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2357	099	99	520	030	5710	350	06	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2357	099	99	520	030	5720	350	06	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2357	099	99	520	030	5730	350	06	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	2440	099	99	520	030	5780	350	06	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	7300	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	7500	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	7350	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3420	080	40	7300	099	99	520	200	5870	350	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
														Subtotal Expenditures	\$44,645	\$48,467	\$49,406	\$55,280	\$55,447
														Anticipated Ending Fund Bal.	\$7,189	\$8,757	\$6,586	\$7,438	\$5,776

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	High School Book & Equipment Sales (2350-3421)
Fund Manager:	High School Principal
Executive Summary:	No Fee Increase for \$130 Calculator; Fee Increase from \$10 to \$12 for Vocabulary Book

Fund Description:

This pass-through account funds the purchase and re-sale of math calculators and special vocabulary workbooks for students. The calculators are used in advanced placement calculus classes. The workbooks are used by students in Grades 9-11 for vocabulary development and as preparation for the SATs. These items are ordered by the High School in July for the convenience of students in September.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

No critical issues are anticipated for FY11.

Support for District Vision, Mission, Goals, Objectives:

The High School Book & Equipment Sales account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

FY11 Program revenues represent the anticipated collections for the two items: calculators \$3,250 (25 calculators at \$130 each) and vocabulary books \$5,760 (480 workbooks at \$12 each). The pass-through fee per workbook increases from \$10 to \$12 in FY11, and is unchanged for the calculator (at \$130.) The fund balance will pay scholarships for needy students.

Staffing:

No staff are paid through this revolving fund.

Expenses:

Expenses for FY10 are expected to be \$9,010, reflecting the cost of purchasing math calculators (\$3,250) and special vocabulary workbooks (\$5,760.)

FY11 Proposed Budget:

Attached. The FY11 budget remains consistent with previous fiscal years.

Revolving Fund Name High School Book and Equipment Sales
 Revolving Fund Cont High School Principal

														FY08	FY09	FY10	FY10	FY11	
														Actual	Actual	Budget	Proj.	Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3421	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$1,214	\$1,107	\$1,154	\$1,153	\$1,220	
<u>Current Year Revenue Collections</u>																			
2350	3421	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$3,640	\$7,651	\$8,050	\$5,770	\$9,010	
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3421	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
														Subtotal Revenues	\$4,854	\$8,758	\$9,204	\$6,923	\$10,230
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Gr Code	Act Code	IM	Subj Code	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
2350	3421	090	40	1230	099	99	520	010	5130	350	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2110	099	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2120	099	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2220	099	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2305	099	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2310	099	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2315	099	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2320	099	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2325	099	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2330	099	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2353	099	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aft School/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2355	099	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2357	099	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2110	099	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2120	099	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2210	099	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2220	099	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	1420	099	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4110	099	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	5200	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4220	099	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4210	099	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2451	099	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2420	099	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	5350	099	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	020	5380	350	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2110	099	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4220	099	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4110	099	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	4210	099	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	3400	099	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2430	099	99	520	030	5510	350	99	NHS	Educational Supplies	\$3,636	\$2,990	\$8,050	\$2,340	\$9,010	
2350	3421	090	40	2415	099	99	520	030	5512	350	99	NHS	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2410	099	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$110	\$4,615	\$0	\$3,363	\$0	
2350	3421	090	40	2420	099	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2453	099	99	520	030	5523	350	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2455	099	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2451	099	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	030	5580	350	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2357	099	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2357	099	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2357	099	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	2440	099	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	7300	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	7500	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	7350	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3421	090	40	7300	099	99	520	200	5870	350	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
Subtotal Expenditures														\$3,746	\$7,605	\$8,050	\$5,703	\$9,010	
Anticipated Ending Fund Bal.														\$1,108	\$1,153	\$1,154	\$1,220	\$1,220	

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	H.S. Lockers (2350-3422)
Fund Manager:	High School Principal
Executive Summary:	Fee Increase From \$3.00/Lock to \$5.00/Lock

Fund Description:

This revolving fund collects a locker fee for each new student who wishes to purchase a lock for the high school lockers. The student can keep this lock for four years. Not all students purchase locks. The revenue is used to replace damaged locks and lockers.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

For the past several years, this program did not collect fees, due to a sizeable fund balance that had accumulated from prior year revenue collections. To expend this accumulated fund balance, \$2785 was used to purchase new lockers for the Athletics Department during FY09, for which there were insufficient funds in the NHS renovation budget. The remaining fund balance of \$1,004 will be used to cover unanticipated expenses in future years. Beginning FY10, the locker fee was reinstated at \$3/lock. During FY10, no locks were sold and no fees were collected.

Support for District Vision, Mission, Goals, Objectives:

The activities of this revolving fund support District Goal #4, related to maintaining school infrastructure, including facilities.

Description of Revenues:

The locker fee of \$3 was reinstated in FY10, which represents a decrease from the \$5 historical fee. Due to an increase in the pass-through price of locks, the fee will increase from \$3.00 to \$5.00/lock. FY11 budgeted revenues are \$1,775, reflecting lock sales to 355 incoming Grade 9 students at \$5.00/student. (No replacement locks are budgeted for upperclassmen, as 80-100 surplus locks remain from the construction project, to meet the replacement lock needs of upperclassmen.)

Staffing:

No staff are paid from this fund.

Expenses:

Expenses are the cost of new locks and locker repair (\$1,775.)

FY11 Proposed Budget:

Attached.

Revolving Fund Name: High School Lockers
 Revolving Fund Contact: High School Principal

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3422	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$4,242	\$4,242	\$1,004	\$1,004	\$1,004
<u>Current Year Revenue Collections</u>																		
2350	3422	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$0	\$0	\$900	\$0	\$1,775
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3422	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$4,242	\$4,242	\$1,904	\$1,004	\$2,779
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3422	080	40	3510	099	99	520	010	5130	350	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aft School/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	020	5380	350	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$0	\$900	\$0	\$1,775
2350	3422	080	40	3510	099	99	520	030	5512	350	99	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5523	350	99	NHS	AV Hardware	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5580	350	99	NHS	Other Supplies	\$0	\$3,238	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3422	080	40	3510	099	99	520	200	5870	350	99	NHS	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$0	\$3,238	\$900	\$0	\$1,775
Anticipated Ending Fund Bal.														\$4,242	\$1,004	\$1,004	\$1,004	\$1,004

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	High School Textbook Recovery (2350-3423)
Fund Manager:	High School Principal
Executive Summary:	Fee Reinstated for FY11 at an average of \$15.00 for Paperbacks and \$75.00 for Hardcover Books

Fund Description:

This pass-through account funds the replacement cost of lost High School textbooks. The amount assessed to students is based on the replacement cost of the materials.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

This revolving fund has accumulated a sizable carryover balance, due to the fact that textbooks in prior years often were replaced from the operating budget, even though a fee had been collected. (Based on industry standards, the level of accumulated fund balance should not exceed three months of operations, or \$1,350.) To reduce the accumulated balance, fund balance monies were used to replace World Language textbooks (totaling \$4,635) and replacement fees were generally not assessed in FY10. Fees will be reinstated in FY11, based on the average replacement cost of both hardcover and paperback textbooks, and textbook recovery practices at the High School will be enforced more consistently.

Support for District Vision, Mission, Goals, Objectives:

The NHS Textbook Recovery account supports District Goal 1, related to advancing standards based learning.

Description of Revenues:

Revenues represent funds from students to replace lost High School textbooks. The fees in FY11 average \$15.00 for paperback books and \$75.00 for hardcover books. The budget is based on 50 replacement paperback books (generating \$750 in revenue, or 50 x \$15), and 50 replacement hardcover books (generating \$3,750 in revenue, or 50 x \$75), for total budgeted revenue of \$4,500.

Staffing:

No salaries are paid from this fund.

Expenses:

FY11 Program expenses are \$4,500 for replacement textbooks. Prior year accumulated fund balance will continue to be used, as needed, to replace textbooks, until a more reasonable level of fund balance is reached.

FY11 Proposed Budget:

The FY11 budget is attached.

Revolving Fund Name: High School Textbook Recovery
 Revolving Fund Contact: High School Principal

Revenues														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof'	FY11 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3423	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$8,973	\$8,649	\$5,643	\$6,272	\$3,649
Current Year Revenue Collections																		
2350	3423	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$2,758	\$2,495	\$0	\$948	\$4,500
Revenue Collected for Next Fiscal Year																		
2350	3423	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$11,731	\$11,144	\$5,643	\$7,220	\$8,149
Expenditures														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description					
2350	3423	90	40	3510	099	99	520	010	5130	350	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aftr School/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Sal:	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	020	5380	350	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5512	350	99	NHS	Teaching Aids/ Clism Ref	\$0	\$237	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$3,082	\$4,635	\$5,000	\$3,571	\$4,500
2350	3423	90	40	3510	099	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5523	350	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5580	350	99	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3423	90	40	3510	099	99	520	200	5870	350	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$3,082	\$4,872	\$5,000	\$3,571	\$4,500
Anticipated Ending Fund Bal.														\$8,649	\$6,272	\$643	\$3,649	\$3,649

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	H.S. Parking Fund (2350-3424)
Fund Manager:	High School Principal
Executive Summary:	No Change for FY11 of \$25/Permit Per Semester

Fund Description:

This account funds the sale of parking permits to Needham students. Permit fees are used to maintain a safe driving environment at the school by providing adult supervision in the student lots before school, and before and after lunch break. The lot attendant, last hired in FY05, was reinstated in FY09 and will continue in FY11.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

Fifty additional parking spaces have been added, bringing the total available to 200 in FY10.

Support for District Vision, Mission, Goals, Objectives:

The High School parking promotes the District's goal of *Community* by ensuring a safe driving environment at the school for students, teachers, and the community members.

Description of Revenues:

A total of 200 student parking spaces are available, twice yearly. FY11 budget revenues reflect 200 permits x 2 semesters x \$25/permit, or \$10,000.

	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment	300	300	300	300	300	400
Fee	\$20	\$20	N/A	N/A	\$25	\$25

Staffing:

In FY05 a part-time parking attendant was paid \$12/hour, and worked one hour /day for 180 days (\$2,160). Due to difficulties recruiting this position, there was no parking attendant in FY06-FY08. In FY09, the position was reinstated at \$20/hour, and worked 1.5 hours/day x 180 student days, or \$5,400. In FY11, these duties will be done by an office aide at NHS, a portion of whose salary will be charged to this fund (\$5,641.)

Expenses:

In addition to salary expenses above, FY11 budget expenses include \$1,200 for permit printing and \$3,000 to offset snow removal in the lots by the Town Public Works department.

FY11 Proposed Budget:

The FY11 budget is attached.

Revolving Fund Name: High School Lockers
 Revolving Fund Contact: High School Principal

Revenues															FY08	FY09	FY10	FY10	FY11
															Actual	Actual	Budget	Proj	Budget
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3422	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$10,556	\$4,826	\$257	\$2,688	\$824	
<u>Current Year Revenue Collections</u>																			
2350	3422	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$25	\$0	\$7,500	\$4,376	\$10,000	
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3422	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
Subtotal Revenues															\$10,581	\$4,826	\$7,757	\$7,064	\$10,824
Expenditures															FY08	FY09	FY10	FY10	FY11
															Actual	Actual	Budget	Proj	Budget
Fund	Dept	Pgm	Bldg	DOE	Subj	Gr	Act	TM	Object	SchA	Ext	Building	Object Code Description						
2350	3422	80	40	1230	099	99	520	010	5130	350	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2110	099	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2120	099	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2220	099	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2305	099	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2310	099	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2315	099	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2320	099	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2325	099	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$5,000	\$970	\$5,400	\$5,400	\$0	
2350	3422	80	40	2353	099	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2355	099	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2357	099	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2110	099	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2120	099	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2210	099	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2220	099	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$5,641	
2350	3422	80	40	1420	099	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4110	099	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	5200	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4220	099	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4210	099	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$3,000	
2350	3422	80	40	2451	099	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2420	099	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	5350	099	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	020	5345	350	99	NHS	Printing & Binding	\$755	\$0	\$2,200	\$840	\$1,200	
2350	3422	80	40	2440	099	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	020	5380	350	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2110	099	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4220	099	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4110	099	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	4210	099	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	3400	099	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2430	099	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2415	099	99	520	030	5512	350	99	NHS	Teaching Aids/ Cism Ref	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2410	099	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2420	099	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2453	099	99	520	030	5523	350	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2455	099	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2451	099	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	030	5580	350	99	NHS	Other Supplies	\$0	\$1,168	\$0	\$0	\$0	
2350	3422	80	40	2357	099	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2357	099	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2357	099	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	2440	099	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	7300	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	7500	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	7350	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3422	80	40	7300	099	99	520	200	5870	350	99	NHS	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
Subtotal Expenditures															\$5,755	\$2,138	\$7,600	\$6,240	\$9,841
Anticipated Ending Fund Bal.															\$4,826	\$2,688	\$157	\$824	\$983

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	High School Non-Resident Tuition Program (2350-3425)
Fund Manager:	High School Principal
Executive Summary:	Fee Based on FY11 Adopted Budget Per Pupil: \$8,535 (reduced from \$8,620)

Fund Description:

This account funds the expenses of non-resident, regular education students who enroll in Needham Public Schools. Non-resident students typically are international students traveling on an I-20 student visa, and who are living in Needham for the express purpose of attending Needham Schools. In FY10, no non-resident students paid the per-student fee of \$8,620. In FY11, one non-resident student from Spain is expected to attend Needham High School. The School Committee typically waives this fee for international students participating in formal exchange programs such as A.F.S.

Critical Issues:

Fee revenues are used to offset the additional educational expenses associated with each non-resident student. In FY09, two non-resident students paid tuition to attend Needham High School. By design, the majority of the additional expenses associated with these two students were covered by the FY09 operating budget, so that the fee revenues could be held aside to defray operating expenses in FY 11 and FY 12 – both anticipated to be difficult budget years.

Support for District Vision, Mission, Goals, Objectives:

This program supports the District's infrastructure goal (Goal 4.)

Description of Revenues:

In FY11, we are expecting that one student from Spain will enroll at Needham High School, paying an annual fee of \$8,535. The annual fee of \$8,535 is based on total budgeted operating expenses (\$46,114,078), divided by the budgeted enrollment of 5,403 (including out of district and preschool students.)

	FY05	FY06	FY07	FY08	FY09	FY10 Bud	FY10 Proj	FY11
Students	0	0	0	0	2	1 (bud)	0	1 (bud)
Fee	\$7,255	\$7,400	\$7,545	\$7,875	\$8,464	\$8,620	\$8,620	\$8,535

Staffing:

There are no staff positions funded directly by this program.

Expenses:

Expenses support the instruction of the non-resident student, and can include teacher salaries, classroom expenses and/or other related items. FY11 budgeted expenses are \$10,000.

FY11 Proposed Budget:

The FY11 proposed budget of the High School Non-Resident Tuition Program is presented as Attachment A.

Revolving Fund Name: High School Non-Resident Tuition Program
 Revolving Fund Contad: High School Principal

Revenues														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3425	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$211	\$211	\$15,862	\$15,862	\$10,576
Current Year Revenue Collections																		
2350	3425	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$0	\$16,928	\$8,620	\$0	\$8,535
Revenue Collected for Next Fiscal Year																		
2350	3425	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$211	\$17,139	\$24,482	\$15,862	\$19,111
Expenditures														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description					
2350	3425	075	40	1230	099	99	520	010	5110	350	01	NHS	Coaches	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2110	099	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2120	099	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2220	099	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2305	099	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2310	099	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2315	099	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2320	099	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2325	099	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2330	099	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2353	099	99	520	010	5110	350	99	NHS	Prof Dev Summer/Afr School/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2355	099	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2357	099	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2110	099	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2120	099	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2210	099	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2220	099	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	1420	099	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4110	099	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	5200	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4220	099	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4210	099	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2451	099	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2420	099	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	5350	099	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	020	5380	350	99	NHS	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2110	099	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4220	099	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4110	099	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	4210	099	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	3400	099	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$10,000
2350	3425	075	40	2430	099	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$0	\$15,000	\$0	\$0
2350	3425	075	40	2415	099	99	520	030	5512	350	99	NHS	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2410	099	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2420	099	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$104	\$0
2350	3425	075	40	2453	099	99	520	030	5523	350	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2455	099	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2451	099	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	030	5580	350	99	NHS	Other Supplies	\$0	\$0	\$0	\$5,182	\$0
2350	3425	075	40	2357	099	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2357	099	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2357	099	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	2440	099	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$1,277	\$0	\$0	\$0
2350	3425	075	40	7300	099	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	7500	099	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	7350	099	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3425	075	40	7300	099	99	520	200	5870	350	99	NHS	Repl. Equipment- \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$0	\$1,277	\$15,000	\$5,286	\$10,000
Anticipated Ending Fund Bal.														\$211	\$15,862	\$9,482	\$10,576	\$9,111

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Unexpended fund balance will be used to offset FY12 operations. Prior year revenue collections unintentionally held aside to offset FY11 and FY12 budget expenses.

Revolving Fund FY11 Budget Request

Fund Name:	SPED Agency Tuition (2350-3532)
Fund Manager:	Director of Student Development
Executive Summary:	Pass-Through Settlement Agreements for FY11

Fund Description:

The SPED tuition agency account was established to execute settlement agreements, which require Needham Public Schools to pay out-of-district tuition expense for Needham students, which will be reimbursed subsequently by parents. In the current year, Needham pays, and is reimbursed for, a portion of the tuition for two students to attend Carroll School.

Enabling Legislation:

M.G.L. Chapter 71, Section 71F.

Critical Issues:

One known settlement agreement, for a student attending Carroll School, is in effect for FY11. This agreement requires Needham to pay part of the tuition expense, and subsequently be reimbursed by the parents.

Support for District Vision, Mission, Goals, Objectives:

The activities of this account support District Goal #1, related to standards-based learning.

Description of Revenues:

Program fees represent the 'pass through' out-of-district tuition expense, which parents are required to reimburse Needham Schools for.

Staffing:

No staff expenses are paid by this fund.

Expenses:

Program expenses represent 'pass through' out-of-district tuition expense.

FY11 Proposed Budget:

The FY11 budget is attached for the SPED agency tuition account.

Revolving Fund Name: SPED Agency Account
 Revolving Fund Contact: Director of Student Development

													FY07 Actual	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3532	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$0	-\$2,216	\$284	\$283	\$279	\$279
<u>Current Year Revenue Collections</u>																			
2350	3532	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$47,762	\$49,382	\$48,455	\$0	\$22,548	\$17,748
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3532	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$47,762	\$47,165	\$48,739	\$283	\$22,826	\$18,026	
Expenditures																			
Fund	Dept	Pam	Blda	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3532	090	99	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2120	099	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2220	099	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sa	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2305	099	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2310	099	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2320	099	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2325	099	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sals	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2353	099	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2355	099	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2357	099	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2120	099	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2210	099	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2220	099	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	1420	099	99	520	010	5110	350	02	District	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4110	099	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	5200	099	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4220	099	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4210	099	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2451	099	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2420	099	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	5350	099	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4220	099	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	4210	099	99	520	030	5480	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	3400	099	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2415	099	99	520	030	5512	350	05	District	Teaching Aids/ Clsrn Ref	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2410	099	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2420	099	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2453	099	99	520	030	5523	350	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2455	099	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2451	099	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2357	099	99	520	030	5710	350	08	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2357	099	99	520	030	5720	350	08	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2357	099	99	520	030	5730	350	08	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	7300	099	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	7500	099	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	7350	099	99	520	200	5856	350	99	District	Capitol Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2350	3532	090	99	9300	099	99	520	200	5320	350	99	District	Repl. Equipment> \$5000 Per Unit	\$49,978	\$46,882	\$48,460	\$0	\$22,548	\$17,748
Subtotal Expenditures													\$49,978	\$46,882	\$48,460	\$0	\$22,548	\$17,748	
Anticipated Ending Fund Bal.													-\$2,216	\$284	\$279	\$283	\$279	\$279	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	SPED Non-Resident Tuition (2350-3533)
Fund Manager:	Director of Student Development
Executive Summary:	Fees based on Prorated Program Costs, 2 Students

Fund Description:

The SPED non-resident tuition account provides programming to special education youths from other districts, who enroll in Needham programs on a tuition-in basis. These tuitions offset program expenses and increase the cohort group around which in-district services may be organized. For FY11, one out-of-district student is expected to enroll in the Needham High School STRIVE program (down from two in FY09), and one out-of-district student will enroll in the High Rock Partnership Program. (The Partnership student graduated from the Broadmeadow Specialized Learning Program in FY10.)

Enabling Legislation:

M.G.L. Chapter 71, Section 71F.

Critical Issues:

One special needs student from Medfield will attend the High School's STRIVE Program on a tuition-in basis in September, (The FY10 budget had been based on two students attending, however, one of the students moved to Needham and is now attending the High School as a resident student. The FY10 projected and FY11 tuition-in budgets reflect this change.) A total of fifteen students will attend the program in FY11, although two of the students will age out of the program during the year, for a net enrollment of thirteen students (including the tuitioned-in student.) Program fees will be used to defray program costs, and continue funding the salary of 1.5 FTE TA's (down from 2.0 in FY10.)

The High Rock Partnership Program will enroll one tuition-in student from Sherborn. (This student has graduated from the Broadmeadow Specialized Learning Center Program.) The program is designed for students with severe social, emotional, and behavioral difficulties. A total of seven students will attend the program in FY11 (including the tuitioned-in student.) Program fees are used to defray program costs and will fund a portion of a SPED Liaison salary.

Beginning in FY10, benefit expenses associated with aforementioned programs have been included in the fee, and will be passed through to the Town, to offset the benefit costs of program staff members.

Support for District Vision, Mission, Goals, Objectives:

The activities of this account support District Goal #1, related to standards-based learning.

Description of Revenues:

Program fees are calculated, based on the attached charts, and reflect prorated program costs. The FY11 Partnership Program fee is \$42,070 (up from \$33,408 at the SLC Program in FY10) and the FY11 STRIVE fee is \$39,300 (down from \$40,688 in FY10). The increase in the Partnership fee reflects the graduation of the student to a secondary-level program, and intensive staffing required for the program. The reduction in the STRIVE fee reflects changes in staffing required to meet student needs.

Staffing:

This STRIVE program fee defrays the salary of 1.5 TA's. The number of STRIVE TA's funded by the tuition program has dropped from a budget of 3.0 FTE in FY10 – later reduced to 2.0 FTE's, following a decrease in the number of tuitioned-in students from two students to one student. The FY11 program budget is sufficient to cover the salary of only 1.5 FTE TA's for FY11.

The Partnership Program fee defrays the salary of a 0.33 FTE SPED Liaison and a 1.0 FTE TA. These staff members replace the following staff positions formerly funded by fees at the Broadmeadow Specialized Learning Center Program: 0.2 FTE Guidance Counselor and a 0.23 FTE Program Specialist, whose positions have been cut. A total of \$64,657 is budgeted to offset wage costs associated with the aforementioned staff members. An additional \$16,712 offsets benefit expenses.

FTE	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	Bud to Bud Inc/(Dec)
Admin						
Teachers	0.7	0.2	0.2	0.2	0.33	0.13
Aides	1.55	1.55	3.23	2.23	2.5	(0.73)
Clerical						
Total	2.25	1.75	3.43	2.43	2.83	(0.6)

Expenses:

Program expenses include only wages and benefits of staff members. All associated supply expenses are provided for by the operating budget.

FY11 Proposed Budget:

The FY11 budget is attached for the SPED non-resident tuition account.

Revolving Fund Name: SPED Non-Resident Tuition
 Revolving Fund Contact: Director of Student Development

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj.	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3533	00	0000	000	00	520	980	0000	000	00		District	Carry-Over Revenue	\$495	\$183	\$414	\$2,158	\$2,160
<u>Current Year Revenue Collections</u>																		
2350	3533	00	0000	000	00	432	000	0000	000	00		District	Current Year Revenue Collections	\$119,034	\$65,927	\$117,015	\$74,100	\$81,370
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3533	00	0000	000	00	432	000	0000	000	00		District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$119,529	\$66,110	\$117,429	\$76,268	\$83,530
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3533	075	10	2710	099	99	520	010	5110	350	01	District	Guidance Counselor Salary	\$0	\$16,510	\$0	\$0	\$0
2350	3533	075	10	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Salar	\$0	\$16,091	\$0	\$0	\$0
2350	3533	075	21	2710	099	99	520	010	5110	350	01	Broadmeadow	Certified Classroom Teacher/ Salar	\$15,734	\$0	\$16,985	\$16,985	\$0
2350	3533	075	21	2320	099	99	520	010	5110	350	01	Broadmeadow	Medical/Therapeutic/ Salary	\$1,490	\$0	\$0	\$0	\$0
2350	3533	075	21	2330	099	99	520	010	5110	350	03	Broadmeadow	Instr. Asst - Paraprofessional/ Salar	\$21,604	\$0	\$9,140	\$9,669	\$0
2350	3533	075	21	5200	099	99	520	010	5110	350	99	Broadmeadow	Fringe	\$0	\$0	\$6,754	\$6,754	\$0
2350	3533	075	21	2430	099	99	520	030	5510	350	05	Broadmeadow	Educational Supplies	\$0	\$0	\$529	\$0	\$0
2350	3533	075	22	2330	099	99	520	010	5110	350	03	Ellet	Instr. Asst - Paraprofessional/ Salar	\$33,738	\$0	\$0	\$0	\$0
2350	3533	075	26	2310	099	99	520	010	5110	350	01	High Rock	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$26,353
2350	3533	075	26	2330	099	99	520	010	5110	350	03	High Rock	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$6,773
2350	3533	075	26	5200	099	99	520	010	5110	350	99	High Rock	Fringe	\$0	\$0	\$0	\$0	\$8,945
2350	3533	075	30	2310	099	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Salary	\$37,116	\$0	\$0	\$0	\$0
2350	3533	075	40	2330	099	99	520	010	5110	350	03	NHS	Instr. Asst - Paraprofessional/ Salar	\$7,042	\$31,350	\$72,736	\$38,649	\$31,533
2350	3533	075	40	5200	099	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$9,442	\$2,041	\$7,767
2350	3533	075	40	2430	099	99	520	030	5510	350	05	NHS	Educational Supplies	\$2,622	\$0	\$1,424	\$0	\$0
Subtotal Expenditures														\$119,346	\$63,952	\$117,010	\$74,098	\$81,371
Anticipated Ending Fund Bal.														\$183	\$2,158	\$419	\$2,160	\$2,159

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Preschool (2350-3610)
Fund Manager:	Elementary SPED Director
Executive Summary:	School Year Fees Unchanged, Increase in Summer Lunch Bunch Fee from \$7.50 to \$15.00/Day.

Budget Overview:

This account funds the Integrated Preschool Program provided on a fee-basis to typically developing youngsters at Newman Elementary School. The Preschool Program provides services to 3, 4, and 5 year olds, 3 or 4 days per week for 2.5 hours/day, in the morning and afternoons. Morning programs run from 9-11:30/10-12:30 and afternoon programs run from 12:30-3:00. Beginning in FY09, extended day and "lunch bunch" were added. The Extended Day Program lengthened the school day for students to full-time for two or four days per week. Lunch bunch is a supervised lunch program from 11:30-12:30 each day for students enrolled in the morning sessions. In FY10, fee-based summer programming also was added.

A total of 82 children are enrolled in the Preschool for FY10, which includes 30 special needs children and 52 typically-developing children. The special needs population receives mandated special education services free of charge from the Needham Public Schools. The remaining children are "typically" developing children from the community, who pay tuition to attend the program. Preschool services for special education youngsters are funded through a combination of regular school operating budget and grant accounts (including the federal early childhood and special education entitlement grants.) In FY10, the preschool was awarded \$26,952 in federal stimulus funds as well.

Enabling Legislation:

M.G.L. Chapter 71 Section 47

Critical Issues:

A critical issue for this program is the growth in the special needs enrollment and the continued increase in numbers of children with significant disabilities, referred from the DPH-funded Early Intervention Program. The FY11 budget continues to provide the expanded programming developed in FY09, with the following projected changes to meet the anticipated student needs and accommodate the rising Kindergarten class over the summer: the conversion of a 3-day/week morning program to a 4-day/week morning program during the school year, and the possible addition of a fourth (contingency) summer class (of 3-days/week.) With these changes, the school year program would include one (1) 3-day/week morning program, three (3) 4-day/week morning classes, and three (3) 4-day/week afternoon classes. The six-week summer program would include two (2) 4-day/week programs and two (2) 3-day/week programs.

Support for District Vision, Mission, Goals and Objectives:

The Preschool Program promotes District's goal of providing standards-based education for students (Goal 1) and promoting student wellness/social emotional learning (Goal 2.)

Overall Program Budget:

The FY11 combined Preschool Program revenue budget totals \$1,076,402, which includes an operating budget allocation of \$542,222, revolving fee revenues of \$242,364, grant revenues totaling \$232,365, and carry-over revenues of \$59,451. The \$1,076,402 combined budget is \$64,862 less than the FY10 budget, due to a reduction in the operating allocation. The operating budget allocation is reduced to reflect the following budget

cuts proposed by the Superintendent: a 0.2 FTE Preschool Speech/Language reduction, and a 0.36 FTE Program Specialist reduction, as well as the reassignment of a 1.0 FTE SPED Liaison to the Broadmeadow SLC program, and the reassignment of a 0.7 FTE SPED Liaison to other elementary schools.

Operating expenses total \$1,024,738 for the combined Preschool Program, a \$72,244 reduction from FY10. This reduction also generally reflects the reassignment of the 1.7 SPED liaison positions to other schools, the and Superintendent's proposed budget reductions.

The FY11 budget also includes \$26,952 in anticipated (second year) ARRA Preschool grant funds. If these grant funds are not awarded in FY11, both the revenues and expenses associated with the grant would disappear.

The Preschool is staffed by a 1.0 FTE Coordinator, 7.33 FTE teachers, a 0.5 FTE Nurse, 8.71 FTE aides and a 0.8 FTE secretary. This complement incorporates the Superintendent's recommendation to reduce a Preschool Speech/Language teacher by 0.2 FTE, and a Preschool Program Specialist by 0.36 FTE.

The revolving fund component of the combined Preschool Operation is discussed in greater detail below.

Revolving Fund Staffing:

The Preschool Revolving Fund supports the following staff members:

FTE	FY09 Actual	FY10 Revised	FY11 Budget	Inc/(Dec) FY11
Admin		0.5	0.5	
Teachers	0.85	0.85	0.85	
Aides	1.6	2.21	2.04	(.17)
Clerical	0.5	0.8	0.8	
Total	2.95	4.36	4.19	(.17)

The 0.17 FTE staffing reduction reflects the budgeted shift of a 0.12 FTE Aide from the Revolving Fund to the Early Childhood Grant (in recognition of the fact that actual grant revenue exceeded budget), and a 0.05 FTE voluntary reduction in Aide hours.

Additionally, the FY11 budget includes summer staffing (not included in the FTE count above.) These staff members work for six weeks, four hours per day and include: four (4) teachers, two of whom work six hours per day (\$11,791) and two of whom work four hours per day (\$7,860,) a five hour/day nurse (\$4,913) and eleven aides (\$23,454.) The aides include seven aides working 3.5 hours/day and four aides working 5.5 hours/day.

Description of Revenues:

FY11 revolving fund revenues include \$242,364 in anticipated fee collections and \$59,451 in carry-over revenues. However, since a portion of program revenues are pre-collected in a prior year, both the carry-over amount and the fee collection amount include pre-collected revenue intended for a subsequent fiscal year. The carry-over amount includes \$39,810 in FY11 program fees pre-collected in FY10, and the \$242,364 fee revenue amount includes \$39,810 in FY12 program fees, pre-collected in FY11.

Revolving fund revenue estimates are presented in the chart below, and reflect the aforementioned programming changes.

Fees for the four day program remain the same @ \$3,900 for the morning program. The afternoon program also will cost \$3,900 in FY11 (compared to \$3,700 in FY10), since the rotating schedule eliminates the need to provide a \$200 rebate for early release days. Fees for the three-day program are prorated at \$2,925, the same as FY10. In total, school year tuitions are expected to generate \$196,950 in program revenue.

The summer program consists of three (3) two-week sessions, at a cost of \$600 per child for the four-day program (\$9,600) and \$450 for the three-day program (\$3,600.)

The 36-week extended day program will continue to cost \$37.90/day, and reflects one student enrolled four day per week (\$5,458), and three students enrolled two days per week (\$8,186.) The reduced enrollment in FY11 is based on anticipated programming needs of students.

Lunch Bunch revenues are loosely based on 14 students enrolled during the school year at \$7.50/day (\$15,120), and 16 students enrolled during the summer at \$15.00 day (a fee increase of \$7.50/day, or \$3,450), to meet student needs. The fee increase from \$7.50 to \$15.00 for the summer Lunch Bunch will cover the additional cost of extending the summer lunch period from 30 minutes to one hour.

Projected Revenue FY11:

	FY10 Proj Classes	FY10 Proj Enrollment	Session Fee Per Student	FY09 PreCollect Revenue	FY10 Projected Revenue	FY10 TL Proj Revenue	FY11 Budget Classes	FY11 Budget Enrollment	Session Fee Per Student	FY10 PreCollect Revenue	FY11 Budget Revenue	FY11 TL Proj Revenue
<i>School Year</i>												
3 Day/Wk AM	2	14	\$2,925	\$4,700	\$36,850	\$41,550	1	6	\$2,925	\$1,800	\$15,750	\$17,550
4 Day/Wk AM	2	16	\$3,900	\$8,400	\$53,700	\$62,100	3	24	\$3,900	\$7,200	\$86,400	\$93,600
4 Day/Wk PM	3	23	\$3,700	\$6,600	\$75,239	\$81,839	3	22	\$3,900	\$6,600	\$79,200	\$85,800
Early Release Rebate	NA	Misc.	\$0	\$0	\$0	\$0	NA	Misc.	\$0	\$0	\$0	\$0
	7	53		\$19,700	\$165,789	\$185,489	7	52		\$15,600	\$181,350	\$196,950
<i>Summer</i>												
6 wks/4 Days/3 Hrs/Day	1	8	\$200	\$7,700	\$0	\$7,700	2	16	\$200	\$9,600	\$0	\$9,600
6 wks/up to 3 Days/3 Hrs/Day	2	16	\$150	\$3,600	\$0	\$3,600	2	16	\$150	\$3,600	\$0	\$3,600
		24	\$350	\$11,300	\$0	\$11,300		32	\$350	\$13,200	\$0	\$13,200
Lunch Bunch - School Year		13/15	\$7.50/Day	\$1,905	\$12,575	\$14,480		14	\$7.50/Day	\$7,560	\$7,560	\$15,120
Lunch Bunch - Summer		16	\$7.50/Day	\$1,583	\$143	\$1,725		16	\$15/Day	\$3,450	\$0	\$3,450
Extended Day - School Year		9	\$37.90/Day	\$0	\$23,536	\$23,536		4	\$37.90/Day	\$0	\$13,644	\$13,644
Total				\$34,488	\$202,042	\$236,530				\$39,810	\$202,554	\$242,364

Projected Enrollment (School Year):

	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11 Rev
Enrollment	39	44	45	47	40	34	53	52
Fee	\$2,600	\$3,000	\$3,000	\$3,600	\$3,600	\$3,900	\$3,900	\$3,900

Fees remain competitive with comparable preschools:

Wellesley Public Schools Preschool Program	3 Day (2.5 Hrs) \$1,900 4 Day (2.5 Hrs) \$2,600 4 Day (6.5 Hrs) \$5,600
Westwood Public Schools Preschool Program	5 Days (4.0 Hrs) \$7,400
Newton Public Schools Preschool Program	5 Day (3.0 Hrs) \$3,900 4 Day (5.0 Hrs)/1 Day (3.5 Hrs) \$5,720 2 Day (2.0 Hrs Speech Group) \$900

Expenses:

Revolving fund expenditures total \$250,151 and include \$243,434 in salary expense, reflecting contractual salary costs of the 4.19 revolving fund staff members shown above for FY11. A total of \$6,717 in educational supplies also are assumed.

Ending Fund Balance:

Ending fund balance of \$51,664 is projected for FY11. The \$58,864 ending balance includes \$39,810 in anticipated pre-collections of FY12 fees, and \$11,854 in accumulated prior year program balance. The \$11,854 accumulated prior year balance is reserved for cash flow purposes and to meet unexpected changes in enrollment.

FY11 Revised Budget:

The line-item budget of the Preschool Revolving Fund is presented as Attachment A.

Revolving Fund Name: Preschool
 Revolving Fund Contact: Preschool Director

Revenues														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj*	FY11 Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3610	000	00	0000	000	00	520	980	0000	000	00	Preschool	Carry-Over Revenue	\$64,244	\$2,155	\$46,459	\$11,973	\$19,643
Current Year Revenue Collections																		
2350	3610	000	00	0000	000	00	432	980	0000	000	00	Preschool	Current Year Revenue Collections	\$127,433	\$178,721	\$218,993	\$241,852	\$242,364
Revenue Collected for Next Fiscal Year																		
2350	3610	000	00	0000	000	00	432	980	0000	000	00	Preschool	Pre-Collection Next FY Revenue	\$0	\$0	\$11,953	\$34,487	\$39,810
Subtotal Revenues														\$191,677	\$178,876	\$277,405	\$288,312	\$301,817
Expenditures														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3610	080	50	1230	090	99	520	010	5110	350	01	Preschool	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2110	090	99	520	010	5110	350	01	Preschool	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2120	090	99	520	010	5110	350	01	Preschool	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2220	090	99	520	010	5110	350	01	Preschool	Curr Ldr/Academic Dept Head/ Sa	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2305	090	99	520	010	5110	350	01	Preschool	Certified Classroom Teacher/ Sala	\$47,879	\$50,240	\$98,246	\$105,198	\$121,178
2350	3610	080	50	2310	090	99	520	010	5110	350	01	Preschool	Certified Teacher Specialist/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2315	090	99	520	010	5110	350	01	Preschool	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2320	090	99	520	010	5110	350	01	Preschool	Medical/Therapeutic/ Salary	\$17,878	\$16,508	\$18,462	\$18,737	\$18,834
2350	3610	080	50	2325	090	99	520	010	5110	350	03	Preschool	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2330	090	99	520	010	5110	350	03	Preschool	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2330	090	99	520	010	5110	350	03	Preschool	Instr. Asst - Paraprofessional/ Sala	\$105,771	\$41,947	\$98,595	\$77,032	\$78,678
2350	3610	080	50	2353	090	99	520	010	5110	350	01	Preschool	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2355	090	99	520	010	5110	350	03	Preschool	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2357	090	99	520	010	5110	350	01	Preschool	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2110	090	99	520	010	5110	350	02	Preschool	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2120	090	99	520	010	5110	350	02	Preschool	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2210	090	99	520	010	5110	350	02	Preschool	Other Building Secy/ Salary	\$9,295	\$15,650	\$23,244	\$23,994	\$24,746
2350	3610	080	50	2220	090	99	520	010	5110	350	02	Preschool	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	1420	090	99	520	010	5110	350	02	Preschool	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4110	090	99	520	010	5110	350	03	Preschool	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	5200	090	99	520	010	5110	350	99	Preschool	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4220	090	99	520	020	5241	350	04	Preschool	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4210	090	99	520	020	5241	350	04	Preschool	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2451	090	99	520	020	5255	350	04	Preschool	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2420	090	99	520	020	5257	350	04	Preschool	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	5350	090	99	520	020	5270	350	04	Preschool	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5300	350	04	Preschool	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5330	350	04	Preschool	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5341	350	04	Preschool	Postage	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5345	350	04	Preschool	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5346	350	04	Preschool	Advertising	\$815	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	020	5380	350	04	Preschool	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2110	090	99	520	030	5420	350	05	Preschool	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4220	090	99	520	030	5430	350	05	Preschool	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4110	090	99	520	030	5450	350	05	Preschool	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	4210	090	99	520	030	5480	350	05	Preschool	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	3400	090	99	520	030	5490	350	05	Preschool	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2430	090	99	520	030	5510	350	05	Preschool	Educational Supplies	\$160	\$2,674	\$4,500	\$4,500	\$4,500
2350	3610	080	50	2415	090	99	520	030	5512	350	05	Preschool	Teaching Aids/ Clsrm Ref	\$0	\$0	\$0	\$0	\$2,217
2350	3610	080	50	2410	090	99	520	030	5517	350	05	Preschool	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2420	090	99	520	030	5522	350	05	Preschool	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2453	090	99	520	030	5523	350	05	Preschool	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2455	090	99	520	030	5524	350	05	Preschool	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2451	090	99	520	030	5525	350	05	Preschool	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	030	5580	350	05	Preschool	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2357	090	99	520	030	5710	350	06	Preschool	In State Travel/ Conferences	\$990	\$0	\$0	\$0	\$0
2350	3610	080	50	2357	090	99	520	030	5720	350	06	Preschool	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2357	090	99	520	030	5730	350	06	Preschool	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	2440	090	99	520	030	5780	350	06	Preschool	Other Expenses	\$6,734	\$5,397	\$0	\$0	\$0
2350	3610	080	50	7300	090	99	520	200	5850	350	99	Preschool	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	7500	090	99	520	200	5851	350	99	Preschool	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	7350	090	99	520	200	5856	350	99	Preschool	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3610	080	50	7300	090	99	520	200	5870	350	99	Preschool	Repl. Equipment- \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$189,522	\$132,416	\$243,047	\$228,859	\$250,151
Anticipated Ending Fund Bal.														\$2,155	\$46,460	\$34,358	\$59,453	\$51,666

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Of the ending balance, \$39,810 represents fee pre-collections for FY12. The balance, \$11,854 is reserved for cash flow needs and to meet unexpected enrollment changes.

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Revolving Fund FY11 Budget Request

Fund Name:	Science Center Revolving Fund
Fund Manager:	Science Center Director
Executive Summary:	No Change to \$75/Person Participant Fee; New Fee Cap for Large Group Enrollments of \$600 + Materials.

Fund Description:

For many years, this fund had collected fees from the sale of human sundial and blow-up whale plans, which were sold over the internet at a price of \$5/plan. The program provided funding for miscellaneous repair and maintenance of Science Center equipment (including the refrigerator, freezer, power tools, incubator), and emergency veterinary services for Science Center animals. Due to low demand, the Science Center will discontinue sales of these items in FY11.

Beginning in FY10, the Science Center implemented a new fee-based professional development program. The program offers voluntary after-school professional development workshops on a fee basis to science staff from out-of-district, private, and parochial schools. Needham teachers are able to attend these workshops free of charge, and can be held in Needham or at out of district schools. Fees cover the cost of both materials and guest instructors.

Workshop topics include some or all of the following:

- Science content workshops: The ‘big ideas’ of science are covered through a particular science topic (i.e., weather, engineering)
- Scientific process skills workshops: Topics are covered that emphasize the scientific process skills necessary for scientific literacy (i.e., science notebook usage, observational drawing, data collecting, etc.)
- Inquiry workshops: Teachers participate in inquiry-based learning using science process skills (i.e., what is inquiry?)
- Integration workshops: Science process skills and content are covered through the lens of integrating the curriculum (i.e., poetry and science, ABC books and the scientific process skills.)
- Grade level: Developmentally appropriate science content, strategies and activities targeted at a specific grade level (i.e., Grade K Sink and Float, Grade 5 MCAS, etc.)

Enabling Legislation:

MGL Chapter 71, Section 71E

Critical Issues:

A critical issue for this program is low enrollment – no teachers signed up for the workshops in FY10. The Science Center will intensify its advertising efforts in FY11, and target parochial school teachers in the area, as well as teachers in training from the following colleges: Olin, Wheelock, Babson, and Simmons.

Support for District Vision, Mission, Goals, Objectives:

The activities of this program support District Goal 1, around advancing standards-based learning.

Description of Revenues:

A tuition fee of \$75/person is contemplated for this program. Based on 2008/09 school year requests for out-of-district spaces in workshops, 3-5 fee-based participants are projected for FY11. Program revenues are conservatively budgeted at 3 fee-paying teachers x 3 sessions x \$75 = \$675.

Beginning in FY 11, a discount will be offered for groups of eight or more participants, up to a maximum of 15, to encourage attendance. For these groups, the fee is capped at \$600. A per person materials fee would still be charged.

Staffing:

No staff receive compensation from this fund.

Expenses:

Program expenses total \$290/session, or \$870 per year. These expenses include a guest instructor fee of \$120/session, materials totaling \$50/session, refreshment expense (of \$20/session) and advertising/marketing expenses of \$100/session. Additionally, the budget contains a small amount of funds to continue to provide veterinary care to Science Center animals (\$100.) The animals are part of the science center curriculum.

FY11 Proposed Budget:

Attached.

Revolving Fund Name: Science Center Revolving Fund
 Revolving Fund Contact: Science Center Director

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Prof.	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3621	000	00	0000	000	00	50	980	0000	000	00	District	Carry-Over Revenue	\$1,699	\$1,470	\$1,231	\$1,270	\$1,020
<u>Current Year Revenue Collections</u>																		
2350	3621	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$90	\$20	\$675	\$0	\$675
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3621	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$1,789	\$1,490	\$1,906	\$1,270	\$1,695
Expenditures																		
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Prof	FY11 Budget
2350	3621	080	10	1230	035	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2110	035	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2120	035	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2220	035	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2305	035	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2310	035	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2315	035	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2320	035	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2440	035	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2325	035	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2330	035	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2353	035	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2355	035	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2110	035	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2120	035	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2210	035	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2220	035	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	1420	035	99	520	010	5110	350	02	District	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4110	035	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	5200	035	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4220	035	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4210	035	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2451	035	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2420	035	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	5350	035	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2440	035	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$100	\$0	\$100
2350	3621	080	10	2440	035	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2440	035	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2440	035	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$360	\$0	\$360
2350	3621	080	10	2357	035	99	520	020	5380	350	04	District	Other Services	\$265	\$0	\$0	\$250	\$360
2350	3621	080	10	2110	035	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4220	035	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4110	035	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	4210	035	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	3400	035	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$150	\$0	\$150
2350	3621	080	10	2415	035	99	520	030	5512	350	05	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2410	035	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2420	035	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2453	035	99	520	030	5523	350	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2455	035	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2451	035	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2440	035	99	520	030	5580	350	05	District	Other Supplies	\$0	\$140	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	2357	035	99	520	030	5780	350	06	District	Other Expenses	\$54	\$80	\$60	\$0	\$60
2350	3621	080	10	7300	035	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	7500	035	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	7350	035	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3621	080	10	7300	035	99	520	200	5870	350	99	District	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$319	\$220	\$670	\$250	\$970
Anticipated Ending Fund Bal.														\$1,470	\$1,271	\$1,236	\$1,020	\$725

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Media Recovery (2350-3633)
Fund Manager:	Director of Media & Technology
Executive Summary:	No Fee Increase Requested

Fund Description:

This pass-through account funds the replacement cost of lost Media Center materials. The amount assessed to students is based on the replacement cost of the material lost.

Enabling Legislation:

MGL Chapter 44, Section 53.

Critical Issues:

There are no critical issues.

Description of Revenues:

Revenues represent funds from students to replace lost Media Center materials. The \$2,000 revenue projection for FY11 is based on historical revenue collections.

Staffing:

No salaries are paid from this fund.

Expenses:

Expenses are the cost of replacement Media Center Materials. FY11 budget expenses of \$2,000 are based on a prior year actual expenditures.

District's Vision, Mission, Goals and Objectives:

This program supports the District's infrastructure goal (Goal 4.)

Proposed Budget:

Attached. The FY11 budget remains consistent with previous fiscal years.

Revolving Fund Name: Media Recovery Revolving Fund
 Revolving Fund Contact: Director of Media and Technology

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj*	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3633	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$1,345	\$1,299	\$2,883	\$2,371	\$2,207
<u>Current Year Revenue Collections</u>																		
2350	3633	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$1,343	\$2,186	\$2,000	\$1,325	\$2,000
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3633	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$2,688	\$3,485	\$4,883	\$3,696	\$4,207
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3633	090	21	2415	045	99	520	030	5512	350	05	Broadmeadow	Teaching Aids/ Clsm Ref	\$189	\$0	\$475	\$601	\$250
2350	3633	090	22	2415	045	99	520	030	5512	350	05	Eliot	Teaching Aids/ Clsm Ref	\$23	\$0	\$475	\$0	\$250
2350	3633	090	23	2415	045	99	520	030	5512	350	05	Hillside	Teaching Aids/ Clsm Ref	\$23	\$0	\$475	\$0	\$250
2350	3633	090	24	2415	045	99	520	030	5512	350	05	Mitchell	Teaching Aids/ Clsm Ref	\$413	\$169	\$475	\$295	\$250
2350	3633	090	25	2415	045	99	520	030	5512	350	05	Newman	Teaching Aids/ Clsm Ref	\$396	\$432	\$475	\$594	\$250
2350	3633	090	26	2415	045	99	520	030	5512	350	05	High Rock	Teaching Aids/ Clsm Ref	\$0	\$0	\$475	\$0	\$250
2350	3633	090	30	2415	045	99	520	030	5512	350	05	Pollard	Teaching Aids/ Clsm Ref	\$320	\$311	\$475	\$0	\$250
2350	3633	090	40	2415	045	99	520	030	5512	350	05	NHS	Teaching Aids/ Clsm Ref	\$23	\$202	\$475	\$0	\$250
Subtotal Expenditures														\$1,389	\$1,116	\$3,800	\$1,489	\$2,000
Anticipated Ending Fund Bal.														\$1,299	\$2,371	\$1,083	\$2,207	\$2,207

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request

Fund Name:	Fine & Performing Arts School Performing Groups (2350-3653)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	No Fee Increase in participation fee of \$85

Fund Description:

School Performing Groups includes the Pollard Middle School Treble Choir, the Pollard Middle School Jazz Ensemble, Pollard Middle School Honors Wind Ensemble, the Elementary Honors Band, the Elementary Honors chorus, and the Town Orchestra. All of these groups are co-curricular and provide advanced performing ensemble experiences for the students. All students receive their fundamental music education through the operating budget, which funds all daytime curricular music ensemble classes.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

There are no critical issues for this program.

Support for District Vision, Mission, Goals, Objectives:

This program offers more advanced music performance opportunities for our students District-wide. These advanced level ensembles cannot be scheduled during the regular school day, due to cross grade scheduling difficulties and student/teacher availability. By offering these co-curricular ensembles, music students are able to achieve advanced level music standards as articulated in the National Music Education standards. This directly supports the District's core value of Scholarship, along with our mission to create excited learners and inspire excellence.

Description of Revenues:

All revenue for this fund comes from student participation fees. The fee will remain at \$85 per student, with additional siblings in the same group paying only \$15. The following enrollments are projected:

Enrollment	FY08	FY09	FY10 Budget	FY10 Proj	FY11
Pollard Treble Choir, Jazz, Wind Ensemble	117	110	130	139	140
Elem Honors Band, Chorus, Town Orchestra	86	90	90	85	85
Fee	\$85	\$85	\$85	\$85	\$85

Total projected student fees for FY11 are \$19,125, based on 225 students paying \$85/each.

Staffing:

Staffing includes the Middle School Jazz Ensemble, Town Orchestra and Honors Wind Ensemble directors, each of whom receive a stipend of \$2,399 in FY11. The Treble Choir Director will receive a stipend of \$4,799. The Elementary Honors Band and Chorus Directors each receive a stipend of \$1,600. Stipends are set by Schedule C of the Unit A Contract. Accompanists are paid at the rate of \$18.32 per hour.

Expenses:

In addition to the stipends, expenses include transportation for performances (\$3,733), contractual musicians (\$1,463) and music (\$1,200).

FY11 Proposed Budget:

Attached. No fee increase is proposed.

Revolving Fund Name: Fine & Performing Arts School Performing Groups
 Revolving Fund Contact: Direct of Fine & Performing Arts

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj.	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3653	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$16,858	\$16,442	\$29,695	\$30,234	\$25,921
<u>Current Year Revenue Collections</u>																		
2350	3653	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$4,994	\$38,799	\$18,700	\$20,083	\$19,125
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3653	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$21,852	\$55,241	\$48,395	\$50,317	\$45,046
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3653	80	10	2440	075	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$6,218	\$6,600	\$5,598
2350	3653	80	10	2330	075	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$684
2350	3653	80	10	2440	075	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$450	\$595	\$1,173
2350	3653	80	10	2440	075	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$0	\$0	\$608
2350	3653	80	10	2430	075	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$300	\$478	\$600
2350	3653	80	21	2440	075	99	520	020	5380	350	04	Broadmeadow	Other Services	\$0	\$32	\$0	\$0	\$0
2350	3653	80	22	2305	075	99	520	010	5110	350	01	Eliot	Certified Classroom Teacher/ Sala	\$666	\$646	\$0	\$1,408	\$0
2350	3653	80	22	2440	075	99	520	020	5380	350	04	Eliot	Other Services	\$630	\$64	\$0	\$0	\$0
2350	3653	80	22	2440	075	99	520	030	5580	350	05	Eliot	Other Supplies	\$168	\$0	\$0	\$0	\$0
2350	3653	80	22	2440	075	99	520	030	5780	350	06	Eliot	Other Expenses	\$1,360	\$317	\$0	\$0	\$0
2350	3653	80	24	2440	075	99	520	020	5380	350	04	Mitchell	Other Services	\$0	\$32	\$0	\$550	\$0
2350	3653	80	24	2410	075	99	520	030	5517	350	05	Mitchell	Textbooks & Workbooks	\$0	\$0	\$0	\$467	\$0
2350	3653	80	24	2420	075	99	520	030	5522	350	05	Mitchell	Instr. Equipment/ Supplies	\$87	\$0	\$0	\$0	\$0
2350	3653	80	24	2440	075	99	520	030	5780	350	06	Mitchell	Other Expenses	\$0	\$0	\$0	\$271	\$0
2350	3653	80	25	2440	075	99	520	020	5380	350	04	Newman	Other Services	\$0	\$32	\$0	\$0	\$0
2350	3653	80	25	2410	075	99	520	030	5517	350	05	Newman	Textbooks & Workbooks	\$0	\$0	\$0	\$286	\$0
2350	3653	80	30	2305	075	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Sala	\$1,591	\$3,928	\$9,501	\$9,415	\$9,596
2350	3653	80	30	2440	075	99	520	020	5330	350	04	Pollard	Transportation	\$0	\$0	\$1,000	\$2,300	\$2,560
2350	3653	80	30	2440	075	99	520	020	5380	350	04	Pollard	Other Services	\$736	\$2,763	\$700	\$842	\$855
2350	3653	80	30	2430	075	99	520	030	5510	350	05	Pollard	Educational Supplies	\$0	\$0	\$500	\$350	\$600
2350	3653	80	30	2410	075	99	520	030	5517	350	05	Pollard	Textbooks & Workbooks	\$172	\$0	\$0	\$81	\$0
2350	3653	80	30	2440	075	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$0	\$0	\$77	\$0
2350	3653	80	30	2440	075	99	520	030	5780	350	06	Pollard	Other Expenses	\$0	\$11,464	\$0	\$0	\$0
2350	3653	80	40	3510	075	99	520	020	5380	350	99	NHS	Other Services	\$0	\$2,424	\$0	\$0	\$0
2350	3653	80	40	3510	075	99	520	030	5780	350	99	NHS	Other Expenses	\$0	\$3,306	\$0	\$675	\$0
Subtotal Expenditures														\$5,410	\$25,007	\$18,669	\$24,396	\$22,274
Anticipated Ending Fund Bal.														\$16,442	\$30,234	\$29,726	\$25,921	\$22,772

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Fine & Performing Arts Fee-Based Music Instruction (2350-3654)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	\$15 Increase in Registration Fees: Private lesson registration fee increases from \$35 to \$50 (Instructor fees of \$704/32 weeks same.) Elementary Group Lesson program one time registration fee increases from \$85 to \$100.

Fund Description:

This program provides elementary school instrumental music group instruction and private music instruction for students. The fee for the Group Lesson Program will remain at \$85 (a one time only fee). The registration fee for the Private Lesson Program will remain at \$35 per student (additional sibling pays \$10) per year. In addition to the registration fees, this fund also takes in and disburses all private lesson fees.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

Fees in this program have remained level for many years, although expenses associated with the program including repairs, instruments, buses, supplies, music etc, have not. The operational reserves of this program have been depleted over time both to meet these expenses, and to provide for a portion of the Program Secretary's salary, which was shifted to this account in FY09. At this time, an increase in the registration fee both of the Group Lesson and Private Music Instruction Programs is warranted to adequately fund ongoing expenses, and to ensure that a small operational reserve (of \$9434) exists in this fund, for the purpose of withstanding unanticipated fluctuations in expense, or enrollment. The instructor fees are proposed to remain the same, at \$22/lesson.

FY11 projected participation (of 300 group lesson participants and 212 private lesson students) reflects current year participation levels, which is less than previous years, due to the economic downturn.

Support for District Vision, Mission, Goals, Objectives:

This program directly supports the NPS mission to create "excited learners" and "inspire excellence" along with the District's value of "Scholarship learning: every student engaged in dynamic and challenging academic experiences". The program enables the District to provide elementary instrumental music instruction to students in grades 3, 4 and 5 taught by highly qualified, licensed instructors, and to meet the national and state standards/frameworks in music. It also provides convenient, quality private music instruction for our students within our facilities at reasonable cost.

Description of Revenues:

This program is funded by a combination of fees from the Group Lesson Program, held before school, and the Private Lesson Program, held after school. In FY11, revenues for the Group Lesson Program are projected to

be \$30,000, which is based on 300 students participating at a fee of \$100 per student. FY11 revenues from the Private Lesson Program are expected to total \$159,848 based on 212 students enrolling @ \$754/student. (The private lesson program fee covers 32 lessons @ \$22/lesson, plus the \$50 registration fee.) This revenue is broken down as follows: \$10,600 in registration fees (212 X \$50) and \$149,248 in instruction fees 212 X \$704 (for 32 weekly lessons).

Group Lesson Program (Elementary students – before school)

	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment	300	250	340	353	338	330	300
Fee	\$85	\$85	\$85	\$85	\$85	\$85	\$100

Private Lesson Program (Gr. 4 – 12 students – held after school)

	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment	200	150	235	236	200	200	212
Fee	\$25 Reg. Fee	\$25 Reg. fee	\$30 Reg Fee \$704/32wks Instructor fee	\$30 Reg Fee \$704/32wks Instructor	\$30 Reg Fee \$704/32wks Instructor	\$35 Reg Fee \$704/32wks Instructor	\$50 Reg Fee \$704/32wks Instructor

Staffing:

Staffing for this fund is comprised of two Program Coordinators for the Private lesson Program (proposed to be paid \$3,535), five accompanists @ \$8,262 (who receive an hourly rate of \$18.32 to accompany school groups and \$120 per private lesson recital) and 28 private lesson instructors paid at the rate of \$22 per 30 minute lesson (\$149,248.) Note that the Group Lesson teachers are certified music teachers paid through the operating budget as part of their normal curricular teaching duties.

Another expense that supports all aspects of this fund, along with other activities in the FPA department, is the inclusion of 10% of the Department Bookkeeper salary (\$3,967). This position represents 0.1 FTE of this clerical position, and was recommended as part of the FY10 operating budget.

Expenses:

Expenses of the Elementary Group lesson program include accompanists (\$5,862), instrument repairs/maintenance (\$3,210), transportation (\$5,350), music books (\$2,900), printing costs for program promotion (\$500), music festival fees (\$3,600), and instruments, fees and supplies that these students will use throughout their participation in the instrumental music program through graduation (\$3,000). Some of these funds are also used to provide scholarship assistance to families with multiple children involved, or those in financial need.

Expenses of the Private lesson Program include private lesson instructors (\$149,248), Program Coordinator Stipend (\$3,535), the cost of accompanists for recitals (\$2,400), and funds to provide scholarship assistance to families with multiple children involved, or those in financial need.

FY10 Proposed Budget:

Attached.

Revolving Fund Name: Fine & Performing Fee-Based Music Instruction
 Revolving Fund Contact: Director of Fine and Performing Arts

Revenues													FY08	FY09	FY10	FY10	FY11	
													Actual	Actual	Budget	Proj	Budget	
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3654	000	00	0000	000	00	534	000	0000	000	00	District	Carry-Over Revenue	\$19,358	\$25,527	\$10,172	\$8,470	\$3,158
Current Year Revenue Collections																		
2350	3654	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$203,180	\$212,128	\$175,850	\$183,037	\$189,848
Revenue Collected for Next Fiscal Year																		
2350	3654	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$222,538	\$237,655	\$186,022	\$191,507	\$193,006	
Expenditures													FY08	FY09	FY10	FY10	FY11	
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	Actual	Actual	Budget	Proj	Budget
2350	3654	80	10	1230	075	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2110	075	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$3,759	\$0
2350	3654	80	10	2120	075	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2220	075	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2305	075	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2310	075	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2315	075	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2320	075	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	010	5110	350	01	District	Other Instructional	\$173,218	\$178,987	\$149,906	\$165,589	\$161,045
2350	3654	80	10	2325	075	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2330	075	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2353	075	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2355	075	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	075	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2110	075	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$17,899	\$3,440	\$3,440	\$3,967
2350	3654	80	10	2120	075	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2210	075	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2220	075	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	1420	075	99	520	010	5110	350	02	District	Human Resources & Benefits/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4110	075	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	5200	075	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4220	075	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4210	075	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2451	075	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2420	075	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	5350	075	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$3,030	\$0	\$3,210
2350	3654	80	10	2440	075	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	020	5330	350	04	District	Transportation	\$7,082	\$5,811	\$4,500	\$5,341	\$5,350
2350	3654	80	10	2440	075	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$320	\$0	\$500
2350	3654	80	10	2440	075	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	020	5380	350	04	District	Other Services	\$1,245	\$878	\$0	\$365	\$0
2350	3654	80	10	2110	075	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4110	075	99	520	030	5450	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	4210	075	99	520	030	5460	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	3400	075	99	520	030	5490	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2430	075	99	520	030	5510	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2415	075	99	520	030	5512	350	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2410	075	99	520	030	5517	350	05	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2420	075	99	520	030	5522	350	05	District	Textbooks & Workbooks	\$0	\$0	\$3,400	\$0	\$2,900
2350	3654	80	10	2453	075	99	520	030	5523	350	05	District	Instr. Equipment/ Supplies	\$2,754	\$0	\$3,000	\$2,800	\$3,000
2350	3654	80	10	2455	075	99	520	030	5524	350	05	District	AV Hardware	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2451	075	99	520	030	5525	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2451	075	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	030	5580	350	05	District	Other Supplies	\$2,060	\$5,320	\$500	\$458	\$0
2350	3654	80	10	2357	075	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	075	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2357	075	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	2440	075	99	520	030	5780	350	06	District	Other Expenses	\$10,652	\$20,350	\$4,000	\$6,596	\$3,600
2350	3654	80	10	7300	075	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7500	075	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7350	075	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3654	80	10	7300	075	99	520	200	5870	350	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$197,011	\$229,246	\$172,096	\$188,349	\$183,672	
Anticipated Ending Fund Bal.													\$25,527	\$8,410	\$13,926	\$3,168	\$9,434	

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Revolving Fund FY11 Budget Request

Fund Name:	Fine & Performing Arts Sales to Students (2350-3655)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	Addition of \$17.50 Fee for 5th Grade Trip to Opera. Recorder Fee Increases to \$8.75 (from \$5) and BSO ticket cost to increase to \$17.50 (from \$15.)

Fund Description:

The Fine & performing Arts Sales to Students Revolving Account includes revenue and expenses from the sales of recorders to 3rd graders and the annual 4th grade student trip to Symphony Hall to hear the Boston Symphony Orchestra Young Persons Concert. FY11 will add a trip to the Boston Lyric Opera Company for all 5th grade classes.

Enabling Legislation:

MGL Chapter 71, Section 47

Critical Issues:

Although the actual recorder cost per student, and trip expenses have increased over time, fees were held level in this account through FY10, to spend down a healthy fund balance, which had accumulated over time. At this time, the surplus balance has been depleted, and fees will be adjusted to reflect the actual (pass through) cost of the recorders (\$8.75) and trip expense (which averages approximately \$16.50 per student, including transportation.)

Support for District Vision, Mission, Goals, Objectives:

The principal activities supported by this account relate directly to the enhancement of the approved curriculum. The recorders are an integral part of the 3rd grade program that gives all students a basic instrumental music experience. The Boston Symphony Orchestra experience ensures that all Needham students will hear a professional, world-class symphony orchestra in one of our country's premier concert halls, Symphony Hall. Both of these activities support the district's vision by helping to "create excited learners" and keeps students engaged in dynamic and challenging experiences that stimulate thinking and creativity. The addition of the trip to the Boston Lyric Opera Company, a trip the Hillside 5th graders have been taking on their own for the past few years, has proven to be extremely positive and a wonderful, age appropriate way to introduce students to this major musical art form.

Description of Revenues

Recorders	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment	330	350	350	421	432	418	470	425
Fee	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$8.75

Symphony	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment	356	350	371	415	420	432	420	470
Fee	\$13	\$15	\$15	\$15	\$15	\$15	\$15	\$17.50
Opera	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11
Enrollment								418
Fee								\$17.50

FY11 projected revenues equal \$19,259, and consist of recorders (\$3,719), symphony (\$8,225) and opera (\$7,315.) FY09 actual revenues (of -\$379), reflect positive revenue collections, net of correcting journal entries to properly attribute prior year revenue collections to the School Performing Groups revolving fund.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses for this fund include the cost of the Boston Symphony tickets (\$4,700, 470 tickets x \$10/each), transportation to the symphony (\$2,880, or 12 buses x \$240/each), Boston Lyric Opera tickets (\$4,180, 418 tickets x \$10/each) transportation to the opera (\$2,880, or 12 buses x \$240/each), and the cost of the recorder packages (\$3,718.75, or \$8.75 x 425 students). Total: \$18,358,75

FY11 Proposed Budget:

Attached.

Revolving Fund Name: Fine & Performing Arts Sales to Students
 Revolving Fund Contact: Director of Fine & Performing Arts

Revenues														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj.	FY11 Budget
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3655	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$16,337	\$24,490	\$11,324	\$8,169	\$4,867
<u>Current Year Revenue Collections</u>																		
2350	3655	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$18,913	-\$379	\$8,650	\$9,315	\$19,259
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3655	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$35,250	\$24,111	\$19,974	\$17,484	\$24,126
Expenditures														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj.	FY11 Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description					
2350	3655	090	10	2440	075	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$2,700	\$0	\$5,760
2350	3655	090	21	2440	075	99	520	020	5380	350	04	Broadmeadow	Other Services	\$683	\$1,134	\$0	\$498	\$0
2350	3655	090	21	2430	075	99	520	030	5510	350	05	Broadmeadow	Educational Supplies	\$1,746	\$2,073	\$990	\$2,161	\$2,130
2350	3655	090	21	2420	075	99	520	030	5522	350	05	Broadmeadow	Instr. Equipment/ Supplies	\$0	\$0	\$866	\$0	\$849
2350	3655	090	22	2440	075	99	520	020	5380	350	04	Eliot	Other Services	\$0	\$429	\$0	\$753	\$0
2350	3655	090	22	2430	075	99	520	030	5510	350	05	Eliot	Educational Supplies	\$2,040	\$1,273	\$600	\$1,616	\$1,320
2350	3655	090	22	2420	075	99	520	030	5522	350	05	Eliot	Instr. Equipment/ Supplies	\$0	\$0	\$652	\$0	\$613
2350	3655	090	23	2440	075	99	520	020	5380	350	04	Hillside	Other Services	\$0	\$429	\$0	\$498	\$0
2350	3655	090	23	2430	075	99	520	030	5510	350	05	Hillside	Educational Supplies	\$1,868	\$1,273	\$520	\$1,616	\$1,400
2350	3655	090	23	2420	075	99	520	030	5522	350	05	Hillside	Instr. Equipment/ Supplies	\$0	\$0	\$693	\$0	\$560
2350	3655	090	24	2440	075	99	520	020	5380	350	04	Mitchell	Other Services	\$0	\$429	\$0	\$498	\$0
2350	3655	090	24	2430	075	99	520	030	5510	350	05	Mitchell	Educational Supplies	\$1,859	\$1,273	\$810	\$2,071	\$1,580
2350	3655	090	24	2420	075	99	520	030	5522	350	05	Mitchell	Instr. Equipment/ Supplies	\$0	\$0	\$635	\$0	\$718
2350	3655	090	25	2440	075	99	520	020	5380	350	04	Newman	Other Services	\$0	\$378	\$0	\$746	\$0
2350	3655	090	25	2430	075	99	520	030	5510	350	05	Newman	Educational Supplies	\$2,564	\$2,073	\$1,280	\$2,161	\$2,450
2350	3655	090	25	2420	075	99	520	030	5522	350	05	Newman	Instr. Equipment/ Supplies	\$0	\$0	\$1,031	\$0	\$980
2350	3655	090	30	2430	075	99	520	030	5510	350	05	Pollard	Educational Supplies	\$0	\$1,380	\$0	\$0	\$0
2350	3655	090	40	3510	075	99	520	020	5380	350	99	NHS	Other Services	\$0	\$1,395	\$0	\$0	\$0
2350	3655	090	40	3510	075	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$2,400	\$0	\$0	\$0
Subtotal Expenditures														\$10,761	\$15,941	\$10,777	\$12,616	\$18,359
Anticipated Ending Fund Bal.														\$24,490	\$8,170	\$9,197	\$4,867	\$5,767

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Fine & Performing Arts Graphic Arts (2350-3656)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	No Change to In-House Prices.

Fund Description:

The Graphics Arts department provides graphic printing of various types, primarily for the school and community. This department employs and teaches student apprentices to produce a variety of needed items including: programs of studies, annual reports, tickets, invitations, brochures, business cards and special events programs. The Graphic Arts Department also designs and imprints apparel for sports teams, music ensembles and clubs.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

For many years, the most critical issue for this program has been financial sustainability, particularly given the FY09 addition of the Graphic Art Director's stipend, which must be covered via yearly income. However, revenues and expenses in this fund seem to have stabilized, due in part to the High School renovation/ construction project, which purchased new graphics equipment and reconfigured the work space, resulted in more efficient use of staff time, and increased the shop's ability to handle larger work orders. In FY10, Graphic Arts also reduced the number of summer intern hours, to bring the budget in line with the actual summer FY09 hours, and eliminated the in-house 'discount' of 15-20% for in-house orders. Graphic Arts now maintains a single price list for everything except t-shirt screening (which continues to be made available at discounted prices in-house.) Going forward, the Graphic Arts department plans to continue to improve revenue collections by: discontinuing sales of the High School student planners at Taylor's (and selling planners only in the Fine Arts Department or school store – an estimated increase of \$900-\$1000 in revenue), and selling surplus t-shirts at the school store.

Support for District Vision, Mission, Goals, Objectives:

This fund primarily serves to provide cost effective and efficient printing services for the school department, though it also provides real world, vocational work experience for numerous students through the Graphics Production classes, and the student interns. This supports District Goal #3.1 (developmentally appropriate learning and experiences.)

Description of Revenues:

Revenues from this fund are derived from two sources: internal (school) printing jobs – from printing school handbooks, to producing tee shirts for different Student Activity groups; and from external (non-school) printing jobs – invitations, tee shirts, other graphic jobs. Fees vary by the type of job, according to published

price lists. FY11 revenues are projected to be \$62,000 based on estimated collections of \$34,000 from internal printing jobs and \$28,000 from external printing jobs. FY11 revenue estimates are conservative, and reflect FY10 collections.

Staffing:

Salaries for this fund include printing interns who receive \$9.51/hr (students), \$14.26/hr (college students) or \$18.00/hr (teacher). Interns are primarily used during the summer and school breaks. No cost of living adjustment is assumed for intern wages in FY 11. The Graphic Art Production Director receives a Unit A Contractual stipend, which has been funded through this budget since FY09.

Expenses:

Expenses paid from this fund are: salaries for printing interns, equipment replacement, repair and maintenance, software updates, and a variety of supplies including paper, ink, toner, apparel, binding materials, and accessories. Expenses for all supplies and materials are projected to be \$27,000; salaries for printing interns are projected to be \$7,805; the salary of the Production Director is budgeted at \$22,657; Equipment maintenance and repairs are projected to be \$3,900; contingency for unanticipated repairs and maintenance is projected to be \$4,000. FY11 budgeted expenses total \$65,362.

FY11 Proposed Budget:

The Graphics Arts budget is attached.

Revolving Fund Name: Fine & Performing Arts Graphic Arts
 Revolving Fund Contact: Director of Fine & Performing Arts

Revenues														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3656	000	00	0000	000	00	534	000	0000	000	00	NHS	Carry-Over Revenue	\$43,464	\$44,715	\$31,864	\$37,035	\$34,162
Current Year Revenue Collections																		
2350	3656	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$47,530	\$54,350	\$60,000	\$66,000	\$62,000
Revenue Collected for Next Fiscal Year																		
2350	3656	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$90,993	\$99,064	\$91,864	\$103,035	\$96,162

Expenditures														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description					
2350	3656	90	40	1230	090	99	520	010	5130	350	99	NHS	Coaches	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2110	090	99	520	010	5110	350	99	NHS	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2120	090	99	520	010	5110	350	99	NHS	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2220	090	99	520	010	5110	350	99	NHS	Curr Ldr/Academic Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2305	090	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Salary	\$0	\$22,654	\$22,433	\$22,433	\$22,657
2350	3656	90	40	2310	090	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2315	090	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2320	090	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$11,807	\$10,476	\$10,400	\$7,805
2350	3656	90	40	2325	090	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2330	090	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Salary	\$12,552	\$0	\$0	\$0	\$0
2350	3656	90	40	2353	090	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aft School/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2355	090	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2110	090	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2120	090	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2210	090	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2220	090	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	1420	090	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4110	090	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	5200	090	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4220	090	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4210	090	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2451	090	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$1,479	\$0	\$750	\$395	\$900
2350	3656	90	40	2420	090	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$2,200	\$0	\$3,000
2350	3656	90	40	5350	090	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5300	350	99	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5330	350	99	NHS	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5346	350	99	NHS	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	020	5380	350	99	NHS	Other Services	\$0	\$1,220	\$0	\$1,363	\$0
2350	3656	90	40	2110	090	99	520	030	5420	350	99	NHS	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4220	090	99	520	030	5430	350	99	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4110	090	99	520	030	5450	350	99	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	4210	090	99	520	030	5460	350	99	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	3400	090	99	520	030	5490	350	99	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2430	090	99	520	030	5510	350	99	NHS	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2415	090	99	520	030	5512	350	99	NHS	Teaching Aids/ Clsrn Ref	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2410	090	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2420	090	99	520	030	5522	350	99	NHS	Instr. Equipment/ Supplies	\$16,669	\$2,891	\$0	\$0	\$0
2350	3656	90	40	2453	090	99	520	030	5523	350	99	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2455	090	99	520	030	5524	350	99	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2451	090	99	520	030	5525	350	99	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	030	5580	350	99	NHS	Other Supplies	\$13,756	\$6,563	\$26,000	\$3,986	\$27,000
2350	3656	90	40	2357	090	99	520	030	5710	350	99	NHS	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	030	5720	350	99	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2357	090	99	520	030	5730	350	99	NHS	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	2440	090	99	520	030	5780	350	99	NHS	Other Expenses	\$1,822	\$16,897	\$5,000	\$30,297	\$4,000
2350	3656	90	40	7300	090	99	520	200	5850	350	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7500	090	99	520	200	5851	350	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7350	090	99	520	200	5856	350	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3656	90	40	7300	090	99	520	200	5870	350	99	NHS	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$46,278	\$62,031	\$66,859	\$68,873	\$65,362
Anticipated Ending Fund Bal.														\$44,716	\$37,033	\$25,005	\$34,162	\$30,800 #

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Fine & Performing Arts Theatrical Productions (2350-3657)
Fund Manager:	Director of Fine & Performing Arts
Executive Summary:	Ticket price Reduction from \$17.50 to \$15.00/ticket.

Fund Description:

This fund is the former Needham High School Musical fund and for FY11, has been renamed due to its inclusion of the Middle School theatrical production, formerly a middle school student activity. Combined, the theatrical productions involve approximately 150 students in a variety of roles, including acting, chorus, dance, instrumental, lighting/sound, set design/ construction and costumes. During FY10, the High School performed Kiss me, Kate and the Middle School performed Peter Pan. Selection of the FY11 musical productions will occur during Summer 2010.

Enabling Legislation:

MGL chapter 71, Section 47

Critical Issues:

Starting in FY11, the financial activities from the annual Middle School Musical will be incorporated into this account. This will enable both the HS and MS musicals to more efficiently and logically share resources in terms of set materials, costumes, lighting and sound purchases/rentals, and staff utilization. In addition, the FPA office will be able to more closely monitor the financial and educational activities of the middle school musical to ensure it aligns and is coordinated closely with the entire curricular and co-curricular theater education activities throughout the district. This consolidation will strengthen the district's theater programs, which was a strong recommendation of the 2009 FPA program review.

One other critical change for FY11 is that the maximum ticket price for the HS Musical will be reduced from \$17.50, which was instituted in FY10 due to financial concerns, back to \$15.00. This price reduction is made possible through a more aggressive monitoring of costs, greater utilization of saved set materials, and increased use of volunteers to help with the production. The MS Musical ticket prices will remain at \$10 per seat. For FY11, each of the two productions is budgeted to be self-sufficient financially.

Support for District Vision, Mission, Goals, Objectives:

The District musical productions provide a full, comprehensive professional level theatrical experience for our most dedicated music and theater students. This directly supports the district mission to "create excited learners" and "inspire excellence". It also supports the District value of "Scholarship:Learning" by engaging students in a complex, challenging experience that stimulates creativity. Though it does not substitute for a standards-based curricular experience in Theater education, it does provide a formal theater experience for some of our students. With the Musical requiring so much interaction and group problem-solving amongst a diverse population of staff, students and parents, it directly support the district goals of having students become committed and connected to their community.

Description of Revenues:

All revenue for this fund comes from ticket sales. FY11 revenues are projected to be \$31,250, based on sales of 1,350 tickets over the course of three shows at \$15.00 each for the High School production (for a total revenue of \$20,250) and 1,100 tickets over the course of 3 shows at \$10.00 for the Middle School production (for a total revenue of \$11,000.) The \$15.00 ticket price represents a \$2.50 decrease over the FY10 price of \$17.50, resulting from reduced costs of production. Historical ticket prices are shown below.

	FY06	FY07	FY08	FY09	FY10	FY11
Ticket Price – NHS Musical	\$15	\$15	\$15	\$15	\$17.50	\$15.00
Ticket Price – MS Musical						\$15.00

The FY11 operating budget will pay an additional \$15,994 in Unit A co-curricular stipends to the High School Musical Director, Acting Director, Set Adviser, Choreographer and Theater Adviser, based on historical practice.

Staffing:

No permanent staff are paid from this fund. At the Middle School, the revolving fund will pay temporary wages (totaling \$3,000) to pit orchestra musicians, accompanists and some additional stage, set and production advisors as needed. At the High School, the fund pays the Unit A co-curricular stipend of the Production Manager (\$1,584), plus \$3,750 for pit orchestra musicians and accompanists. As noted above, additional stipends are paid to individuals involved with the High School Musical through the operating budget.

Expenses:

Expenses for this fund are the production rental and royalties, which vary from show to show, costume, lighting, and sound equipment rentals (\$11,450), set construction advisors, orchestra musicians, accompanists, police, fire and custodial details (\$11,334), poster, flier, and ticket printing (\$1,650), and other expenses, such as construction supplies, costume accessories and makeup (\$3,500). Total Projected Expenses: \$27,934.

This reflects a more aggressive monitoring of costs, greater utilization of saved set materials, and increased use of volunteers to help with the production. For FY11, each of the two productions is budgeted to be self-sufficient financially.

	Middle School	High School	Total
Carry-Over Revenue		\$13,795	\$13,795
	\$11,000	\$20,250	\$31,250
Expense	<u>\$10,200</u>	<u>\$17,734</u>	<u>\$27,934</u>
Ending Balance	\$800	\$16,311	\$17,111

FY11 Proposed Budget:

Attached. Budgeted ending fund balance, projected at \$17,111, will be used to cover expenses incurred prior to ticket collections for the productions.

Revolving Fund Name: Fine & Performing Arts Theatrical Productions)
 Revolving Fund Contact: Director of Fine & Performing Arts

														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3657	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$16,998	\$12,220	\$7,871	\$12,911	\$13,795
<u>Current Year Revenue Collections</u>																		
2350	3657	000	40	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$16,899	\$21,877	\$23,825	\$18,187	\$20,250
2350	3657	000	30	0000	000	00	432	000	0000	000	00	Pollard	Current Year Revenue Collections	\$0	\$0	\$0	\$0	\$11,000
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3657	000	00	0000	000	00	432	000	0000	000	00		Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$33,897	\$34,097	\$31,496	\$31,108	\$46,045
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3657	080	30	1230	075	99	520	010	5110	350	01	Pollard	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2110	075	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2120	075	99	520	010	5110	350	01	Pollard	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2220	075	99	520	010	5110	350	01	Pollard	Cur Ldr/Academic Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2305	075	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2310	075	99	520	010	5110	350	01	Pollard	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2315	075	99	520	010	5110	350	01	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2320	075	99	520	010	5110	350	01	Pollard	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2440	075	99	520	010	5110	350	01	Pollard	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2325	075	99	520	010	5110	350	03	Pollard	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2330	075	99	520	010	5110	350	03	Pollard	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0	\$3,000
2350	3657	080	30	2353	075	99	520	010	5110	350	01	Pollard	Prof Dev Summer/Aft School/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2355	075	99	520	010	5110	350	03	Pollard	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2357	075	99	520	010	5110	350	01	Pollard	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2110	075	99	520	010	5110	350	02	Pollard	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2120	075	99	520	010	5110	350	02	Pollard	Secy to Dep Head (Non Sup)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2210	075	99	520	010	5110	350	02	Pollard	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2220	075	99	520	010	5110	350	02	Pollard	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	1420	075	99	520	010	5110	350	02	Pollard	Human Resources & Benefits/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	4110	075	99	520	010	5110	350	03	Pollard	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	5200	075	99	520	010	5110	350	99	Pollard	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	4220	075	99	520	020	5241	350	04	Pollard	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	4210	075	99	520	020	5241	350	04	Pollard	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2451	075	99	520	020	5255	350	04	Pollard	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2420	075	99	520	020	5257	350	04	Pollard	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	5350	075	99	520	020	5270	350	04	Pollard	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	30	2440	075	99	520	020	5345	350	04	Pollard	Printing & Binding	\$0	\$0	\$0	\$0	\$4,000
2350	3657	080	30	2440	075	99	520	020	5380	350	04	Pollard	Other Services	\$0	\$0	\$0	\$0	\$800
2350	3657	080	30	2440	075	99	520	030	5580	350	05	Pollard	Other Supplies	\$0	\$0	\$0	\$0	\$1,200
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Certified Classroom Teacher/ Salary	\$5,637	\$0	\$5,584	\$5,645	\$1,584
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0	\$3,750
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Prof Dev Summer/Aft School/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Secy to Dep Head (Non Sup)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Human Resources & Benefits/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	010	5110	350	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	020	5241	350	99	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	020	5241	350	99	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	020	5255	350	99	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	020	5257	350	99	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3657	080	40	0	075	99	520	020	5270	350	99	NHS	Lease Rental/ Services	\$0	\$0	\$9,200	\$0	\$7,450
2350	3657	080	40	0	075	99	520	020	5341	350	99	NHS	Postage	\$0	\$0	\$125	\$99	\$0
2350	3657	080	40	0	075	99	520	020	5345	350	99	NHS	Printing & Binding	\$0	\$592	\$650	\$0	\$850
2350	3657	080	40	0	075	99	520	020	5380	350	04	NHS	Other Services	\$1,403	\$738	\$1,575	\$3,333	\$1,800
2350	3657	080	40	0	075	99	520	030	5517	350	99	NHS	Textbooks & Workbooks	\$140	\$0	\$0	\$4,263	\$0
2350	3657	080	40	0	075	99	520	030	5580	350	99	NHS	Other Supplies	\$3,417	\$1,970	\$2,800	\$246	\$2,300
2350	3657	080	40	0	075	99	520	030	5780	350	99	NHS	Other Expenses	\$11,080	\$17,886	\$0	\$3,736	\$0
Subtotal Expenditures														\$21,877	\$21,186	\$19,934	\$17,313	\$27,934
Anticipated Ending Fund Bal.														\$12,220	\$12,911	\$11,562	\$13,795	\$17,111

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Fund balance is needed to ensure startup monies for the FY12 productions (rental, royalties for most musicals need to be paid for in advance, and to guard against the potential loss of income due to any needed cancellations of shows (weather or emergency related). In addition, excess funds may be used at times to purchase sound or lighting enhancements to reduce rental costs of such equipment.

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Revolving Fund FY11 Budget Request

Fund Name:	World Languages Book/Equipment Sales (2350-3662)
Fund Manager:	Director of World Language
Executive Summary:	No anticipated price increase in exam cost.

Fund Description:

This pass-through revolving account funds the sale of French, Spanish and Latin foreign language competitive exams to students as well as workbooks and novels to students. Foreign language exam workbooks also will be sold from this fund in FY11.

Enabling Legislation:

MGL Chapter 71, Section 47.

Critical Issues:

No critical issues are anticipated for FY11.

Description of Revenues:

Revenues for this fund are received from students who pay the following fees:

	FY09 Actual Students	FY09 Fees	FY10 Proj Students	FY10 Fees	FY11 Proj Students	FY11 Fees
Readers	0 (not sold)	\$6	0 (not sold)	\$6	0	N/A
Spanish Exam	276 (actual)	\$5	276	\$5	276	\$5
Latin Exam	42 (actual)	\$4	42	\$4	42	\$4
French Exam	78 (actual)	\$6	78	\$6	78	\$7
Spanish Workbooks					500	\$17.00
French Workbooks					200	\$15.00
Student Novels					100	\$7.00

The above fees are 'pass through,' and represent the charges incurred by Needham Public Schools in purchasing the exams, workbooks and novels from the publishers. No additional charges are paid by students. Should the cost of the materials increase, the increase will be passed along to the students in the form of a fee increase. FY11 revenues are projected to be \$14,294, based on FY10 projected activity.

Staffing:

No staff are paid from this fund.

Expenses:

Expenses consist of the cost of the Spanish exams (\$1,380), Latin exams (\$168), French exams (\$546), Spanish workbooks (\$8,500), French workbooks (\$3,000) and student novels (\$700).

District's Vision, Mission, Goals and Objectives:

The activities of this fund support Goal 1.3 (Advancing Standards Based Learning), and Goal 3.4 (Promoting Active Citizenship.)

Proposed Budget:

The FY11 budget of the World Language Book/Equipment Sales Account is attached.

Revolving Fund Name: World Languages Book/Equipment Sales
 Revolving Fund Contact: Director of World Languages

Revenues														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2350	3662	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$124	\$171	\$366	\$1,066	\$11
Current Year Revenue Collections																		
2350	3662	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$4,937	\$2,906	\$2,016	\$5,733	\$14,284
Revenue Collected for Next Fiscal Year																		
2350	3662	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$5,061	\$3,077	\$2,382	\$6,799	\$14,305
Expenditures														FY08	FY09	FY10	FY10	FY11
														Actual	Actual	Budget	Proj	Budget
2350	3662	80	10	1230	080	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2110	080	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2120	080	99	520	010	5110	350	01	District	Dept Head (Non Supv) Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2220	080	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2305	080	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2310	080	99	520	010	5110	350	01	District	Certified Teacher Specialists/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2315	080	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2320	080	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2325	080	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2330	080	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2353	080	99	520	010	5110	350	01	District	Prof Dev Summer/Atr School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2355	080	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2357	080	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2110	080	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2120	080	99	520	010	5110	350	02	District	Secy to Dep Head (Non Supv) Sala	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2220	080	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	1420	080	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4110	080	99	520	010	5110	350	03	District	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	5200	080	99	520	010	5110	350	99	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4220	080	99	520	020	5241	350	04	District	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4210	080	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2451	080	99	520	020	5255	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2420	080	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	5350	080	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2110	080	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4220	080	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4110	080	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	4210	080	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	3400	080	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2430	080	99	520	030	5510	350	05	District	Educational Supplies	\$377	\$0	\$2,016	\$0	\$14,294
2350	3662	80	10	2415	080	99	520	030	5512	350	05	District	Teaching Aids/ Clarm Ref	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2410	080	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$4,512	\$1,845	\$0	\$4,447	\$0
2350	3662	80	10	2420	080	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2453	080	99	520	030	5523	350	05	District	AV Hardware	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2455	080	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2451	080	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2357	080	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2357	080	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2357	080	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	2440	080	99	520	030	5780	350	06	District	Other Expenses	\$0	\$166	\$0	\$2,342	\$0
2350	3662	80	10	7300	080	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	7500	080	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	7350	080	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3662	80	10	7300	080	99	520	200	5870	350	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$4,889	\$2,011	\$2,016	\$6,788	\$14,294
Anticipated Ending Fund Bal.														\$171	\$1,066	\$366	\$11	\$11

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	Kindergarten After School Enrichment (K.A.S.E.) (2350-3701)
Fund Manager:	KASE Program Coordinator/ Needham Community Education
Executive Summary:	No change to fee structure: \$3,800/year (5-days). Eliot and Newman KASE are expected to remain at the home schools; Broadmeadow and Mitchell KASE are planned to remain offsite. Hillside School may move to offsite location, as space constraints require.

Fund Description:

The Kindergarten After School Enrichment (KASE) Program is a fee-based program that affords kindergarten children the opportunity to experience a full school day. Children can attend KASE 2-5 days per week. The curriculum is topic-based enrichment, primarily focused around science and social studies. In a typical year, 65-80% of Needham kindergarten children participate in KASE. A total of 326 children are enrolled in FY10.

Critical Issues:

- 1) Currently, the Broadmeadow and Mitchell School KASE programs are located in leased space at the Congregational Church of Needham. Due to ongoing space constraints at multiple elementary schools, the School Procurement Officer issued an RFP to continue to lease offsite space in FY11 and FY12 with the potential for one additional year. We anticipate that our arrangement with the Congregational Church will continue. The RFP also provides for additional leased space, as needed, should the Hillside KASE Program need to move out of Hillside School in FY11 and FY12.
- 1) Fees are proposed to remain the same in FY11. The proposed fee schedule for FY11 is shown below:

Attending KASE	Proposed FY11 Fee	FY10 Fee	FY09 Fee	FY08 Fee
2 days/week	\$1600/year	\$1600/year	\$1750	\$1750
3 days/week	\$2400/year	\$2400/year	\$2550	\$2600
4 days/week	\$3100/year	\$3100/year	\$3300	\$3450
5 days/week	\$3800/year	\$3800/year	\$4000	\$4300

Noteworthy is that KASE experienced a 50% increase in funding of scholarship requests in FY10; a similar amount is budgeted for FY11.

Enabling Legislation

M.G.L. Chapter 71, Section 47.

Staffing:

FY11 staff funded through this revolving fund include a 1.0 FTE KASE Program Administrator, 7.0 FTE teachers, \$180,838 in instructional assistants, a 1.0 FTE nurse, substitute staffing and a portion of the following positions: Community Education Registrar/Marketing Manager (0.4 FTE), Bookkeeper (0.225 FTE), and Department Director (0.44 FTE), as well as a portion of a payroll clerk (0.13 FTE). Additionally, the Superintendent recommended, as part of his FY11 School Operating Budget, that the KASE Program

offset the cost of Office Assistant positions at the elementary schools (totaling 1.0 FTE), in recognition of the fact that office assistants provide recess monitoring, transportation supervision and transition monitoring for KASE students.

Description of Revenues:

As of January 1, a total of 326 children are enrolled in FY10 KASE, for 2-5 days. In FY11, we are projecting enrollment to drop to 307, based on current Kindergarten projections. Projected revenues for FY11 (assuming no additional registrations) total \$847,940. These revenues assume \$895,940 in fee-based program revenues, less \$48,000 in anticipated income-based scholarships and refunds. Approximately \$54,000 of the anticipated revenue total represents pre-collections for the FY11 school year. Parents pay a deposit of \$50 per day (e.g. \$100 for 2 days, \$150 for 3 days etc.) in the current year for the following year’s enrollment.

Projected enrollment, along with enrollment and fee history, is shown below:

Year	Enrollment	Fee
FY03	238	\$2700 for 5 days
FY04	282	\$2970 for 5 days
FY05	280	\$2970 for 5 days
FY06	315	\$2970 for 5 days
FY07	310	\$3600 for 5 days
FY08	269	\$4300 for 5 days
FY09	311	\$4000 for 5 days
FY10	326	\$3800 for 5 days
FY11	307	\$3800 for 5 days proposed

Expenses:

Budgeted FY11 expenses total \$1,100,498. The KASE budget is divided into direct program expenses and indirect overhead costs. The direct program expenses include KASE staff, plus supplies/materials and expenses associated with the off-site location (rent, transportation of students, nurse, custodian). The indirect or overhead expenses include the KASE Administrative Leader, and a portion of the salaries of the support administrative and clerical staff. The indirect expenses include \$55,000 to offset Town health insurance expenses, and small budgets for printing, postage, mileage, office equipment, contractual services and cell phones.

The FY11 budget also includes funds to provide school bus transportation for KASE students. Currently, one bus is rented at a cost of \$49,500 per year; a second bus will be required in FY11 due to anticipated need, particularly if the Hillside program moves to offsite leased space. Pending the completion of an analysis of transportation options by a consultant, the FY11 KASE budget includes \$250,000 in placeholder expense to potentially purchase two buses at a cost of \$85,000/each, and pay the salary of two bus drivers. Although the decision to actually purchase the buses will depend on the results of the transportation study, it is anticipated that purchased vehicles could be used to provide transportation less expensively to the KASE Program, could be used to potentially reduce the number of contracted buses K-12 by one bus, could provide the School Department with additional routing flexibility and capacity, and could provide athletics busing more flexibly and economically than currently is possible.

The KASE budget assumes a 25% increase in lease rental expense, to meet an anticipated increase in the price per square foot of leased space, and provided for the possibility of additional leased space (to accommodate the Hillside program, as needed.)

Fund Balance:

The Community Education Program has established carry-over targets consistent with sound business practice. The FY11 budget assumes that expenses will exceed revenue by \$252,558, generally reflecting the potential one-time purchase of two school buses (at a cost of \$170,000.) The ending fund balance is projected to be \$475,989.

To cover unknown SPED accommodation needs and to maintain solid business practice, we plan to carry over 3 months operating expense totaling \$279,149. In addition, fund balance is reserved for the following contingencies:

- a.) Enrollment deposits for the following year, but paid in the current year (\$54,000 in FY11.)
- b.) Contingency reserve of \$53,000 for a 0.5 FTE Aide (\$18,000, as needed), Newman School relocation expenses (\$27,000) and sick/maternity leave substitute costs (\$8,000.)
- c.) Reserve for payment of benefits charged back from FY10 of \$55,000.
- d.) Bus replacement/depreciation expense of \$34,000.

After adjustments the unrestricted fund balance is projected to be \$840.

FY11 Proposed Budget:

The KASE Program Budget is attached.

Revolving Fund Name: **KASE**
 Revolving Fund Contact: **Needham Community Education**

Revenues													FY08	FY09	FY10	FY11	
													Actual	Actual	Budget	Budget	
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																	
2350	3701	80	00	0000	000	00	520	980	0000	000	00	Carry-Over Revenue	\$452,815	\$578,941	\$621,426	\$728,547	
Current Year Revenue Collections																	
2350	3701	80	00	0000	000	00	432	000	0000	350	00	Current Year Revenue Collections	\$768,821	\$919,943	\$796,510	\$793,940	
Revenue Collected for Next Fiscal Year																	
2350	3701	80	00	0000	000	00	432	000	0000	350	00	Pre-Collection Next FY Revenue	\$58,550	\$53,400	\$60,000	\$54,000	
Subtotal Revenues													\$1,280,186	\$1,552,284	\$1,477,936	\$1,676,487	
Expenditures													FY08	FY09	FY10	FY11	
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	IM	Object	SchA	Ext Obj	Building	Object Code Description	Actual	Actual	Budget	Budget
2350	3701	80	24	2440	090	99	520	020	5380	350	04	Mitchell	Other Services	\$0	\$0	\$0	\$750
2350	3701	80	24	4110	090	99	520	030	5450	350	05	Mitchell	Custodial / Supplies	\$0	\$0	\$0	\$700
2350	3701	80	24	2430	090	99	520	030	5510	350	05	Mitchell	Educational Supplies	\$3,016	\$11,999	\$5,000	\$7,500
2350	3701	80	24	2440	090	99	520	030	5780	350	06	Mitchell	Other Expenses	\$0	\$0	\$5,000	\$5,000
2350	3701	80	25	2305	090	99	520	010	5110	350	01	Newman	Certified Classroom Teacher/ Salary	\$61,805	\$76,993	\$84,716	\$81,562
2350	3701	80	25	2320	090	99	520	010	5110	350	01	Newman	Medical/Therapeutic/ Salary	\$38,904	\$39,749	\$0	\$0
2350	3701	80	25	2325	090	99	520	010	5110	350	03	Newman	Classroom Subs/ Salary	\$0	\$0	\$1,200	\$1,500
2350	3701	80	25	2330	090	99	520	010	5110	350	03	Newman	Instr. Asst - Paraprofessional/ Salary	\$46,751	\$39,186	\$57,070	\$56,401
2350	3701	80	25	2440	090	99	520	020	5380	350	04	Newman	Other Services	\$0	\$135	\$0	\$0
2350	3701	80	25	2430	090	99	520	030	5510	350	05	Newman	Educational Supplies	\$16,813	\$8,204	\$12,000	\$10,000
2350	3701	80	25	2440	090	99	520	030	5780	350	06	Newman	Other Expenses	\$145	\$0	\$5,000	\$5,000
2350	3701	80	26	2330	090	99	520	010	5110	350	03	High Rock	Instr. Asst - Paraprofessional/ Salary	\$0	\$0	\$0	\$0
2350	3701	80	26	4110	090	99	520	010	5110	350	03	High Rock	Custodians/ Salary	\$25,683	\$0	\$0	\$0
2350	3701	80	26	4130	090	99	520	020	5210	350	04	High Rock	Heating buildings/Energy	\$1,458	\$0	\$0	\$0
2350	3701	80	26	4130	090	99	520	020	5230	350	04	High Rock	Utility Services/non-energy	\$1,080	\$1,506	\$0	\$0
2350	3701	80	26	4220	090	99	520	020	5241	350	04	High Rock	R&M Bldgs / Services	\$0	\$0	\$0	\$0
2350	3701	80	26	2440	090	99	520	020	5380	350	04	High Rock	Other Services	\$668	\$617	\$0	\$0
2350	3701	80	26	4220	090	99	520	030	5430	350	05	High Rock	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0
2350	3701	80	26	4110	090	99	520	030	5450	350	05	High Rock	Custodial / Supplies	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$701,245	\$770,260	\$915,321	\$1,100,499	
Anticipated Ending Fund Bal.													\$578,941	\$782,034	\$562,616	\$475,988	

Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Reserved for: Revenue precollections next fiscal year (\$54,000), 0.5 FTE Contingency TA (\$18,000), FY10 Benefits (\$55,000), Newman Relocation Contingency (\$27,000), Sick/Medical Contingency (\$8,000), Bus Replacement Amortization (\$34,000), 3-Month Operating Reserve (\$279,149).

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Revolving Fund FY11 Budget Request

Fund Name:	Elementary After School Enrichment (E.A.S.E.) (2350-3702)
Fund Manager:	EASE Program Coordinator/Needham Community Education
Executive Summary:	No change in program structure; fees range from \$40-\$170 across 96 planned course offerings.

Fund Description:

EASE is a fee-based after school program, which gives elementary students the opportunity to engage in enrichment clubs and classes. Most clubs/classes meet once a week for an hour over an 8-week term at the five elementary schools. Two terms are offered late fall-early winter, and winter-early spring (November-January and February-April). In FY09, a total of 1,031 elementary students participated in 96 program offerings, across the District.

Critical Issues:

The challenge with EASE is to continue to provide high-quality classes that both complement the curriculum and are fun and engaging for students, while at the same time maintaining reasonable class fees. Many classes are taught by outside instructors. We use five school sites and each site and class requires significant oversight for elementary age students. Additionally, the following continue to be challenging: securing classroom space at the elementary schools during after-school hours, and finding qualified teachers for the classes we would most like to offer such as science and math enrichment, chess, music and theater, art, geography, and more.

Enabling Legislation

M.G.L. Chapter 71, Section 47.

Staffing:

FY11 staff members funded through this revolving fund include the salary of the part-time EASE Program Administrator (0.23 FTE), as well as part-time program instructors, temporary onsite coordinators, and portions of the salaries of the Community Ed Registrar/Marketing Manager (0.05 FTE), Bookkeeper (0.025 FTE), and Department Director (0.02 FTE).

Description of Revenues:

EASE registrations are relatively stable from year to year, at between 900-1000 students. The FY11 budget assumes level program enrollments of 1,031 students and 96 course offerings. Program fees range from \$40.00 to \$170.00, and vary by course. The average course fee during the current year is \$106. FY11 projected revenues are \$87,303.

Expenses:

FY11 EASE revolving fund expenses are projected to be \$86,977 and include salaries, class supplies/materials, contractual services with outside vendors, office supplies, printing and postage.

Fund Balance:

To cover unknown SPED accommodation needs and to promote solid business practices, our goal is to hold three months operating expenses in carry-over reserves, or approximately \$26,100. Our projected June 30, 2011 fund balance is \$21,420, about 82% of our goal.

FY11 Proposed Budget:

The EASE Program Budget is attached.

Revolving Fund Name: EASE
 Revolving Fund Contact: Needham Community Education

														FY08	FY09	FY10	FY11
														Actual	Actual	Budget	Budget
Revenues																	
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																	
2350	3702	080	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$20,285	\$18,099	\$18,085	\$21,083
<u>Current Year Revenue Collections</u>																	
2350	3702	080	00	0000	000	00	432	000	0000	350	00	District	Current Year Revenue Collections	\$90,025	\$85,898	\$91,855	\$87,303
<u>Revenue Collected for Next Fiscal Year</u>																	
2350	3702	080	00	0000	000	00	432	000	0000	350	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0
Subtotal Revenues														\$110,310	\$103,997	\$110,940	\$108,386
Expenditures																	
Fund	Dept	Pam	Bldg	DOE Fun	Subj	Gr	Act	IM	Object	SchA	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget
2350	3702	080	10	1230	080	99	520	010	5110	350	01	District	Central Admin/ Salary	\$2,529	\$0	\$3,738	\$1,925
2350	3702	080	10	2110	080	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$14,191	\$8,552	\$10,345	\$12,194
2350	3702	080	10	2315	090	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$9,800
2350	3702	080	10	2110	090	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$5,505	\$5,606	\$5,414	\$4,231
2350	3702	080	10	5200	080	99	520	010	5110	350	99	District	Fringe	\$0	\$1,750	\$0	\$0
2350	3702	080	10	1230	080	99	520	010	5146	350	01	District	Central Admin/ longevity	\$9	\$6	\$0	\$0
2350	3702	080	10	2110	090	99	520	010	5146	350	01	District	Curriculum Dir/ longevity	\$14	\$0	\$0	\$0
2350	3702	080	10	2110	090	99	520	010	5146	350	02	District	Secy to Curr Dir/ longevity	\$0	\$0	\$0	\$0
2350	3702	080	10	2440	090	99	520	020	5341	350	04	District	Postage	\$218	\$962	\$250	\$0
2350	3702	080	10	2440	090	99	520	020	5345	350	04	District	Printing & Binding	\$248	\$1,411	\$1,500	\$1,300
2350	3702	080	10	2440	090	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$1,000
2350	3702	080	10	2440	090	99	520	020	5380	350	04	District	Other Services	\$1,063	\$2,382	\$0	\$0
2350	3702	080	10	2110	090	99	520	030	5420	350	05	District	Offices Supplies	\$159	\$37	\$300	\$0
2350	3702	080	10	2430	090	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$40	\$0
2350	3702	080	10	2440	090	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$1,500	\$0
2350	3702	080	10	2440	090	99	520	030	5780	350	06	District	Other Expenses	\$1,300	\$996	\$0	\$1,800
2350	3702	080	21	2305	090	99	520	010	5110	350	01	Broadmeadow	Certified Classroom Teacher/ Salar	\$5,767	\$3,840	\$3,991	\$4,480
2350	3702	080	21	2315	090	99	520	010	5110	350	01	Broadmeadow	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$2,033	\$0
2350	3702	080	21	2330	090	99	520	010	5110	350	03	Broadmeadow	Instr. Asst - Paraprofessional/ Salar	\$1,293	\$2,428	\$0	\$0
2350	3702	080	21	2440	090	99	520	020	5380	350	04	Broadmeadow	Other Services	\$5,038	\$4,627	\$5,780	\$5,148
2350	3702	080	21	2430	090	99	520	030	5510	350	05	Broadmeadow	Educational Supplies	\$419	\$2,552	\$0	\$135
2350	3702	080	22	2305	090	99	520	010	5110	350	01	Eliot	Certified Classroom Teacher/ Salar	\$2,909	\$640	\$1,635	\$640
2350	3702	080	22	2315	090	99	520	010	5110	350	01	Eliot	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0
2350	3702	080	22	2330	090	99	520	010	5110	350	03	Eliot	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$1,500	\$0
2350	3702	080	22	2330	090	99	520	010	5110	350	03	Eliot	Instr. Asst - Paraprofessional/ Salar	\$1,030	\$1,252	\$0	\$47
2350	3702	080	22	2440	090	99	520	020	5380	350	04	Eliot	Other Services	\$7,740	\$3,672	\$5,264	\$6,554
2350	3702	080	22	2430	090	99	520	030	5510	350	05	Eliot	Educational Supplies	\$349	\$2,725	\$348	\$8
2350	3702	080	23	2305	090	99	520	010	5110	350	01	Hillside	Certified Classroom Teacher/ Salar	\$5,780	\$8,480	\$6,832	\$8,480
2350	3702	080	23	2310	090	99	520	010	5110	350	01	Hillside	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0
2350	3702	080	23	2315	090	99	520	010	5110	350	01	Hillside	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$2,157	\$0
2350	3702	080	23	2330	090	99	520	010	5110	350	03	Hillside	Instr. Asst - Paraprofessional/ Salar	\$1,905	\$2,188	\$0	\$63
2350	3702	080	23	2440	090	99	520	020	5380	350	04	Hillside	Other Services	\$8,364	\$3,354	\$8,800	\$7,150
2350	3702	080	23	2430	090	99	520	030	5510	350	05	Hillside	Educational Supplies	\$112	\$2,054	\$0	\$550
2350	3702	080	24	2305	090	99	520	010	5110	350	01	Mitchell	Certified Classroom Teacher/ Salar	\$3,742	\$1,343	\$1,760	\$1,280
2350	3702	080	24	2315	090	99	520	010	5110	350	01	Mitchell	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$1,095	\$0
2350	3702	080	24	2330	090	99	520	010	5110	350	03	Mitchell	Instr. Asst - Paraprofessional/ Salar	\$1,158	\$1,428	\$68	\$0
2350	3702	080	24	2440	090	99	520	020	5380	350	04	Mitchell	Other Services	\$5,296	\$3,114	\$7,380	\$5,604
2350	3702	080	24	2430	090	99	520	030	5510	350	05	Mitchell	Educational Supplies	\$285	\$2,220	\$144	\$185
2350	3702	080	25	2305	090	99	520	010	5110	350	01	Newman	Certified Classroom Teacher/ Salar	\$6,846	\$8,583	\$7,720	\$8,173
2350	3702	080	25	2315	090	99	520	010	5110	350	01	Newman	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$2,364	\$0
2350	3702	080	25	2330	090	99	520	010	5110	350	03	Newman	Instr. Asst - Paraprofessional/ Salar	\$2,209	\$2,758	\$131	\$63
2350	3702	080	25	2440	090	99	520	020	5300	350	04	Newman	Professional Technical/ Services	\$0	\$67	\$0	\$0
2350	3702	080	25	2440	090	99	520	020	5380	350	04	Newman	Other Services	\$5,036	\$3,114	\$6,620	\$5,688
2350	3702	080	25	2430	090	99	520	030	5510	350	05	Newman	Educational Supplies	\$1,720	\$2,661	\$1,239	\$480
Subtotal Expenditures														\$92,210	\$84,811	\$89,948	\$86,976
Anticipated Ending Fund Bal.														\$18,100	\$19,186	\$20,992	\$21,420

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

All reserved for operating contingency (3-month reserve is \$26,093.)

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Revolving Fund FY11 Budget Request

Fund Name:	Pollard After School (PAS) and Rock After School (RAS) (2350-3703)
Fund Manager:	Middle School Program Director/Needham Community Education
Executive Summary:	No change in program structure; fees range from \$55-\$165 across 45 planned course offerings.

Fund Description:

The Pollard After School (PAS) and High Rock "Rock After School" Program (RAS) are fee-based programs that offer after-school enrichment opportunities to middle school students. (The Pollard After School Program formerly served students in Grades 6-8, and was split into two programs upon the opening of the High Rock Sixth Grade Center in September, 2009.) PAS/RAS classes/clubs generally meet once a week for one hour during a ten-week term. There are two regular PAS/RAS terms: Fall, and Winter/Spring. In addition, a few Winter-only classes have been offered, including the Pollard Ski Club. In FY09, a total of 875 students are served by PAS across 45 program offerings.

Critical Issues:

In FY11, with the middle school population divided between the two schools, a challenge is having sufficient enrollment to run a variety of classes at each school. In addition, overhead expenses are higher, due to the fact separate programs require on-site coordinators at both buildings and two separate catalogs.

In addition, the High School Athletics and PAS programs will be engaged in discussions during FY11 about how to coordinate and integrate the oversight of athletics programming at the middle and high school levels. Program changes to PAS/RAS, stemming from these discussions will be incorporated into the FY12 revolving budget.

Enabling Legislation:

M.G.L. Chapter 71, Section 47.

Staffing:

FY11 staff members funded through this revolving fund include the part-time Program Director (0.1 FTE), part-time (stipended) instructors, temporary onsite coordinators, plus a portion of the salaries of the Registrar/Marketing Manager (0.05 FTE), Bookkeeper (0.025 FTE), and Community Education Director (0.04 FTE).

Description of Revenues:

In FY11, approximately 875 PAS/RAS registrations again are expected, across 45 program offerings. Fees generally range from \$55 to \$165 (with ski club at \$395), and vary by course. It is our goal to keep the PAS and RAS fees as low as possible to encourage participation by all students. Research indicates that after-school activities where students can connect with an adult outside the school day are an important protective factor for this age group. Expected FY11 revenues for both terms is expected to be approximately \$63,500.

Expenses:

In addition to staffing, FY11 PAS and RAS revolving fund expenses include contractual services (field hockey and cross country referees/buses), program supplies, office supplies, printing and teacher recruitment expenses. Total program expenses are projected to be \$56,712.

Fund Balance:

To cover unknown Special Education accommodation needs and to promote solid business practices, our goal is to hold three months operating expenses in carry-over reserves. This would total approximately \$17,014; our anticipated ending fund balance June 30, 2011 is projected to be \$15,379, just shy of our goal.

FY11 Proposed Budget:

The PAS/RAS Program Budget is attached.

Revolving Fund Name: Pollard After School (PAS)/ Rock After School (RAS)
 Revolving Fund Contact: Needham Community Education

														FY08	FY09	FY10	FY11
														Actual	Actual	Budget	Budget
Revenues																	
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																	
2350	3703	080	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$19	\$2,011	\$3,266	\$8,595
<u>Current Year Revenue Collections</u>																	
2350	3703	080	00	0000	000	00	432	000	0000	350	00	District	Current Year Revenue Collections	\$54,510	\$62,186	\$54,697	\$63,496
<u>Revenue Collected for Next Fiscal Year</u>																	
2350	3703	080	00	0000	000	00	432	000	0000	350	00	District	Pre-Collection Next FY Revenue	\$1,500	\$0	\$1,500	\$0
Subtotal Revenues														\$56,030	\$64,197	\$59,463	\$72,091
Expenditures																	
Fund	Dept	Pgm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object	SchA	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget
2350	3703	080	10	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$3,373	\$3,544	\$3,738	\$3,850
2350	3703	080	10	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$5,650	\$0
2350	3703	080	10	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0
2350	3703	080	10	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$2,707	\$0
2350	3703	080	10	1230	099	99	520	010	5146	350	01	District	Central Admin/ Longevity	\$10	\$12	\$0	\$0
2350	3703	080	10	2440	099	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0
2350	3703	080	10	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$100	\$0
2350	3703	080	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$800	\$0
2350	3703	080	10	2440	099	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$0	\$0
2350	3703	080	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$200	\$0
2350	3703	080	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$50	\$0
2350	3703	080	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$0	\$500	\$0
2350	3703	080	30	2110	099	99	520	010	5110	350	01	Pollard	Curriculum Dir/ Salary	\$5,166	\$4,944	\$0	\$5,650
2350	3703	080	30	2315	099	99	520	010	5110	350	01	Pollard	Certified Classroom Teacher/ Salary	\$34,315	\$29,213	\$32,484	\$25,875
2350	3703	080	30	2330	099	99	520	010	5110	350	03	Pollard	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$4,120	\$2,446
2350	3703	080	30	2110	099	99	520	010	5110	350	02	Pollard	Instr. Asst - Paraprofessional/ Salary	\$1,969	\$2,446	\$535	\$3,200
2350	3703	080	30	2110	099	99	520	010	5146	350	02	Pollard	Secy to Curr Dir/ Salary	\$2,591	\$2,510	\$0	\$4,157
2350	3703	080	30	2110	099	99	520	010	5146	350	02	Pollard	Secy to Curr Dir/ Longevity	\$0	\$14	\$0	\$0
2350	3703	080	30	2440	099	99	520	020	5300	350	04	Pollard	Professional Technical/ Services	\$0	\$0	\$0	\$6,835
2350	3703	080	30	2440	099	99	520	020	5330	350	04	Pollard	Transportation	\$1,586	\$6,694	\$3,525	\$0
2350	3703	080	30	2440	099	99	520	020	5341	350	04	Pollard	Postage	\$95	\$519	\$0	\$520
2350	3703	080	30	2440	099	99	520	020	5345	350	04	Pollard	Printing & Binding	\$1,082	\$0	\$0	\$0
2350	3703	080	30	2440	099	99	520	020	5380	350	04	Pollard	Other Services	\$284	\$658	\$300	\$0
2350	3703	080	30	2430	099	99	520	030	5510	350	05	Pollard	Educational Supplies	\$1,331	\$1,471	\$1,459	\$1,279
2350	3703	080	30	2440	099	99	520	030	5780	350	06	Pollard	Other Expenses	\$2,215	\$2,105	\$0	\$2,900
Subtotal Expenditures														\$54,019	\$54,129	\$56,168	\$56,712
Anticipated Ending Fund Bal.														\$2,011	\$10,068	\$3,295	\$15,379

* Includes encumbrances.

Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

All reserved for 3-month contingency reserves (target amount is \$17,014.)

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Revolving Fund FY11 Budget Request

Fund Name:	Summer School (2350 3704)
Fund Manager:	Summer School Program Coordinators/ Needham Community Education
Executive Summary:	No change in program structure; fees range from \$150-\$600 across 149 planned course offerings.

Fund Description:

The Summer School provides high-quality enrichment courses for students entering grades 1-9, remedial reading classes for elementary students entering grades 2-3. The summer program continues to grow in enrollment and reputation. We are projecting 1,385 registrations in FY11 summer enrichment and remedial courses.

Critical Issues:

Summer programs are the fastest growing of all community education offerings. Parent requests for full-day programming led to a pilot full-day program and afternoon classes in summer 2008. The pilot was successful and more full-day programming, as well as a lunch option, was added in 2009. While this provides an attractive option for families, it does require a significant increase in infrastructure (more on-site coordination, supervision for students mid-day etc.) The full-day option will be expanded again this summer.

Another critical issue involves the need for remedial classes at all levels, and this program's ability to meet that need through summer offerings. In FY06, a targeted remedial literacy program for students entering grades 2-3 was launched. Since then it has grown from 10 to students to about 20 students in FY08 and FY09. While the goal is to prevent summer loss in skill level, valuation data indicates that approximately 60-80% of students actually make significant literacy gains. Since it is so important that students are reading by 3rd grade, this program will be continued in FY11 despite the losses.

Enabling Legislation

M.G.L. Chapter 71, Section 71E.

Staffing:

FY11 staff members funded through this revolving fund include two part-time Program Administrators (including a 0.257 FTE Administrator, and a 0.2 FTE Administrator), part-time (stipended) instructors, temporary onsite coordinators and classroom aides, plus a portion of the salaries of the Community Education Registrar/Marketing Manager (0.25 FTE), Bookkeeper (0.1 FTE), and Department Director (0.2 FTE). Due to the growth of the program and the numbers of students on-site during any given week in July, we added an stipended on-site nurse in FY10. We have budgeted to continue that practice in FY11.

Description of Revenues:

A total of 1331 students enrolled in FY10 summer enrichment and remedial courses. Each year we have experienced an increase in enrollments for the grade 1-9 enrichment/remedial classes (FY09 – 1,308, FY08 – 796, FY07-487, FY06-423, FY05 325). FY11 program revenues are based on FY10 enrollments. Fees range from \$150 - \$250 for enrichment classes, and \$600 for the 4-week remedial reading class, for total anticipated

revenues in FY11 of about \$208,713 (with almost all of the revenues pre-collected in one fiscal year for use in the next).

Expenses:

FY11 Summer School revolving fund expenses of \$206,116 include salaries, custodial services (beyond regular hours), classroom supplies, printing, and office supplies.

Funds Balance:

To cover unknown SPED accommodation needs, and to maintain solid business practice we set a goal of carrying over 3 months operating expenses, apart from our revenue pre-collection. Budgeted ending fund balance for FY11 is projected to be \$239,335, which includes \$194,000 in pre-collected revenue and \$45,335 in operating reserves. (Our three-month operating reserve goal is \$61,835.)

FY11 Proposed Budget:

The Summer School Program Budget is attached.

Revolving Fund Name: Summer School
 Revolving Fund Contact: Needham Community Education

Revenues														FY08	FY09	FY10	FY11
														Actual	Actual	Budget	Budget
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																	
2350	3704	075	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$123,800	\$165,247	\$180,703	\$236,738
Current Year Revenue Collections																	
2350	3704	075	00	0000	000	00	432	000	0000	350	00	District	Current Year Revenue Collections	\$105,389	\$39,296	\$13,773	\$14,713
Revenue Collected for Next Fiscal Year																	
2350	3704	075	00	0000	000	00	432	000	0000	350	00	District	Pre-Collection Next FY Revenue	\$82,865	\$167,687	\$175,000	\$194,000
Subtotal Revenues														\$312,164	\$372,230	\$389,476	\$445,451
Expenditures														FY08	FY09	FY10	FY11
Fund	Dept	Perm	Bldg	DOE Fun	Subj	Gr	Act	TM	Object	SchA	Ext Obj	Building	Object Code Description	Actual	Actual	Budget	Budget
2350	3704	075	10	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$11,204	\$4,673	\$19,251
2350	3704	075	10	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$24,939	\$0	\$26,818	\$25,615
2350	3704	075	10	2305	099	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Salary	\$68,755	\$87,620	\$89,670	\$97,090
2350	3704	075	10	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$11,084	\$12,513	\$7,205	\$5,085
2350	3704	075	10	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Salary	\$2,612	\$8,296	\$900	\$1,443
2350	3704	075	10	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$15,481	\$12,575	\$10,828	\$17,017
2350	3704	075	10	4110	099	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$520	\$675
2350	3704	075	10	3200	099	99	520	010	5110	350	01	District	Nursing Salary	\$0	\$0	\$0	\$4,000
2350	3704	075	10	2110	099	99	520	010	5146	350	02	District	Secy to Curr Dir/ Longevity	\$0	\$28	\$0	\$0
2350	3704	075	10	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$5	\$0	\$0
2350	3704	075	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$3,026	\$2,659	\$1,098	\$3,000
2350	3704	075	10	2440	099	99	520	020	5380	350	04	District	Other Services	\$10,787	\$9,297	\$7,214	\$9,240
2350	3704	075	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$688	\$4,396	\$4,500	\$4,500
2350	3704	075	10	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$344	\$0
2350	3704	075	10	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$5,337	\$11,078	\$7,674	\$11,100
2350	3704	075	10	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$599	\$252	\$0	\$0
2350	3704	075	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$43	\$39	\$43	\$0
2350	3704	075	10	2357	099	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$195	\$0	\$195	\$0
2350	3704	075	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$3,362	\$4,439	\$0	\$8,100
Subtotal Expenditures														\$146,907	\$164,400	\$161,882	\$206,116
Anticipated Ending Fund Bal.														\$165,247	\$207,830	\$207,794	\$239,335

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Reserved as pre-collection of next fiscal year program fees (\$194,000) and 3-month operating reserves (\$45,335 - the target amount is \$61,835.)

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Revolving Fund FY11 Budget Request

Fund Name:	Summer Sports Clinics
Fund Manager:	Needham Community Education/ High School Athletics
Executive Summary:	New Program; Fee of \$200 for Hockey and Wrestling Clinics, \$250 for Volleyball.

Fund Description:

The NHS Athletic Department and Needham Community Education are collaborating to offer intensive, full-day clinics for sports that have interscholastic offerings at the high school, but limited existing player development opportunities in town. In the pilot year, 3 summer clinics will be offered:

Flying Rockets Volleyball Clinic, 6/28-7/2, for students entering grades 6-12

Needham Rockets Field Hockey Clinic, 7/6-9, for students entering grades 6-9

Needham Rockets Intensive Volleyball Clinic, 8/2-5, for students entering grades 7-12

The program will be administered Community Education (who will register students, market the program and manage the financial operations), but will be overseen on a programmatic basis by the NHS Athletics Director (who will be responsible for student, staff and program supervision.)

Critical Issues:

Prior to the establishment of the collaboration between NCE and the NHS Athletics Department, there was no structure in place to facilitate the creation of clinics to introduce younger students to the variety of athletic options available at the high school. The Athletic Director identified the need to cultivate future players while providing excellent educational and skill-building opportunities for students. High school coaches have agreed to teach and lead the clinics to expose new players to these sports and to develop their skills. NCE is well positioned to handle the marketing and registration management for these programs, while the NHS Athletic Department will oversee the programming. The coaches are more comfortable agreeing to run a clinic knowing that they do not have to handle the marketing and registration.

Enabling Legislation

M.G.L. Chapter 71, Section 71E

Description of Revenues:

In the pilot year of this collaboration, we are anticipating that 20 students will register for the 4-day field hockey clinic @ \$200/each (for collections of \$4,000), 25 for the 5-day volleyball clinic @ \$250/student (for collections of \$6,250), and 46 for the 4-day wrestling clinic @ \$200/student (for collections of \$9,200.) Total anticipated revenue for FY11 is \$19,450, of \$6,250 will be pre-collected in the previous fiscal year (for the volleyball class that runs June 28-July 2.)

Staffing:

Clinic staff are paid stipends for their work, including two lead instructors and an assistant instructor for the volleyball clinic (\$3,000); a lead instructor, two assistant instructors and a part-time nurse/trainer for wrestling (\$2,600); and a lead instructor and two assistant instructors for field hockey (\$2,200). In addition, the wrestling camp will contract with a noted wrestling professional to provide contract-based instruction to

children (\$3,000.) A total of 60% of the volleyball clinic salaries are paid in the prior fiscal year, representing the wages earned from June 28-June 30.

There are no permanent staff positions funded by this fund, although in future years, a portion of the Community Education Marketing Manager and Summer Explorations Director will be charged to this fund, consistent with the direct services provided to the Sports Clinics.

Expenses:

Total salary expenses for instructors, trainers, nurses and on-site coordinators will be \$12,000. The supply budget is \$4,620, including \$3,600 for sports equipment and \$1,020 for camp t-shirts and snacks. Total expenses for FY11 will be \$16,620, of which \$1,570 will be pre-paid in the prior fiscal year (for the volleyball course, which begins in June.)

Funds Balance:

The FY11 ending fund balance is projected to be \$5,470, which represents pre-collected revenues for FY12 and \$2,830 in operational reserves, to cover unknown scholarship requests, SPED accommodation needs, other unanticipated expenses.

FY11 Proposed Budget:

The proposed budget for the fee-based Summer Sports Clinics program is attached.

Revolving Fund Name: Summer Athletic Sports Clinics
 Revolving Fund Contact: Summer Explorations Program Director

														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3707	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$0	\$0	\$0	\$0	\$2,640
<u>Current Year Revenue Collections</u>																		
2350	3707	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$0	\$0	\$0	\$0	\$13,200
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3707	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$6,250	\$6,250
																	\$6,250	\$6,250
Subtotal Revenues														\$0	\$0	\$0	\$6,250	\$22,090
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3707	075	10	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2120	099	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2220	099	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2305	099	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2310	099	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$1,440	\$4,400
2350	3707	075	10	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$240	\$1,200
2350	3707	075	10	2320	099	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2325	099	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$360	\$2,800
2350	3707	075	10	2353	099	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Sali	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2355	099	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2357	099	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2120	099	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2210	099	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2220	099	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	1420	099	99	520	010	5110	350	02	District	Human Resources & Benefits/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	3200	099	99	520	010	5110	350	03	District	Nurse/ Salary	\$0	\$0	\$0	\$0	\$600
2350	3707	075	10	5200	099	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	4220	099	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	4210	099	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2451	099	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2420	099	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	5350	099	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$0	\$0	\$3,000
2350	3707	075	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	4220	099	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	4210	099	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	3400	099	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2415	099	99	520	030	5512	350	05	District	Teaching Aids/ Cism Ref	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2410	099	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2420	099	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$1,150	\$3,600
2350	3707	075	10	2453	099	99	520	030	5523	350	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2455	099	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2451	099	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2357	099	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2357	099	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$0	\$0	\$420	\$1,020
2350	3707	075	10	7300	099	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	7500	099	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	7350	099	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3707	075	10	7300	099	99	520	200	5870	350	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														\$0	\$0	\$0	\$3,610	\$16,620
Anticipated Ending Fund Bal.														\$0	\$0	\$0	\$2,640	\$5,470

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Ending fund balance is reserved for the future year operations

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Revolving Fund FY11 Budget Request

Fund Name:	METCO Revolving Fund (2350-3800)
Fund Manager:	METCO Director
Executive Summary:	Pass Through MBTA - No Fee Increase (\$150/\$200 Pass)

Fund Description:

This account funds the pass-through sale of MBTA passes and SAT preparation materials to students, as well as miscellaneous activities of the METCO program.

Enabling Legislation:

M.G.L. Ch 71, s47

Critical Issues:

In the past, the METCO grant purchased MBTA passes for Boston students; Needham residents paid a small fee for a pass. However, in FY09, revolving funds were used to purchase passes for Boston residents as well, due to budget constraints caused by '9C' reductions to the METCO grant. Similar funding constraints were experienced in FY10, and are again planned for in FY11. As such, the METCO revolving program budget assumes that 100% of the cost of the MBTA passes will be borne by student fees.

The MBTA also has altered the student pass program. Previously, passes were sold on a monthly basis to students. Currently, annual passes are sold. The FY11 budget assumes that passes will remain at approximately \$200 (\$20/month x 10 months), and that Boston students will continue to pay a reduced fee for the passes of \$150.

Description of Revenues:

For FY11, we anticipate the possibility that up to 25 annual passes will be purchased by METCO students at a price of \$150/pass (\$3,750) and 2 annual passes will be purchased by Needham residents at a price of \$200/pass, or \$400. These amounts reflect FY10 actual sales. Fund balance will cover the difference between the \$200 anticipated cost of the passes and the revenue collected, as well as incidental expenses.

Additionally, six students are expected to pay \$75 for SAT test preparation materials (\$450); tutoring is provided through the METCO grant.

Staffing:

No staff are paid from this fund.

Expenses:

FY11 revolving fund expenses include the projected cost of passes (\$5,400), representing 27 passes purchased at a cost of \$200/pass. Additionally, \$450 is budgeted for SAT booklets and notebooks. An additional \$20 is

budgeted to purchase two phones for METCO bus monitors, and \$250 is budgeted for phone cards for monitors (an additional \$950 is anticipated to be paid from the grant.)

District's Vision, Mission, Goals and Objectives:

The activities of this fund support the District's infrastructure goal (Goal 4.)

FY11 Proposed Budget:

The FY11 METCO revolving fund budget is attached.

Revolving Fund Name METCO Revolving Fund
 Revolving Fund Cont METCO Director

														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2350	3800	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$4,740	\$13,917	\$4,024	\$5,389	\$3,014
<u>Current Year Revenue Collections</u>																		
2350	3800	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$5,076	\$1,200	\$6,850	\$935	\$4,600
<u>Revenue Collected for Next Fiscal Year</u>																		
2350	3800	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues														\$9,816	\$15,117	\$10,874	\$6,324	\$7,614
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj. Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2350	3800	090	10	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2120	099	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2220	099	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2305	099	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2310	099	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$571	\$0
2350	3800	090	10	2320	099	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2325	099	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2353	099	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2355	099	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2120	099	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2210	099	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2220	099	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	1420	099	99	520	010	5110	350	02	District	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4110	099	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	5200	099	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4220	099	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4210	099	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2451	099	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2420	099	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	5350	099	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$680	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5330	350	04	District	Transportation	\$140	\$4,580	\$8,400	\$2,000	\$5,400
2350	3800	090	10	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$270
2350	3800	090	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	020	5380	350	04	District	Other Services	-\$4,446	\$2,731	\$270	\$0	\$0
2350	3800	090	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4220	099	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	4210	099	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	3400	099	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$450	\$0	\$450
2350	3800	090	10	2415	099	99	520	030	5512	350	05	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2410	099	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2420	099	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2453	099	99	520	030	5523	350	05	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2455	099	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2451	099	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$205	\$1,190	\$0	\$711	\$0
2350	3800	090	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$28	\$0
2350	3800	090	10	2357	099	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2357	099	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$547	\$0	\$0	\$0
2350	3800	090	10	7300	099	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7500	099	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7350	099	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2350	3800	090	10	7300	099	99	520	200	5870	350	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures														-\$4,101	\$9,729	\$9,120	\$3,310	\$6,120
Anticipated Ending Fund Bal.														\$13,917	\$5,389	\$1,754	\$3,014	\$1,494

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

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Revolving Fund FY11 Budget Request

Fund Name:	METCO Summer School (2350-3801)
Fund Manager:	METCO Director
Executive Summary:	Program Shifted to 94-142 Grant in FY10; No Fees

Fund Description:

This account funded the activities of a fee-based METCO Summer School Program, whose only full year of operation was FY09. In FY07, students attended a joint summer school program with Lincoln Schools (hosted by Lincoln.) In FY08, students attended METCO's "Jumpstart Program", as well as Community Education's "Skills and Thrills" and "Summer Exploration" programs.

Enabling Legislation:

M.G.L. Ch 71, s71E

Critical Issues:

In FY10, this program was shifted to the special education entitlement grant, at no cost to parents. The program will continue to be funded from the 94-142 grant in FY11. (A total of 15% of SPED 94-142 grant funds may be expended on regular-education pre-referral instructional support services.)

Description of Revenues:

No fee revenues are anticipated.

Staffing:

There are no permanent staff positions assigned to this program.

Expenses:

No expenses are anticipated.

Support for District Vision, Mission, Goals, Objectives:

The activities of this fund support the District's social/emotional goal (Goal #2.)

FY11 Proposed Budget:

The FY11 revolving budget for the METCO Summer School is attached.

Revolving Fund Name: METCO Summer School Revolving Fund
 Revolving Fund Cont: METCO Director

														FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2350	3801	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$0	\$1,200	\$4,024	\$39	\$39	
<u>Current Year Revenue Collections</u>																			
2350	3801	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$1,200	\$100	\$6,850	\$0	\$0	
<u>Revenue Collected for Next Fiscal Year</u>																			
2350	3801	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	
														Subtotal Revenues	\$1,200	\$1,300	\$10,874	\$39	\$39
Expenditures																			
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget	
2350	3801	090	10	1230	099	99	520	010	5110	350	01	District	Central Admin/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2110	099	99	520	010	5110	350	01	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2120	099	99	520	010	5110	350	01	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2220	099	99	520	010	5110	350	01	District	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2305	099	99	520	010	5110	350	01	District	Certified Classroom Teacher/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2310	099	99	520	010	5110	350	01	District	Certified Teacher Specialist/ Salar	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2315	099	99	520	010	5110	350	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2320	099	99	520	010	5110	350	01	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	010	5110	350	01	District	Other Instructional	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2325	099	99	520	010	5110	350	03	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2330	099	99	520	010	5110	350	03	District	Instr. Asst - Paraprofessional/ Sala	\$0	\$1,261	\$0	\$0	\$0	
2350	3801	090	10	2353	099	99	520	010	5110	350	01	District	Prof Dev Summer/Aft School/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2355	099	99	520	010	5110	350	03	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2357	099	99	520	010	5110	350	01	District	Prof Dev School Year/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2110	099	99	520	010	5110	350	02	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2120	099	99	520	010	5110	350	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2210	099	99	520	010	5110	350	02	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2220	099	99	520	010	5110	350	02	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	1420	099	99	520	010	5110	350	02	District	Human Resources & Benefits/ Sali	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4110	099	99	520	010	5110	350	03	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	5200	099	99	520	010	5110	350	99	District	Fringe	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4220	099	99	520	020	5241	350	04	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4210	099	99	520	020	5241	350	04	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2451	099	99	520	020	5255	350	04	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2420	099	99	520	020	5247	350	04	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	5350	099	99	520	020	5270	350	04	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5300	350	04	District	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5330	350	04	District	Transportation	\$0	\$0	\$8,400	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5341	350	04	District	Postage	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5345	350	04	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5346	350	04	District	Advertising	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	020	5380	350	04	District	Other Services	\$0	\$0	\$270	\$0	\$0	
2350	3801	090	10	2110	099	99	520	030	5420	350	05	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4220	099	99	520	030	5430	350	05	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4110	099	99	520	030	5450	350	05	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	4210	099	99	520	030	5460	350	05	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	3400	099	99	520	030	5490	350	05	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2430	099	99	520	030	5510	350	05	District	Educational Supplies	\$0	\$0	\$450	\$0	\$0	
2350	3801	090	10	2415	099	99	520	030	5512	350	05	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2410	099	99	520	030	5517	350	05	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2420	099	99	520	030	5522	350	05	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2453	099	99	520	030	5523	350	05	District	AV Hardware	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2455	099	99	520	030	5524	350	05	District	Instructional Software	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2451	099	99	520	030	5525	350	05	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	030	5580	350	05	District	Other Supplies	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2357	099	99	520	030	5710	350	06	District	In State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2357	099	99	520	030	5720	350	06	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2357	099	99	520	030	5730	350	06	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	2440	099	99	520	030	5780	350	06	District	Other Expenses	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	7300	099	99	520	200	5850	350	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	7500	099	99	520	200	5851	350	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	7350	099	99	520	200	5856	350	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
2350	3801	090	10	7300	099	99	520	200	5870	350	99	District	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	
Subtotal Expenditures														\$0	\$1,261	\$9,120	\$0	\$0	
Anticipated Ending Fund Bal.														\$1,200	\$39	\$1,754	\$39	\$39	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Revolving Fund FY11 Budget Request - Revised

Fund Name:	High School Athletics
Fund Manager:	High School Athletics Director
Executive Summary:	No change to User Fee of \$285 or to the \$250 User Fee Surcharge for Boys and Girls Hockey. Institute a User Fee Surcharge of \$50.00 for boys and girls swimming and a User Fee Surcharge of \$250.00 for skiing. Eliminate JV golf team. Repurpose JV golf coaching stipend for Freshman girls volleyball

Fund Description:

This account funds the activities of the interscholastic athletic teams at the freshman, junior varsity and varsity level. In FY10, it is projected that 1297 participates will play for one or more teams. The current fee is \$285 per athlete, per sport. Hockey players pay an additional \$250 surcharge, to offset the cost of ice time, and fees are capped at \$1,140/family. The athletic program also derives funding from the regular school operating budget, gate fees and donations.

FY10 welcomed the arrival of a new Athletic Director. Since the beginning of FY10, the Athletic Director and the Business Office have been reviewing the budget and overall operation, constantly looking for expense reductions while maintaining the high level of programming offered.

Enabling Legislation:

M.G.L. Chapter 71, Section 47.

Support for District Vision, Mission, Goals and Objectives:

The Athletics Program supports District Goal 2.0, which ensures that students have the social and emotional competencies that enable them to be self-aware, to have social and relationship skills, to self-manage and to make responsible decisions.

Critical Issues:

The most critical issue for the Athletics Program is covering escalating program costs, while keeping program fees affordable for families. For many years, operating budget funds for athletics remained relatively static, increasing only to cover contractual salary obligations. However, program needs and escalating costs resulted in tight budgets for teams and increased fees for students. Between FY04-FY09, the regular user fee for students increased from \$124/student to \$285/student. Additionally, in FY10, the surcharge for ice hockey increased from \$150 to \$250, to cover rising ice time expenses.

In FY09, NHS began using the new turf fields at the Defazio Complex and Memorial Park for events, including games and practices at night, under the lights. Football, Soccer, Field Hockey and Lacrosse have all utilized the fields for games and in most cases, charged for tickets to the games. Football has revenue sufficient to cover the increased expenses of having games under the lights. Soccer, field hockey and lacrosse

will likely break even or turn a profit during their next seasons. In addition, the level of excitement and attendance for all of the games has increased the visibility of the programs. Also, prior to the installation of the permanent lights at Memorial Park, it was very difficult to cover the costs of the events, due to the additional cost of a generator and the electrician to provide power. Since October 22, 2008, the costs for lights has been reduced and stabilized.

The installation of the new fields with lights has had a positive impact on attendance at events. During the Fall, 2009, gate receipts from football totaled \$25,198 (not including Thanksgiving) for 6 games, or \$4,200.00/game. This compares favorably to the fall, 2008, which had gate receipts of \$12,005 from four games (excluding Thanksgiving), at an average of \$3,001 per game, and in the Fall of 2007, Athletics took in \$12,313 for six football games, for an average of \$2,052 per game.

The School Committee reviewed the FY11 Athletic Department Budget request on January 20, 2010. During the review, several alternatives were discussed for increasing revenue or reducing expenses. The revised budget request reflects the following changes recommended by the School Committee:

- Implementation of a \$50 surcharge to the regular swimming user fee of \$285. This surcharge will provide an estimated \$3000 in additional funding toward the \$10,000 rental charge for both of the swimming/diving teams (60 Users X \$50.00.)
- Implementation of a \$250. surcharge for skiing. The increase would total \$10,000, and will mostly cover the \$11,760 rental charge for the ski team (40 X \$250.)
- Reduction in the planned use of ice time, thereby reducing ice time expense from \$67,500 to \$61,750, approximately a 9% reduction in cost. This reduction will be accomplished through a combination of reduced practice time and more efficient use of existing facilities.
- Based on the School Committee's recommended operating budget for FY11, \$29,000 in operating funds have been cut from the budget. With this reduction, only the salary of the Athletic Director, \$232,224 in coaching/trainer stipends and \$1,000 in Unit B professional development funds will remain in the operating budget. These reductions are funded, in part by the aforementioned revenue enhancing measures, and by approximately \$10,000 in budget savings, which were incorporated into the Athletic Director's initial budget request.
- Additionally, the FY11 athletic budget incorporates the following program changes, approved by the School Committee:
 - Changes to the following coaching stipends (totaling -\$155):
 - Add boys Hockey Game Supervisor \$500.
 - Category shift: III.3 -> II.2 Varsity Wrestling Coach \$992
 - Category shift: IV.3 -> V.2 boys indoor track assistant. -\$549
 - Category shift: IV.3 -> V.2 girls indoor track assistant -\$549
 - Category shift: IV.3 -> V.2 3rd track assistant. -\$549
 - Eliminating the JV golf team, and hiring a full-time coach for the girl's freshman volleyball team. Associated changes are: eliminating the JV golf coaching stipend of \$3135 (Category V.3) and implementing a freshman girl's volleyball stipend of \$3135 (Category V.3.) All but 4 members of the golf team would be merged into the varsity golf team for a revenue loss of \$1140 (4 X \$285), which is more than offset by \$400 of uniform and \$975 transportation savings. The net savings is \$235.

Currently, the projected carryover from FY10 to FY11 is \$45,338, a reduction of \$6,700 from the previously reviewed version of this budget. The reduction is primarily due to increased expenses in boys hockey travel and increased user fee waivers.

Description of Revenues:

In FY11, total program revenues are \$833,564 and include \$788,266 in current receipts and \$45,338 in projected carry-over funds from FY10. Current receipts are derived from user fees, gate receipts, donated funds and operating budget funds. FY11 current receipt revenues are projected to be \$11,089 below FY10 projected revenues, primarily due to a reduced contribution from the operating budget. Budgeted donation funds represent the fee waivers, which traditionally have been made up by the Booster Club.

FY11 user fees are projected to be \$380,135, which is up from the original estimate of \$368,275. The original estimate was based on 1,285 participants, playing on 59 teams in 20 different sports. The user fee income is derived by 1205 athletes paying a user fee of \$285, 70 athletes paying a waiver fee of \$50, 74 athletes paying an additional \$250 surcharge for hockey. The revised estimate of \$380,135 incorporates the additional revenue associated with the \$50 swim surcharge ($\$3000 = 450 \times 60$) \$250 ski team surcharge ($\$10,000 = 40 \times \250) and loss of 4 golf fees ($\$1140 = 4 \times \285) resulting from the elimination of JV golf. The user fee revenue increases by \$11,540 from FY10 projected, due to an increase in user fees proposed herein. The increase includes a reduction in the number of athletes from FY10 (FY10 – 1297, FY11 – 1,281), the result of increased user fees and slight decreases in the size of the football and volleyball rosters. The number of athletes on waivers is budgeted at 70 participants for FY11. For FY11, donations from the Booster Club total \$12,000, partially offsetting the loss of income totaling \$16,450 from user fee waivers.

Gate receipts are expected to increase by \$4,302 (to \$69,526) over FY10 projected. The \$69,526 budgeted gate receipts generally represent level funding from the current year and reflect the following: the Thanksgiving football game (\$25,000, gross, \$12,500 net, due to 50% payment to Wellesley), five home football games @ \$3,500 each (\$17,500), four home boys' soccer games @ \$400 each (\$1,600), four home girls' soccer games @ \$250 each (\$1,000), ten home boys' hockey games @ \$800 each (\$8,000), ten home girls' hockey games @ \$400 each (\$4,000), eight home boys' basketball games @ \$750 each (\$6,000), eight home girls' basketball games @ \$400 each (\$3,200), five home wrestling meets @ \$300 each (\$1,500), three home boys' lacrosse games @ \$300 each (\$900), three home girls' lacrosse games @ \$250 each (\$750) and miscellaneous gate revenue of \$76.00.

Operating funds of \$326,565 also are budgeted in FY11, reflecting the FY11 school Committee recommended operating budget.

Expenditures:

FY11 expenditures increase by \$6,387 from FY10 projected at \$800,139. However, the FY10 projected expense projection is \$49,230 less than the FY10 Budget. This reduction is primarily derived from the transfer out of the athletic budget (and to the Principal's Office) of the departmental bookkeeper salary (\$38,068) and a reduction of \$11,162 due to careful management of supply and salary line items.

Revolving Fund Staffing:

Currently, program staff include a full-time 1.0 FTE Athletic Director, over 80 part-time coaches, a part-time equipment manager and a part-time trainer. The athletic director, part-time trainer and 70% of the stipend

coaches are paid from the operating budget. The revolving fund pays 30% of the coaching salaries, the part-time equipment manager as well as game officials and workers, who are contractual employees, paid on a per-game basis.

FTE *	FY09 Actual	FY10 Budget	FY11 Request	FY11/FY10 Inc/(Dec)
Admin				
Teachers				
Aides				
Clerical	0.0	0.0	0.0	0.0
Coaches	0.37	0.31	0.32	0.01
Total	0.37	0.31	0.32	0.01

* The Athletics Revolving Account funds only stipended coaches and contractual employees. Permanent positions and a portion of the stipended coaches are funded through the School operating budget.

Projected Ending Fund Balance:

FY11 projected ending fund balance in the Revolving Account is \$33,425, which is an amount adequate to cover cash flow requirements. These funds are spent during the summer, before user fees are collected from students, to recondition equipment and purchase needed supplies. Additionally, the anticipated amount is adequate to also function as a cushion against fluctuations in enrollment, changes in revenue or increases in program expense.

We will continue to monitor the budget situation in the Athletics Program for FY11. Should projected revenues or expenses vary substantially from those presented here, based on final information from the winter and spring seasons, we will present an information update to the School Committee.

FY11 Proposed Budget:

The FY11 proposed Athletics Revolving Fund budget is attached, and reflects the following fees:

User Fee - \$285.00 – No change from FY10

Hockey Surcharge - \$250, No change from FY10

Swimming Surcharge - \$50.00 – Instituted for FY11

Skiing surcharge - \$250.00 – Instituted for FY11

There is no change proposed to the family cap amount (representing four user fees), or \$1,140.

Revolving Fund Name: High School Athletics
 Revolving Fund Contact: Director of Athletics

													FY07	FY08	FY09	FY10	FY10	FY11	
													Actual	Actual	Actual	Budget	Proj	Budget	
Revenues																			
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																			
2351	3411	000	00	0000	000	00	520	980	0000	000	00	NHS	Carry-Over Revenue	\$7,548	\$41,035	\$41,547	\$12,827	\$41,393	\$45,338
<u>Current Year Revenue Collections</u>																			
2351	3411	000	00	0000	000	00	432	000	0000	000	00	NHS	Current Year Revenue Collections	\$385,256	\$324,481	\$416,398	\$436,975	\$414,155	\$449,661
<u>Revenue Collected for Next Fiscal Year</u>																			
2351	3411	000	00	0000	000	00	432	000	0000	000	00	NHS	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$392,804	\$365,516	\$457,944	\$449,802	\$455,548	\$494,999	
Expenditures																			
Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2351	3411	080	40	3510	050	99	520	010	5110	351	02	NHS	Nursing Salaries	\$0	\$0	\$0	\$0	\$0	\$1,500
2351	3411	080	40	3510	050	99	520	010	5130	351	03	NHS	Coaching Salaries	\$87,662	\$34,691	\$110,632	\$95,797	\$96,112	\$102,294
2351	3411	080	40	3510	050	99	520	010	5110	351	99	NHS	Fringe	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5241	351	04	NHS	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5241	351	04	NHS	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5255	351	04	NHS	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5257	351	04	NHS	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5270	351	04	NHS	Lease Rental/ Services	\$59,928	\$29,182	\$35,272	\$42,262	\$47,774	\$71,510
2351	3411	080	40	3510	050	99	520	020	5300	351	04	NHS	Professional Technical/ Services	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5330	351	04	NHS	Transportation	\$94,132	\$106,846	\$101,861	\$119,370	\$102,355	\$109,125
2351	3411	080	40	3510	050	99	520	020	5341	351	04	NHS	Postage	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5345	351	04	NHS	Printing & Binding	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5346	351	04	NHS	Advertising	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	020	5380	351	04	NHS	Other Services	\$65,455	\$68,853	\$96,367	\$105,533	\$80,010	\$103,690
2351	3411	080	40	3510	050	99	520	030	5420	351	05	NHS	Offices Supplies	\$1,220	\$345	\$573	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5430	351	05	NHS	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5450	351	05	NHS	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5460	351	05	NHS	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5490	351	05	NHS	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5510	351	05	NHS	Educational Supplies	\$32,448	\$67,394	\$55,402	\$56,424	\$42,410	\$41,455
2351	3411	080	40	3510	050	99	520	030	5512	351	05	NHS	Teaching Aids/ Clasm Ref	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5517	351	05	NHS	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5522	351	05	NHS	Instr. Equipment/ Supplies	\$281	\$0	\$967	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5523	351	05	NHS	A/V Hardware	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5524	351	05	NHS	Instructional Software	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5525	351	05	NHS	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5580	351	05	NHS	Other Supplies	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5710	351	06	NHS	In State Travel/ Conferences	\$1,160	\$478	\$664	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5720	351	06	NHS	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	030	5730	351	06	NHS	Dues & Memberships	\$9,485	\$16,179	\$14,827	\$14,100	\$12,915	\$15,000
2351	3411	080	40	3510	050	99	520	030	5780	351	06	NHS	Other Expenses	\$0	\$0	\$0	\$2,625	\$10,141	\$17,000
2351	3411	080	40	3510	050	99	520	200	5850	351	99	NHS	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	200	5851	351	99	NHS	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	200	5856	351	99	NHS	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
2351	3411	080	40	3510	050	99	520	200	5870	351	99	NHS	Repl. Equipment > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$351,770	\$323,988	\$416,564	\$436,111	\$391,717	\$461,574	
Anticipated Ending Fund Bal.													\$41,034	\$41,548	\$41,380	\$13,691	\$63,831	\$33,425	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Reserved for summer equipment re-conditioning/ equipment expenses incurred prior to fee collections in Fall.

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Revolving Fund FY11 Budget Request

Fund Name:	Food Services (2550-3170)
Fund Manager:	Director of Food Services
Executive Summary:	No Fee Changes

Budget Overview:

The Food Service Program in Needham schools provides nutritious, appetizing, reasonably priced meals and healthy a la carte options, to students (and adults) in Needham's eight public schools. It operates solely through the collection of revenues from the sale of lunches and a la carte food items, federal and state subsidy, and catering fees. Operating revenues and expenses total approximately \$1.8 million per year. Lunch food is carefully and creatively prepared and presented in each school's kitchen, and served during a period of approximately 2 hours each day.

Enabling Legislation:

7 CFR Chapter 11 Child Nutrition Programs: Part 210 National School Lunch Program; OMB Circular A-87 Chapter 548 of the Acts of 1948.

District's Vision, Mission, Goals and Objectives:

This program District Goal 4.3, related to non-academic support systems.

Critical Issues:

Critical issues for the Food Service program include:

- Average daily participation and ala carte sales remain strong. As evident from the chart below, average daily participation rates have increased significantly over time at both the elementary and high school levels. Although the number of meals sold is expected to drop slightly in FY11 (see below), sales are still high relative to prior years, resulting in consistently strong revenue collections.

Average Daily Participation as % Enrollment	FY04	FY10
<u>Elementary (Avg)</u>	54%	60%
Broadmeadow	51%	53%
Eliot	48%	66%
Hillside	67%	69%
Mitchell	56%	57%
Newman	46%	55%
<u>Middle (Avg)</u>		66%
High Rock		76%
Pollard	64%	61%
<u>High School</u>	37%	58%

Additionally, ala carte sales remain strong. Current year ala carte sales are projected to increase by \$20,000 (4.1%) over last year, or \$10,000 higher than budgeted in FY10. Catering sales also are substantially higher – up \$2,000 (18.2%) over the prior year.

- Meals per labor hour also remains high, relative to prior years, and industry guidelines, reflecting the fact that Needham operates efficiently. Meals per labor hour (MPLH) is a school foodservice industry measure of productivity. It incorporates the reimbursable meals served, as well as converting adult and ala carte sales into meal equivalents, using the industry standard of \$2.63 sales = 1 meal equivalent. The higher the MPLH number, the more efficient the operation.

Meals Per Labor Hour	FY10 Needham	FY06 Needham	Industry Guideline
<u>Elementary (Avg)</u>	<u>22</u>	<u>20</u>	<u>15-16</u>
Broadmeadow	26	24	
Eliot	19	20	
Hillside	21	17	
Mitchell	19	17	
Newman	23	23	
<u>Middle (Avg)</u>	<u>18</u>	<u>17</u>	<u>16-18</u>
High Rock	17	N/A	
Pollard	18	17	
<u>High School</u>	<u>24</u>	<u>19</u>	<u>20</u>

- However, the number of meals sold is projected to decrease slightly in FY11, from a total of 489,225 in FY10 to 485,100 in FY11. This reduction reflects a new open campus policy for High School juniors, as well as an increase in the number of free/reduced price lunches served.
 - In February, the High School implemented open campus for juniors, which allows juniors to remain off campus during lunch. The change will reduce the number of meals sold in FY11 by an estimated 9,000 meals, resulting in a revenue loss of approximately \$22,000. To offset the reduction in the number of meals served, a staff person has been reduced from full-time (five hours) to 3.5 hours, but cannot be further reduced in order to preserve the existing number of serving stations.
 - The number of free and reduced price lunches also has increased (due to poor economic conditions), which has reduced the number of paid meals proportionately. In 2009, the program served an average of 133 free and 40 reduced price meals per day. In 2010, the program was serving an average of 167 free and 60 reduced price meals per day. The number of students qualifying for free/reduced price meals, as a percentage of enrollment, has increased from 4.7% to 6% between 2009 and 2010. Since 2008, the number of free meals has increased from 19,890 to a projected 28,200 in FY10, or 42%. The reduction in sales revenue is partially offset by an increase in federal and state reimbursement, which increased from \$146,729 in FY09 to \$182,660 in FY10.
- In addition, ala carte sales also are expected to drop (from \$490,000 in FY10 to \$450,000 in FY11), reflecting both the loss in sales from open campus for juniors and an initiative to reduce elementary ala carte sales, which will reduce revenue by approximately \$30,000.
- The budget also includes funding for Unit E contractual compensation increases for FY11, including a 1% COLA for staff members and an increase in the number of paid days from 197 to 203 days per year (including 179 school days, 12 holidays, 9 vacation days, one religious holiday, and two work days beyond the school year). The Directors' work year also increases from 200 days to 220 (\$7,505), reflecting actual work requirements, which is more than offset by a reduction in the amount of Director of Financial Operations salary apportioned to this budget (\$22,000), to more accurately reflect direct services provided.

- The budget adds 0.75 hours/day in food service worker time at Broadmeadow, to meet increases in the number of meals served at that facility.
- The pilot compostable tray-recycling program will continue in FY11, for one month at the Pollard School. The pilot will recycle approximately 9,000 trays (450 trays/day for 20 days.) The new pilot is estimated to cost an additional \$513, the differential between the higher cost of compostable trays and Styrofoam trays. In May 2010, a one-week pilot was conducted at Newman School. The Department of Public Works currently is monitoring the decomposition of those trays, which are mixed with leaf product. The DPW estimates that it will take approximately three months for the trays to break down, and for the quality of the compost to be evaluated. Concerns remain, however, about whether RTS is capable to accepting and managing the amount compost that would be generated by the food service program, if compostable trays were used District-wide.

Description of Revenues:

Total budgeted revenues for FY11 are \$1,746,775 (at current prices), a decrease of \$78,161 from FY10 projected. These revenues consist of:

- Student paid lunches (60%) \$1,051,775
- Student a la carte sales (26%) \$450,000
- State and federal reimbursement-National School Lunch program (10%) \$180,000
- Adult sales (3%) \$45,000
- Catering and interest income (1%) \$20,000

FY11 projected fees are:

Meal Type:	Actual FY07	Actual FY08	Actual FY09	Budget FY10	Proj FY10	Budget FY11
Elementary Full Price Lunch (All ElemSchd)	\$ 1.75	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
Middle School Regular Lunch	\$ 2.00	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25
Middle School Gourmet Lunch	\$ 2.75	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
High School Regular Lunch	\$ 2.00	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25	\$ 2.25
High School Salad Bar Lunch	\$ 2.50	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75	\$ 2.75
High School Gourmet Lunch	\$ 2.75	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00
Reduced Price Lunches	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40	\$ 0.40

FY11 student meals sales are:

Sales of Meals:	Actual FY07	Actual FY08	Actual FY09	Budget FY10	Proj FY10	Budget FY11
Elementary Full Price Lunch (All ElemSchd)	229,359	245,675	245,037	245,000	233,000	235,000
Middle School Full Price Regular Lunch	108,575	112,940	112,551	120,000	115,000	115,000
Middle School Full Price Gourmet Lunch	545	567	600	700	3,550	4,000
High School Full Price Regular Lunch	53,230	75,921	72,650	90,000	76,500	73,000
High School Full Price Salad Bar Lunch	7,471	6,700	5,970	8,000	6,375	6,100
High School Full Price Gourmet Lunch	32,685	29,029	40,472	40,000	44,600	42,000
Reduced Price Lunches	5,647	6,485	6,819	6,800	10,200	10,000
Total Paid and Reduced priced lunch	437,512	477,317	484,099	510,500	489,225	485,100

Student lunch sales are based on FY10 projected participation rates, and reflect the reduction in sales due to juniors off campus and increase in free/reduced priced meals. Ala carte sales reflect a \$30,000 reduction due to elimination of elementary sales, except water and yogurt.

Revenue Summary Other Revenue Summary	Actual FY07	Actual FY08	Actual FY09	Budget FY10	Projected FY10	Budget FY11
Interest	\$ 20,618	\$ 9,007	\$ 679	\$ 9,000	\$ -	\$ 9,000
Student A la carte sales	\$ 407,646	\$ 482,711	\$ 470,481	\$ 480,000	\$ 490,000	\$ 450,000
Adult Sales	\$ 27,677	\$ 43,943	\$ 46,076	\$ 45,000	\$ 45,000	\$ 45,000
Catering and Misc. sales	\$ 4,258	\$ 11,322	\$ 11,000	\$ 11,000	\$ 13,000	\$ 11,000
Fed and State Reimbursement	\$ 165,580	\$ 191,328	\$ 210,714	\$ 180,000	\$ 214,000	\$ 180,000
	\$ 625,779	\$ 738,311	\$ 738,950	\$ 725,000	\$ 762,000	\$ 695,000

Staffing:

In FY11, the Food Service Program will be staffed by a full time Director (1.0 FTE), a full-time and a part-time secretary (1.64 FTE), eight cafeteria managers (7.89 FTE), 28 part-time cafeteria workers (21.36 FTE), and eight substitute cafeteria workers. Collective bargaining increases for FY10 are budgeted, which include: a 1.0% COLA, three additional vacation days and one additional holiday (Labor Day.) Additionally, the aforementioned staff members include additional work days for the Food Service Director, a reduction in the amount of Finance Director salary apportioned to this fund, and a 0.11 FTE new food service worker position at Broadmeadow. A total of \$25,452 remains budgeted for Middle School cafeteria substitutes, who assist students with lunch service, wipe tables and supervise the cafeterias. Overall, salary expenses increase by \$23,334 (3%) over FY10 projected expenditures.

FTE	FY08 Actual	FY09 Actual	FY10 Request	FY11 Budget	Inc/(Dec)
Admin	1.0	1.0	1.21	1.0	(0.21)
Teachers					
Aides	24.86	24.89	27.71	29.25	1.54
Clerical	1.43	1.43	1.43	1.64	0.21
Total	27.29	27.32	30.35	31.89	1.54

Expenses:

Program expenses include salary expense for Food Service employees; professional development expenses for food service staff; food and food service supplies; custodial supplies; repair, maintenance and replacement of kitchen equipment, computerized cash registers, office equipment; office supplies, and other administrative expenses.

Overall expenses increase by \$63,494 (3.4%) over FY10 projected. Salary increases for staff members account for \$23,334; non-salary expenses increase by \$40,160 from FY09 projected. The most significant increases in non-salary expenditures are: \$14,500 budgeted to replace seven point of sale computers at the elementary schools (which will be four years old in FY11), \$16,000 to replace kitchen equipment in FY11, and \$15,000 for equipment repair. These increases are partially offset by reductions in food supplies (\$10,000) and kitchen small wares (\$10,000.) The FY11 budget includes an additional \$513 to purchase compostable trays for the Pollard School recycling pilot in FY11.

Proposed Budget:

The FY11 Food Services budget is attached. Budgeted revenues (excluding carry-over) total \$1,746,775, which are approximately \$178,409 less than budgeted expenses of \$1,925,184. The resulting fund balance is reduced to \$730,233, which is slightly more than the carryover goal of three months operating reserves, or \$577,555. Due to strong revenue collections in prior years, a significant fund balance has accumulated in this fund, which will support operations in FY11. However, in order to balance in FY12 and provide for required increases in program expenses, a fee increase of between \$0.25-\$0.50 will be required

Revolving Fund Name: Food Services
 Revolving Fund Contact: Director of Food Services

													FY08	FY09	FY10	FY10	FY11	
													Actual	Actual	Budget	Proj	Budget	
Revenues																		
Beginning Fund Balance (Carry-Over Revenue from Prior Year)																		
2550	3170	000	00	0000	00	00	520	980	0000	000	00	District	Carry-Over Revenue	\$625,017	\$978,550	\$623,898	\$945,396	\$908,642
Current Year Revenue Collections																		
2550	3170	000	00	0000	00	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$1,140,220	\$1,086,780	\$1,109,320	\$1,062,936	\$1,051,775
													Other income (ala carte, adult, etc.)	\$738,311	\$738,950	\$725,000	\$762,000	\$695,000
Revenue Collected for Next Fiscal Year																		
2550	3170	000	00	0000	00	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$2,503,548	\$2,804,280	\$2,458,218	\$2,770,332	\$2,655,417	
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE FUN	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2550	3170	085	99	3400	099	99	520	010	5110	550	99	District	Central Admin/ Salary (incl MAG bag 09)	\$72,483	\$74,268	\$102,982	\$106,350	\$85,510
2550	3170	085	99	3400	099	99	520	010	5110	550	99	District	Food Service Workers	\$518,692	\$607,016	\$622,752	\$622,000	\$669,790
2550	3170	085	99	3400	099	99	520	010	5125	550	99	District	Caf_ Subs(end Postcard lunch sides bag proj 09)	\$60,932	\$42,638	\$72,338	\$60,000	\$56,774
2550	3170	085	99	3400	099	99	520	010	5110	550	99	District	Secretaries	\$48,385	\$47,000	\$50,614	\$49,000	\$48,610
2550	3170	085	99	3400	099	99	520	020	5255	550	99	District	R&M Tech Svc /Maint fees/upgrades	\$0	\$946	\$3,000	\$6,000	\$6,000
2550	3170	085	99	3400	099	99	520	020	5247	550	99	District	R&M Instr Equip/ Services	\$145	\$0	\$0	\$0	\$0
2550	3170	085	99	3400	099	99	520	020	5257	550	99	District	R&M Equipment Repair	\$16,466	\$3,295	\$41,000	\$15,000	\$30,000
2550	3170	085	99	3400	099	99	520	020	5320	550	99	District	Tuition	\$1,484	\$840	\$0	\$840	\$2,000
2550	3170	085	99	3400	099	99	520	020	5341	550	99	District	Postage / Printing- Production Ctr	\$3,700	\$5,910	\$4,000	\$8,000	\$4,000
2550	3170	085	99	3400	099	99	520	020	5380	550	99	District	Other Services	\$17,114	\$23,451	\$25,000	\$3,000	\$10,000
2550	3170	085	99	3400	099	99	520	030	5420	550	99	District	Offices Supplies	\$3,791	\$2,216	\$4,000	\$1,200	\$4,000
2550	3170	085	99	3400	099	99	520	030	5450	550	99	District	Custodial/Hskpg (uniform, towels, etc)	\$5,327	\$6,190	\$8,000	\$4,000	\$7,000
2550	3170	085	99	3400	099	99	520	030	5490	550	99	District	Food Services/ Supplies	\$674,547	\$743,913	\$900,000	\$860,000	\$850,000
2550	3170	085	99	3400	099	99	520	030	5522	550	99	District	Equipment <\$5000	\$29,381	\$53,792	\$39,000	\$35,000	\$25,000
2550	3170	085	99	3400	099	99	520	030	5580	550	99	District	Other Supplies, mostly Papergoods	\$50,513	\$56,696	\$60,000	\$60,000	\$65,000
2550	3170	085	99	3400	099	99	520	030	5710	550	99	District	In State Travel/ Conferences	\$1,498	\$1,612	\$2,000	\$2,000	\$1,500
2550	3170	085	99	3400	099	99	520	030	5720	550	99	District	Out of State Travel/ Conferences	\$670	\$0	\$0	\$0	\$0
2550	3170	085	99	3400	099	99	520	030	5730	550	99	District	Dues & Memberships	\$873	\$1,611	\$1,230	\$1,300	\$1,500
2550	3170	085	99	3400	099	99	520	030	5780	550	99	District	Other Expenses	\$4,070	\$7,458	\$5,000	\$6,000	\$6,000
2550	3170	085	99	3400	099	99	520	200	5850	550	99	District	Capital Equip > \$5000 / Unit by admin	\$0	\$150,000	\$0	\$0	\$0
2550	3170	085	99	3400	099	99	520	200	5856	550	99	District	Capital Tech. > \$5000 Computers	\$0	\$0	\$0	\$0	\$14,500
2550	3170	085	99	3400	099	99	520	200	5870	550	99	District	Repl. Equipment- \$5000 Per Unit	\$14,926	\$30,033	\$0	\$22,000	\$38,000
Subtotal Expenditures													\$1,524,998	\$1,858,884	\$1,940,916	\$1,861,690	\$1,925,184	
Anticipated Ending Fund Bal.													\$978,550	\$945,396	\$517,302	\$908,642	\$730,233	

* Includes encumbrances.

ii. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Ending fund balance is designated as operational reserves

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Revolving Fund FY11 Budget Request

Fund Name:	Adult Education (2551-3705)
Fund Manager:	Adult Education Director/ Needham Community Education
Executive Summary:	No change in program structure; fees range from \$10-\$500 across 149 planned course offerings.

Fund Description:

Adult Education offers, through three terms (Fall, Spring, and Summer), a variety of reasonably priced courses for adults, and test preparation and driver's education for high school students. In FY09, Adult Ed had 1,974 registrations in 146 course offerings.

Critical Issues:

The adult education program continues to experience a rebound of popularity and has developed a reputation for quality. The major critical issue is to continue to grow the program to meet the need for continuing education opportunities among a wide range of Needham residents. A significant barrier to growth and customer service is the lack of an online registration and payment system.

Enabling Legislation:

M.G.L. Chapter 71, Section 71E

Description of Revenues:

FY11 enrollment is projected to continue to increase about 10-13%, a trend that has been consistent for the past few years. FY11 budget revenues are projected to be \$241,477, of which \$22,000 represents pre-collections of fees for the FY11 school year. These revenues are based on an estimated 2,279 students enrolled in 149 course offerings, including 958 fall registrants, 1,083 spring participants, and 238 summer enrollees. (FY11 projected enrollments are based on FY10 enrollments, plus a growth factor) Course prices range from \$10 to \$500, averaging about \$100/course.

Staffing:

FY11 staff members funded through this revolving fund include the Adult Education Director (0.7 FTE), plus part-time (stipended) instructors, SAT Prep coordinators, and temporary onsite coordinators. In addition, the budget includes a portion of the salaries of the Community Education Registrar/Marketing Manager (0.25 FTE), Bookkeeper (0.125 FTE), and Community Education Director (0.2 FTE.)

Expenses:

FY11 projected expenses total \$238,525. The biggest expenses for this program (aside from the actual instructors) are the costs for catalog production, mailing and marketing – about \$25,000 per year. For next year, we have budgeted to expand our marketing efforts through more web-based communication.

Fund Balance:

FY11 projected ending fund balance on June 30, 2011 is projected to be \$91,348, which includes \$22,000 in pre-collected fees and \$69,348 in contingency reserves. The contingency reserve represents 2.91 months operating reserves, which is slightly less of the 3-month target amount (\$71,557).

FY11 Proposed Budget:

The Adult Education Program Budget is attached.

Attachment F

Revolving Fund Name: Adult Education
 Revolving Fund Contact: Needham Community Education

														FY08	FY09	FY10	FY11
														Actual	Actual	Budget	Budget
Revenues																	
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																	
2551	3705	090	00	0000	000	00	520	980	0000	000	00		Carry-Over Revenue	\$46,774	\$54,943	\$71,566	\$88,396
<u>Current Year Revenue Collections</u>																	
2551	3705	090	00	0000	000	00	432	000	0000	551	00		Current Year Revenue Collections	\$172,193	\$224,157	\$188,286	\$219,477
<u>Revenue Collected for Next Fiscal Year</u>																	
2551	3705	090	00	0000	000	00	432	000	0000	551	00		Pre-Collection Next FY Revenue	\$13,050	\$5,750	\$13,000	\$22,000
Subtotal Revenues														\$232,017	\$284,849	\$272,852	\$329,873
Expenditures																	
Fund	Dept	Pgm	Bldg	DOE Fun	Subl	Gr	Act	TM	Object	SchA	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget
2551	3705	090	10	1230	099	99	520	010	5110	551	01	District	Central Admin/ Salary	\$3,373	\$4,451	\$9,346	\$19,251
2551	3705	090	10	2110	099	99	520	010	5110	551	01	District	Curriculum Dir/ Salary	\$20,890	\$38,193	\$39,552	\$39,552
2551	3705	090	10	2305	099	99	520	010	5110	551	01	District	Certified Classroom Teacher/ Salar	\$97,533	\$94,299	\$76,067	\$104,155
2551	3705	090	10	2315	099	99	520	010	5110	551	01	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$260	\$4,255
2551	3705	090	10	2330	099	99	520	010	5110	551	03	District	Instr. Asst - Paraprofessional/ Salar	\$4,295	\$4,255	\$1,352	\$0
2551	3705	090	10	2110	099	99	520	010	5110	551	02	District	Secy to Curr Dir/ Salary	\$10,861	\$16,624	\$15,217	\$23,251
2551	3705	090	10	2120	099	99	520	010	5110	551	02	District	Secy to Dep Head (Non Sup)/ Sala	\$0	\$0	\$16,120	\$0
2551	3705	090	10	1230	099	99	520	010	5146	551	01	District	Central Admin/ longevity	\$12	\$15	\$0	\$0
2551	3705	090	10	2110	099	99	520	010	5146	551	02	District	Sec to current dir/longevity	\$0	\$98	\$0	\$0
2551	3705	090	10	2440	099	99	520	020	5341	551	04	District	Postage	\$705	-\$1,027	\$3,600	\$530
2551	3705	090	10	2440	099	99	520	020	5345	551	04	District	Printing & Binding	\$14,321	\$17,016	\$15,028	\$17,000
2551	3705	090	10	2440	099	99	520	020	5380	551	04	District	Other Services	\$13,638	\$16,479	\$9,146	\$15,226
2551	3705	090	10	2110	099	99	520	030	5420	551	05	District	Offices Supplies	\$1,638	\$2,805	\$1,600	\$0
2551	3705	090	10	2430	099	99	520	030	5510	551	05	District	Educational Supplies	\$5,296	\$5,101	\$5,019	\$5,148
2551	3705	090	10	2440	099	99	520	030	5580	551	05	District	Other Supplies	\$270	\$149	\$0	\$0
2551	3705	090	10	2357	099	99	520	030	5710	551	06	District	In State Travel/ Conferences	\$68	\$0	\$0	\$0
2551	3705	090	10	2357	099	99	520	030	5730	551	06	District	Dues & Memberships	\$200	\$0	\$0	\$0
2551	3705	090	10	2440	099	99	520	030	5780	551	06	District	Other Expenses	\$3,974	\$4,773	\$0	\$10,158
Subtotal Expenditures														\$177,073	\$203,232	\$192,307	\$238,526
Anticipated Ending Fund Bal.														\$54,944	\$81,617	\$80,545	\$91,347

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Reserved as pre-collection next fiscal year fees (\$22,000), 3-months operating contingency (\$69,348 - target is \$71,557.)

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Revolving Fund FY11 Budget Request

Fund Name:	Staff Development Revolving Fund (2553-3111)
Fund Manager:	Director of Personnel
Executive Summary:	Fee Based on Program Offerings

Fund Description:

This accounts funds voluntary fee-based staff development activities for teachers and other Needham Public School staff. A Professional Development Handbook is published each year, which offers a wide variety of workshops and courses for professional staff. Fees are charged for those activities which are voluntary (e.g., not required), and offset the cost of providing the professional development activity.

Enabling Legislation:

MGL Chapter 71, Section 71E.

Critical Issues:

The Business Office is working with the Personnel Department to develop a detailed revenue and expenditure tracking system for professional development activities, which will collect course-specific data for better program management.

Support for District Vision, Mission, Goals, Objectives:

This program supports District Goal 4.4, related to providing high-quality professional development opportunities to staff.

Description of Revenues:

Revenues are based on historical receipts (\$24,815); course fees vary based on program offering.

Staffing:

No permanent staff positions are paid through this fund, although stipends and contract payments are paid to course instructors.

Expenses:

FY10 Program expenses (\$21,613) are based on prior year actual expenses, and consist of payments for course instructors, supplies and materials.

FY11 Proposed Budget:

Attached.

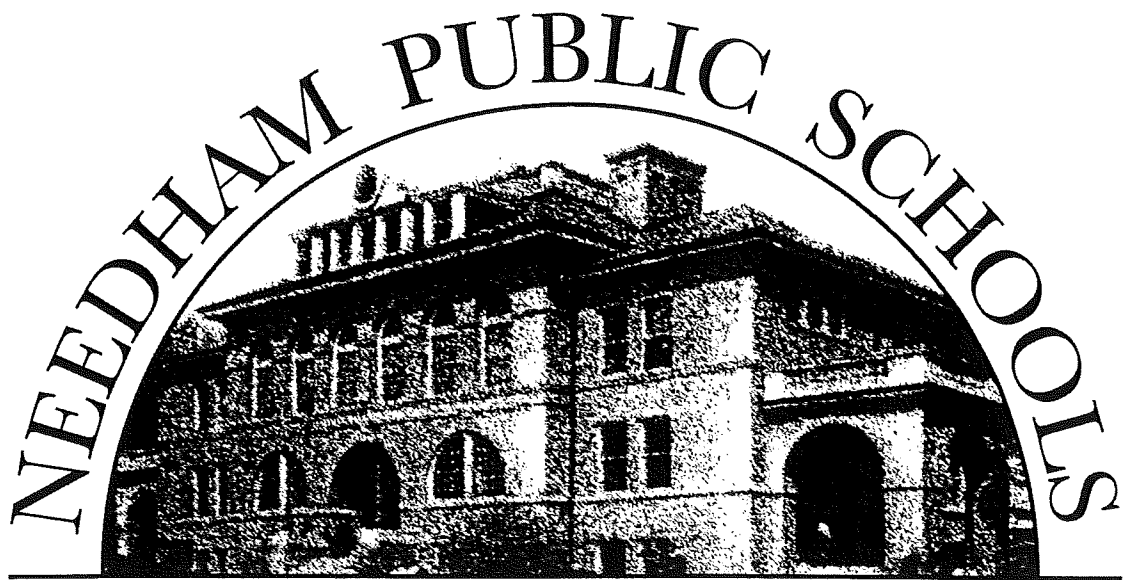
Revolving Fund Name: Staff Development Revolving Fund
 Revolving Fund Contact: Director of Personnel

													FY08	FY09	FY10	FY10	FY11	
													Actual	Actual	Budget	Proj	Budget	
Revenues																		
<u>Beginning Fund Balance (Carry-Over Revenue from Prior Year)</u>																		
2553	3111	000	00	0000	000	00	520	980	0000	000	00	District	Carry-Over Revenue	\$11,617	\$9,212	\$9,212	\$12,413	\$20,940
<u>Current Year Revenue Collections</u>																		
2553	3111	000	00	0000	000	00	432	000	0000	000	00	District	Current Year Revenue Collections	\$8,970	\$24,815	\$24,815	\$13,793	\$24,815
<u>Revenue Collected for Next Fiscal Year</u>																		
2553	3111	000	00	0000	000	00	432	000	0000	000	00	District	Pre-Collection Next FY Revenue	\$0	\$0	\$0	\$0	\$0
Subtotal Revenues													\$20,587	\$34,027	\$37,228	\$26,206	\$45,755	
Expenditures																		
Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Building	Object Code Description	FY08 Actual	FY09 Actual	FY10 Budget	FY10 Proj	FY11 Budget
2553	3111	080	10	1230	099	99	520	010	5130	553	99	District	Coaches	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2110	099	99	520	010	5110	553	99	District	Curriculum Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2120	099	99	520	010	5110	553	99	District	Dept Head (Non Supv)/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2220	099	99	520	010	5110	553	99	District	Curr Ldr/Academic Dept Head/ Sal	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2305	099	99	520	010	5110	553	99	District	Certified Classroom Teacher/ Salar	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2310	099	99	520	010	5110	553	99	District	Certified Teacher Specialist/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2315	099	99	520	010	5110	553	99	District	Instr. Coord-Team Leader/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2320	099	99	520	010	5110	553	99	District	Medical/Therapeutic/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	010	5110	553	99	District	Other Instructional	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2325	099	99	520	010	5110	553	99	District	Classroom Subs/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2330	099	99	520	010	5110	553	99	District	Instr. Asst - Paraprofessional/ Salar	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2353	099	99	520	010	5110	553	99	District	Prof Dev Summer/Atr School/ Sala	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2355	099	99	520	010	5110	553	99	District	Prof Dev Subs	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2357	099	99	520	010	5110	553	99	District	Prof Dev School Year/ Salary	\$1,880	\$3,080	\$3,080	\$1,438	\$3,080
2553	3111	080	10	2110	099	99	520	010	5110	553	99	District	Secy to Curr Dir/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2120	099	99	520	010	5110	553	99	District	Secy to Dep Head (Non Sup)/ Salar	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2210	099	99	520	010	5110	553	99	District	Other Building Secy/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2220	099	99	520	010	5110	553	99	District	Secy to Acad Dept Head/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	1420	099	99	520	010	5110	553	99	District	Human Resources & Benefits/ Sala	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4110	099	99	520	010	5110	553	99	District	Custodians/ Salary	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	5200	099	99	520	010	5110	553	99	District	Fringe	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4220	099	99	520	020	5241	553	99	District	R&M Bldgs / Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4210	099	99	520	020	5241	553	99	District	R&M Grounds / Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2451	099	99	520	020	5255	553	99	District	R&M Technology/ Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2420	099	99	520	020	5257	553	99	District	R&M Instr Equip/ Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	5350	099	99	520	020	5270	553	99	District	Lease Rental/ Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	020	5300	553	99	District	Professional Technical/ Services	-\$932	\$15,541	\$15,541	\$0	\$15,541
2553	3111	080	10	2440	099	99	520	020	5330	553	99	District	Transportation	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	020	5341	553	99	District	Postage	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	020	5345	553	99	District	Printing & Binding	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	020	5346	553	99	District	Advertising	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	020	5380	553	99	District	Other Services	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2110	099	99	520	030	5420	553	99	District	Offices Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4220	099	99	520	030	5430	553	99	District	R&M Bldgs / Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4110	099	99	520	030	5450	553	99	District	Custodial / Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	4210	099	99	520	030	5460	553	99	District	Groundskeeping/ Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	3400	099	99	520	030	5490	553	99	District	Food Services/ Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2430	099	99	520	030	5510	553	99	District	Educational Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2415	099	99	520	030	5512	553	99	District	Teaching Aids/ Clsm Ref	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2410	099	99	520	030	5517	553	99	District	Textbooks & Workbooks	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2420	099	99	520	030	5522	553	99	District	Instr. Equipment/ Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2453	099	99	520	030	5523	553	99	District	A/V Hardware	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2455	099	99	520	030	5524	553	99	District	Instructional Software	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2451	099	99	520	030	5525	553	99	District	Instructional Tech. Supplies	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	030	5580	553	99	District	Other Supplies	\$7,263	\$2,293	\$2,293	\$1,435	\$2,293
2553	3111	080	10	2357	099	99	520	030	5710	553	99	District	In State Travel/ Conferences	\$1,641	\$0	\$0	\$0	\$0
2553	3111	080	10	2357	099	99	520	030	5720	553	99	District	Out of State Travel/ Conferences	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2357	099	99	520	030	5730	553	99	District	Dues & Memberships	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	2440	099	99	520	030	5780	553	99	District	Other Expenses	\$1,522	\$700	\$700	\$2,394	\$700
2553	3111	080	10	7300	099	99	520	200	5850	553	99	District	Capital Equip > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	7500	099	99	520	200	5851	553	99	District	Motor Vehicles > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	7350	099	99	520	200	5856	553	99	District	Capital Tech. > \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
2553	3111	080	10	7300	099	99	520	200	5870	553	99	District	Repl. Equipment> \$5000 Per Unit	\$0	\$0	\$0	\$0	\$0
Subtotal Expenditures													\$11,376	\$21,614	\$21,614	\$5,267	\$21,614	
Anticipated Ending Fund Bal.													\$9,212	\$12,413	\$15,614	\$20,939	\$24,141	

* Includes encumbrances.

II. Is any of your ending fund balance designated for a particular purpose? If yes, please explain below.

Cash flow and to meet unexpected enrollments



Needham, Massachusetts

*Special Revenue
Grant Fund Detail*

FY11 School Committee Budget
Needham Public Schools
Federal Grant: Federal Special Education Entitlement (SPED 94-142)

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	866,400	826,508	1,099,668	1,001,943	-97,725	-8.9%	83.8%
Purchase of Service Expense	168,995	224,570	30,702	129,896	99,194	323.1%	10.9%
Capital	24,129	30,708	26,257	64,402	38,145	145.3%	5.4%
	0	0	0	0	0	0.0%	0.0%
Total	1,059,524	1,081,786	1,156,627	1,196,241	39,614	3.4%	100.0%

Budget Overview:

This federal entitlement program provides funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. Funds are awarded based on a formula taking into account school enrollment in both public and private elementary and secondary schools and the number of low income students in those same groups. Funds must be used to supplement, but not supplant, local or state funds. Districts must designate federal funds to meet proportionate share obligations for parentally placed private school students, and must meet state/local effort requirements in special education.

Staffing*:

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers	6.75	6.97	6.57	6.57	
Aides	12.75	15.76	16.05	17.16	1.11
Clerical	1.0	1.2	1.0	1.0	
Total	20.5	23.93	23.62	24.73	1.11

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

There are no critical issues for this grant in FY11.

Goals & Objectives:

This grant program fits within the District's larger goals of providing standards based education for students (Goal 1) and promoting student wellness/social emotional learning (Goal 2.)

Funding Recommendation:

The FY 11 budget recommendation for this grant is \$1,196,241, which represents a \$39,614 (3.4%) increase over the FY10 budget of \$1,156,627. This request includes 1.11 FTE additional instructional assistant positions, to meet student Individualized Education Plan requirements.

Line Item Detail:

The FY 11 line item budget for the federal 94-142 grant is presented on the attached pages.

Federal Grant: Federal Special Education Entitlement (SPED 94-142)

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	
2003	001F	045	10	2110	099	99	520	010	5110	003	02	Salaries and Wages, Clerical	39,153	38,994	41,515	41,755	240	0.6%	
2003	001F	045	10	2110	099	99	520	010	5146	003	02	Salaries and Wages, Clerical Lo	300	300		300	300	100.0%	
2003	001F	045	10	2310	099	99	520	010	5110	003	01	Salaries and Wages, Profession	1,159			0	0	0.0%	
2003	001F	045	10	2320	099	99	520	010	5110	003	01	Salaries and Wages, Medical Tr	700		117,192	0	-117,192	-100.0%	
2003	001F	045	10	2320	099	99	520	020	5300	003	04	Professional and Technical	145,971	95,156		112,626	112,626	100.0%	
2003	001F	045	10	2330	099	99	520	010	5110	003	03	Salaries and Wages, Instruction	54,683			0	0	0.0%	
2003	001F	045	10	2330	099	99	520	020	5300	003	04	Professional and Technical	10,300			0	0	0.0%	
2003	001F	045	10	2357	099	99	520	020	5380	003	04	Other Purchased Services	100			0	0	0.0%	
2003	001F	045	10	2357	099	99	520	030	5710	003	06	In-State Travel		43	0	0	0	0.0%	
2003	001F	045	10	2415	099	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teat	662			0	0	0.0%	
2003	001F	045	10	2430	099	99	520	030	5510	003	05	Educational Supplies	972			0	0	0.0%	
2003	001F	045	10	2455	099	99	520	020	5524	003	04	Intructiveal Software	450	5,490	5,490	5,650	160	2.9%	
2003	001F	045	10	2451	099	99	520	030	5525	003	05	Instructional Technology	93			0	0	0.0%	
2003	001F	045	10	2720	099	99	520	020	5300	003	04	Professional and Technical	596			0	0	0.0%	
2003	001F	045	21	2110	090	99	520	030	5420	003	05	Office Supplies		44	106	0	-106	-100.0%	
2003	001F	045	21	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	58,588	46,239		0	0	0.0%	
2003	001F	045	21	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instruction	54,150	39,610	81,589	115,830	34,241	42.0%	
2003	001F	045	21	2330	090	99	520	010	5146	003	03	Salaries and Wages, Instructional Asslt. Longevity				300	300	100.0%	
2003	001F	045	21	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks		52	72	0	-72	-100.0%	
2003	001F	045	21	2451	090	99	520	030	5525	003	05	Instructional Technology		93	143	0	-143	-100.0%	
2003	001F	045	21	2800	090	99	520	010	5110	003	01	Salaries and Wages, Profession			10,000	0	-10,000	-100.0%	
2003	001F	045	22	2110	090	99	520	030	5420	003	05	Office Supplies		43	106	0	-106	-100.0%	
2003	001F	045	22	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	12,897	9,630		0	0	0.0%	
2003	001F	045	22	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instruction	24,863	30,998	27,229	28,246	1,017	3.7%	
2003	001F	045	22	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks		81	72	0	-72	-100.0%	
2003	001F	045	22	2451	090	99	520	030	5525	003	05	Instructional Technology		0	143	0	-143	-100.0%	
2003	001F	045	22	2800	090	99	520	010	5110	003	01	Salaries and Wages, Profession			10,000	0	-10,000	-100.0%	
2003	001F	045	23	2110	090	99	520	030	5420	003	05	Office Supplies		23	106	0	-106	-100.0%	
2003	001F	045	23	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	37,017	30,702	44,945	47,473	2,528	5.6%	
2003	001F	045	23	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instructional Asslt.		2,352		0	0	0.0%	
2003	001F	045	23	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks		35	72	0	-72	-100.0%	
2003	001F	045	23	2451	090	99	520	030	5525	003	05	Instructional Technology		0	143	0	-143	-100.0%	
2003	001F	045	23	2800	090	99	520	010	5110	003	01	Salaries and Wages, Profession			10,000	0	-10,000	-100.0%	
2003	001F	045	24	2110	090	99	520	030	5420	003	05	Office Supplies		28	106	0	-106	-100.0%	
2003	001F	045	24	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	49,012	56,954	61,204	64,083	2,879	4.7%	
2003	001F	045	24	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instructional Asslt.			40,099	24,851	-15,248	-38.0%	
2003	001F	045	24	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks		50	72	0	-72	-100.0%	
2003	001F	045	24	2451	090	99	520	030	5525	003	05	Instructional Technology		0	143	0	-143	-100.0%	
2003	001F	045	24	2800	090	99	520	010	5110	003	01	Salaries and Wages, Profession			10,000	26,759	16,759	167.6%	
2003	001F	045	25	2110	090	99	520	030	5420	003	05	Office Supplies		20	106	0	-106	-100.0%	
2003	001F	045	25	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instruction	150,584	144,536	167,645	175,005	7,360	4.4%	
2003	001F	045	25	2330	090	99	520	010	5146	003	03	Salaries and Wages, Instruction	1,050		1,967	800	800	100.0%	
2003	001F	045	25	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks		50	72	0	-72	-100.0%	
2003	001F	045	25	2451	090	99	520	030	5525	003	05	Instructional Technology			7,145	143	0	-143	-100.0%
2003	001F	045	25	2800	090	99	520	010	5110	003	01	Salaries and Wages, Profession			10,000	13,180	3,180	31.8%	
2003	001F	045	26	2110	090	99	520	030	5420	003	05	Office Supplies		35		0	-35	-100.0%	
2003	001F	045	26	2310	099	99	520	010	5110	003	01	Salaries and Wages, Profession				41,423	41,423	100.0%	
2003	001F	045	26	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks			24	0	-24	-100.0%	
2003	001F	045	26	2451	090	99	520	030	5525	003	05	Instructional Technology			47	0	-47	-100.0%	
2003	001F	045	30	2110	099	99	520	030	5420	003	05	Office Supplies		0	71	0	-71	-100.0%	
2003	001F	045	30	2310	099	99	520	010	5110	003	01	Salaries and Wages, Profession	85,094	58,051	59,718	0	-59,718	-100.0%	
2003	001F	045	30	2330	099	99	520	010	5110	003	03	Salaries and Wages, Instruction	24,973	40,030	46,015	43,268	-2,747	-6.0%	
2003	001F	045	30	2410	099	99	520	030	5517	003	05	Textbooks/ Workbooks		50	48	0	-48	-100.0%	
2003	001F	045	30	2451	099	99	520	030	5525	003	05	Instructional Technology			96	0	-96	-100.0%	
2003	001F	045	30	2710	099	99	520	010	5110	003	01	Salaries and Wages, Profession	58,882	63,177	66,606	67,938	1,332	2.0%	
2003	001F	045	40	2110	099	99	520	030	5420	003	05	Office Supplies		40	106	0	-106	-100.0%	
2003	001F	045	40	2310	099	99	520	010	5110	003	01	Salaries and Wages, Profession	68,181	72,952	81,380	83,014	1,634	2.0%	
2003	001F	045	40	2330	099	99	520	010	5110	003	03	Salaries and Wages, Instruction	19,423	18,017		21,249	21,249	100.0%	
2003	001F	045	40	2410	099	99	520	030	5517	003	05	Textbooks/ Workbooks			37	72	0	-72	-100.0%
2003	001F	045	40	2451	099	99	520	030	5525	003	05	Instructional Technology			0	143	0	-143	-100.0%
2003	001F	045	50	2110	090	99	520	010	5110	003	02	Salaries and Wages, Clerical		6,207		0	0	0.0%	
2003	001F	045	50	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	44,552	42,693	93,120	90,817	-2,303	-2.5%	
2003	001F	045	50	2310	090	99	520	010	5146	003	01	Salaries and Wages, Profession	118		440	352	352	100.0%	
2003	001F	045	50	2330	090	99	520	010	5110	003	03	Salaries and Wages, Permanen	27,508	70,386	60,160	55,467	-4,693	-7.8%	
2003	001F	045	50	2330	090	99	520	010	5146	003	03	Salaries and Wages, Instructional Asslt. Longevity				150	150	100.0%	
2003	001F	045	99	3200	090	99	520	010	5110	003	99	Salaries and Wages, Instruction	17,879	16,510		18,462	18,462	372	2.0%
2003	001F	045	99	5100	099	99	520	010	5174	003	99	Fringe on Behalf of Employee -	35,635	35,761		42,789	40,849	-1,940	-4.5%
2003	001F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	22,402	22,873		24,011	64,402	40,391	168.2%
2003	001F	045	99	9100	099	99	520	020	5320	003	99	Tuition - Public			22,390	3,385	0	-3,385	-100.0%
2003	001F	045	99	9200	099	99	520	020	5320	003	99	Tuition - Private Out of State			36,900	0	0	0	0.0%
2003	001F	045	99	9300	099	99	520	020	5320	003	99	Tuition - Private In State	11,577		53,337	18,767	6,950	-11,817	-63.0%
2003	001F	045	99	9400	099	99	520	020	5320	003	99	Tuition - Collaborative	0		11,297	3,060	4,670	1,610	52.6%
Total													1,059,524	1,081,786	1,156,627	1,196,241	39,614	3.4%	

FY11 School Committee Budget
Needham Public Schools
Federal Grant: SPED Program Improvement/274

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	0	0	0	0.0%	0.0%
Purchase of Service	21,523	12,768	0	0	0	0.0%	0.0%
Expense	8,362	3,649	0	0	0	0.0%	0.0%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>0.0%</u>
Total	29,885	16,417	0	0	0	0.0%	0.0%

Budget Overview:

This federal grant funds professional development activities that will help to improve the skills and capacity of special education educators to meet the diverse needs of students with disabilities. Funds are awarded on the basis of total public school enrollment, and is determined by the Department of Education. Expenditure restrictions apply. This grant funds stipends and supplemental payments to teachers, but no permanent staff positions. FY09 was the final funding year for this grant program.

Staffing:

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

FY09 was the final funding year for this program, for which funding has diminished over time.

Goals & Objectives:

This grant program supports District Goal 4.4: Core services, including staff recruitment, compensation and benefits management, employee relations and human resource information management will promote a safe and healthy work place that facilitates and promotes a positive work ethic and reflects the District's core values.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$0: FY09 was the final funding year for this program.

Line Item Detail:

The FY11 line item budget for the SPED Program Improvement grant is presented on the attached pages.

Federal Grant: SPED Program Improvement/274

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	Sch Code	Ext Code	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	002F	045	10	2353	099	99	520	010	5110	003	01	Salaries and Wages, Professional			0	0	0	0.0%
2003	002F	045	10	2357	099	99	520	020	5300	003	04	Professional and Technical	4,307		0	0	0	0.0
2003	002F	045	10	2357	099	99	520	030	5710	003	06	In-State Travel			0	0	0	0.0
2003	002F	045	21	2357	090	99	520	020	5300	003	04	Professional and Technical	4,772		0	0	0	0.0%
2003	002F	045	21	2357	090	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	002F	045	22	2357	090	99	520	020	5300	003	04	Professional and Technical			0	0	0	0.0%
2003	002F	045	22	2357	090	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	002F	045	23	2357	090	99	520	020	5300	003	04	Professional and Technical			0	0	0	0.0%
2003	002F	045	23	2357	090	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	002F	045	24	2357	090	99	520	020	5300	003	04	Professional and Technical			0	0	0	0.0%
2003	002F	045	24	2357	090	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	002F	045	25	2357	090	99	520	020	5300	003	04	Professional and Technical			0	0	0	0.0%
2003	002F	045	25	2357	090	99	520	030	5512	003	05	Instr. Mat/Clsrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	002F	045	30	2330	099	99	520	010	5110	003	03	Salaries and Wages, Instructional Assl.			0	0	0	0.0%
2003	002F	045	30	2353	099	99	520	020	5300	003	04	Professional and Technical		4,999	0	0	0	0.0%
2003	002F	045	30	2357	099	99	520	010	5510	003	05	Educational Supplies	8,362	3,649	0	0	0	0.0%
2003	002F	045	30	2357	099	99	520	020	5300	003	04	Professional and Technical	7,350	7,768	0	0	0	0.0%
2003	002F	045	40	2357	099	99	520	020	5300	003	04	Professional and Technical	5,093	0	0	0	0	0.0%
Total													29,885	16,417	0	0	0	0.0%

FY11 School Committee Budget
Needham Public Schools
Federal Grant: SPED Early Childhood Allocation/262

Expenditures by Line Item	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	% Total FY11
Salary	35,231	34,337	34,366	34,366	0	0.0%	97.9%
Purchase of Service	0	0	0	0	0	0.0%	0.0%
Expense	776	742	742	742	0	0.0%	2.1%
Capital	0	0	0	0	0	0.0%	0.0%
Total	36,007	35,079	35,108	35,108	0	0.0%	100.0%

Budget Overview:

These supplemental funds provide school systems with funding to support 3, 4 and 5-year old children with disabilities in high-quality programs across settings following the federal and state requirements for inclusive settings. Funding is awarded based on a formula that is based on the 1996 number of three-, four- and five-year olds with disabilities; the current number of three- to five-year olds living in poverty; and the total enrollment of K-12 students in the community. Expenditure restrictions apply.

Staffing:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides	1.4	1.37	1.26	1.26	
Clerical				0	
Total	1.4	1.37	1.26	1.26	

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

As of this writing, the federal allocation to Needham is unknown; the FY11 budget assumes the same level of funding as FY10. In addition, the annual increase in funding allocation has not been sufficient to keep pace with staff salary increases, resulting in a declining number of staff positions that may be funded from this grant. As such, it is possible that the actual number of staff positions funded from this grant in FY11 may be less than 1.26 FTE.

Goals & Objectives:

This grant program fits within the District's larger goals of providing standards based education for students (Goal 1) and promoting student wellness/social emotional learning (Goal 2.)

Funding Recommendation:

The FY11 *preliminary* budget recommendation for this grant is \$35,108 – the same level of funding as the current year.

Line Item Detail:

The FY11 line item budget for the federal SPED Early Childhood grant is presented on the attached pages.

Federal Grant: SPED Early Childhood Allocation/262

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	Sch Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	004F	045	50	2120	090	99	520	010	5110	003	01	Salaries and Wages, Profession	1,241				0	0.0%
2003	004F	045	50	2210	090	99	520	010	5110	003	01	Salaries and Wages, Professional			0	0	0	0.0%
2003	004F	045	50	2210	090	99	520	010	5110	003	02	Salaries and Wages, Clerical		1,491			0	0.0%
2003	004F	045	50	2330	090	99	520	010	5146	003	03	Salaries and Wages, Instruction	250				0	0.0%
2003	004F	045	50	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instruction	33,740	32,596	34,366	34,366	0	0.0
2003	004F	045	50	2330	090	99	520	010	5146	003	03	Salaries and Wages, Instruction	0	250			0	0.0%
2003	004F	045	99	5600	090	99	520	030	5780	003	99	All Other Expenses	776	742	742	742	0	0.0%
Total													36,007	35,079	35,108	35,108	0	0.0%

FY11 School Committee Budget
Needham Public Schools
Federal Grant: NCLB Safe & Drug Free Schools/331

Expenditures by Line Item	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	% Total FY11
Salary	7,216	702	6,000	6,000	0	0.0%	50.8%
Purchase of Service Expense	3,181	11,343	3,248	3,248	0	0.0%	27.5%
Capital	2,987	1,583	2,561	2,561	0	0.0%	21.7%
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>0.0%</u>
Total	13,384	13,628	11,809	11,809	0	0.0%	100.0%

Budget Overview:

The Title IV, Part A: Safe & Drug- Free Schools and Communities (SDFSC) grant supports programs that: a) prevent violence in and around schools; b) prevent illegal use of tobacco, alcohol and drugs; c) involve parents and communities and d) coordinate with related federal, state, school and community efforts and resources to foster a safe and drug-free learning environment that supports student achievement. Expenditure restrictions apply and Districts are required to use the funds to adopt and carry out a comprehensive substance abuse and violence prevention program based on SDFSC *Principles of Effectiveness*. Funds are allocated based on a state-wide formula in which 40% of total funds available are distributed on a per-pupil basis and the remaining 60% are distributed based on the relative share of Title I funds received in the previous fiscal year. This grant funds stipends and supplemental payments to teachers, but no permanent staff positions are paid from this fund.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

As of this writing, the federal allocation to Needham is unknown; the FY11 budget assumes the same level of funding as FY10. Over time, however, there has been a significant decrease in funding awarded through this grant.

Goals & Objectives:

This grant program fits within the District's larger goal of promoting student wellness/social emotional learning (Goal 2.)

Funding Recommendation:

The FY11 *preliminary* budget recommendation for this grant is \$11,809, which represents a \$0 (0%) increase over FY10.

Line Item Detail:

The FY11 line item budget for the federal Safe and Drug Free grant is presented on the attached pages.

Federal Grant: NCLB Safe & Drug Free Schools/331

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	005F	045	10	2353	099	99	520	020	5300	003	04	Professional and Technical					0	0.0%
2003	005F	045	10	2357	099	99	520	030	5510	003	05	Educational Supplies	1,257		1,471	1,471	0	0.0%
2003	005F	045	10	2357	099	99	520	010	5110	003	03	Salaries and Wages, Instructional Asst.		702			0	0.0%
2003	005F	045	10	2110	099	99	520	030	5710	003	06	In-State Travel					0	0.0%
2003	005F	045	10	2357	099	99	520	020	5300	003	04	Professional and Technical					0	0.0%
2003	005F	045	10	2440	099	99	520	020	5300	003	04	Professional and Technical					0	0.0%
2003	005F	045	21	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			750	750	0	0.0%
2003	005F	045	21	2357	090	99	520	020	5300	003	04	Professional and Technical	454	2,948	406	406	0	0.0%
2003	005F	045	21	2357	090	99	520	030	5510	003	05	Educational Supplies	281	185	105	105	0	0.0%
2003	005F	045	22	2357	090	99	520	010	5110	003	01	Salaries and Wages, Profession	1,031		750	750	0	0.0%
2003	005F	045	22	2357	090	99	520	020	5300	003	04	Professional and Technical	454	1,609	406	406	0	0.0%
2003	005F	045	22	2357	090	99	520	030	5510	003	05	Educational Supplies	293	185	105	105	0	0.0%
2003	005F	045	23	2357	090	99	520	010	5110	003	01	Salaries and Wages, Profession	1,031		750	750	0	0.0%
2003	005F	045	23	2357	090	99	520	020	5300	003	04	Professional and Technical	454	1,609	406	406	0	0.0%
2003	005F	045	23	2357	090	99	520	030	5510	003	05	Educational Supplies	293	185	105	105	0	0.0%
2003	005F	045	24	2357	090	99	520	010	5110	003	01	Salaries and Wages, Profession	1,031		750	750	0	0.0%
2003	005F	045	24	2357	090	99	520	020	5300	003	04	Professional and Technical	454	1,609	406	406	0	0.0%
2003	005F	045	24	2357	090	99	520	030	5510	003	05	Educational Supplies	293	185	105	105	0	0.0%
2003	005F	045	25	2357	090	99	520	010	5110	003	01	Salaries and Wages, Profession	1,031		750	750	0	0.0%
2003	005F	045	25	2357	090	99	520	020	5300	003	04	Professional and Technical	454	1,609	406	406	0	0.0%
2003	005F	045	25	2357	090	99	520	030	5510	003	05	Educational Supplies	293	185	105	105	0	0.0%
2003	005F	045	26	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			750	750	0	0.0%
2003	005F	045	26	2357	090	99	520	020	5300	003	04	Professional and Technical			406	406	0	0.0%
2003	005F	045	26	2357	090	99	520	030	5510	003	05	Educational Supplies			105	105	0	0.0%
2003	005F	045	30	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	1,031		750	750	0	0.0%
2003	005F	045	30	2357	099	99	520	020	5300	003	04	Professional and Technical	454	1,609	406	406	0	0.0%
2003	005F	045	30	2357	099	99	520	030	5510	003	05	Educational Supplies	0	185	105	105	0	0.0%
2003	005F	045	40	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	2,062		750	750	0	0.0%
2003	005F	045	25	2415	090	99	520	030	5512	003	05	Instr. Mat/Clsm Lib & Ref - Teaching Aids					0	0.0%
2003	005F	045	40	2357	099	99	520	020	5300	003	04	Professional and Technical	454	350	406	406	0	0.0%
2003	005F	045	40	2357	099	99	520	030	5510	003	05	Educational Supplies		185	105	105	0	0.0%
2003	005F	045	40	2410	099	99	520	030	5517	003	05	Textbooks/ Workbooks					0	0.0%
2003	005F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	279	288	250	250	0	0.0%
Total													13,384	13,628	11,809	11,809	0	0.0%

FY11 School Committee Budget
Needham Public Schools
Federal Grant: Teacher Quality/140

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	47,681	58,861	57,675	59,623	1,948	3.4%	73.3%
Purchase of Service	28,694	17,259	19,880	15,439	-4,441	-22.3%	19.0%
Expense	3,098	6,015	4,893	6,266	1,373	28.1%	7.7%
Capital	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>	<u>0.0%</u>
Total	79,473	82,135	82,448	81,328	-1,120	-1.4%	100.0%

Budget Overview:

The purpose of the Title II, Part A: Improving Educator Quality grant program is to increase student achievement through comprehensive District initiatives that focus on the preparation, training, recruitment and retention of highly qualified educators, including administrators. This grant also provides funding to hire one teacher to reduce class size in a qualifying school (Newman.) Funds are awarded by formula, which sets each District's award at the same amount they received during 2001/02 school year for the Eisenhower and federal Class Size Reduction programs, plus an additional allocation, which is allocated based 20% on population (ages 5 to 17) and 80% on poverty. Census data are the source of this information. A school district may use the funds for training, recruiting, and retaining high-quality educators, including teachers, administrators and paraprofessionals. Funds must supplement, but not supplant, non-federal funds that otherwise would be used for related activities. Additionally, school districts which have fewer than 97% of their core academic teachers designed as "highly qualified" must target these grant funds toward achieving 100% Highly Qualified Teachers. The FY11 grant includes allocations for St. Joseph's School (\$2,020) and the Walker School (\$239.)

Staffing:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers	1.0	1.0	1.0	1.0	
Aides					
Clerical					
Total	1.0	1.0	1.0	1.0	

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The budget for FY11 includes 1.0 FTE class size reduction teacher for Newman School. In addition, \$11,693 is budgeted to continue work in the area of Social and Emotional Learning, and on teacher recruitment (\$8,200.)

Goals & Objectives:

This grant program supports District Goal 4.4: Core services, including staff recruitment, compensation and benefits management, employee relations and human resource information management will promote a safe and healthy work place that facilitates and promotes a positive work ethic and reflects the District's core values.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$81,328, which represents a \$1,120 (1.4%) decrease from FY10.

Line Item Detail:

The FY11 line item budget for the federal Teacher Quality grant is presented on the attached pages.

Federal Grant: Teacher Quality/140

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	
2003	008F	045	10	2353	099	99	520	020	5300	003	04	Professional and Technical					0	0.0%	
2003	008F	045	10	2357	099	99	520	020	5300	003	04	Professional and Technical	13,650				0	0.0%	
2003	008F	045	10	2357	099	99	520	010	5110	003	01	Salaries and Wages, Professional					0	0.0%	
2003	008F	045	10	2357	099	99	520	030	5510	003	05	Educational Supplies	116		179	0	-179	-100.0%	
2003	008F	045	10	2357	099	99	520	030	5710	003	06	In-State Travel	840	468		1,020	1,020	100.0%	
2003	008F	045	10	2357	099	99	520	030	5730	003	06	Dues and Memberships					0	0.0%	
2003	008F	045	10	2440	099	99	520	010	5110	003	01	Salaries and Wages, Profession	3,000		400	0	-400	-100.0%	
2003	008F	045	10	2440	099	99	520	020	5380	003	04	Other Purchased Services	1,334	1,992	2,432	1,239	-1,193	-49.1%	
2003	008F	045	10	2440	099	99	520	020	5345	003	04	Printing & Binding					0	0.0%	
2003	008F	045	21	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional		50,503	47,569	0	-47,569	-100.0%	
2003	008F	045	21	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional	800		0	385	385	100.0%	
2003	008F	045	21	2357	090	99	520	020	5300	003	04	Professional and Technical		1,010	1,219	813	-406	-33.3%	
2003	008F	045	21	2357	090	99	520	030	5510	003	05	Educational Supplies		1,168	344	109	-235	-68.3%	
2003	008F	045	21	2357	090	99	520	030	5580	003	05	Other Supplies					0	0.0%	
2003	008F	045	22	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional		600	0	0	0	0.0%	
2003	008F	045	22	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional				385	385	100.0%	
2003	008F	045	22	2357	090	99	520	020	5300	003	04	Professional and Technical		744	1,219	813	-406	-33.3%	
2003	008F	045	22	2357	090	99	520	030	5510	003	05	Educational Supplies			344	109	-235	-68.3%	
2003	008F	045	22	2357	090	99	520	030	5580	003	05	Other Supplies					0	0.0%	
2003	008F	045	23	2305	090	99	520	010	5110	003	01	Salaries and Wages, Profession	36,571				0	0.0%	
2003	008F	045	23	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional		100	0	385	385	100.0%	
2003	008F	045	23	2357	090	99	520	020	5300	003	04	Professional and Technical		745	1,219	813	-406	-33.3%	
2003	008F	045	23	2357	090	99	520	030	5510	003	05	Educational Supplies		1,320	344	109	-235	-68.3%	
2003	008F	045	23	2357	090	99	520	030	5580	003	05	Other Supplies					0	0.0%	
2003	008F	045	24	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			0	385	385	100.0%	
2003	008F	045	24	2357	090	99	520	020	5300	003	04	Professional and Technical		744	1,219	813	-406	-33.3%	
2003	008F	045	24	2357	090	99	520	030	5510	003	05	Educational Supplies		746	344	109	-235	-68.3%	
2003	008F	045	24	2357	090	99	520	030	5580	003	05	Other Supplies					0	0.0%	
2003	008F	045	25	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional				50,273	50,273	100.0%	
2003	008F	045	25	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			0	385	385	100.0%	
2003	008F	045	25	2357	090	99	520	020	5300	003	04	Professional and Technical		744	1,219	812	-407	-33.4%	
2003	008F	045	25	2357	090	99	520	030	5510	003	05	Educational Supplies	214		344	108	-236	-68.6%	
2003	008F	045	25	2357	090	99	520	030	5580	003	05	Other Supplies					0	0.0%	
2003	008F	045	26	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			525	600	75	14.3%	
2003	008F	045	26	2357	090	99	520	020	5300	003	04	Professional and Technical			1,219	812	-407	-33.4%	
2003	008F	045	26	2357	090	99	520	030	5510	003	05	Educational Supplies			344	108	-236	-68.6%	
2003	008F	045	30	2353	099	99	520	010	5110	003	01	Salaries and Wages, Professional			693	1,050	0	-1,050	-100.0%
2003	008F	045	30	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	2,444			600	600	100.0%	
2003	008F	045	30	2357	099	99	520	030	5510	003	05	Educational Supplies	247		344	108	-236	-68.6%	
2003	008F	045	30	2357	099	99	520	020	5300	003	04	Professional and Technical	8,110	744	1,219	812	-407	-33.4%	
2003	008F	045	30	2353	099	99	520	020	5300	003	04	Professional and Technical	600		0	0	0	0.0%	
2003	008F	045	40	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	2,375		1,681		0	0.0%	
2003	008F	045	40	2353	099	99	520	020	5300	003	04	Professional and Technical			744		0	0.0%	
2003	008F	045	40	2357	099	99	520	010	5110	003	01	Salaries and Wages, Professional				3,350	1,200	-2,150	-64.2%
2003	008F	045	40	2357	099	99	520	020	5300	003	04	Professional and Technical				1,219	812	-407	-33.4%
2003	008F	045	40	2357	099	99	520	030	5510	003	05	Educational Supplies			576	594	-486	-81.8%	
2003	008F	045	99	1230	099	99	520	010	5110	003	01	Salaries and Wages, Professional			500	500	0	0.0%	
2003	008F	045	99	1230	099	99	520	020	5380	003	04	Other Purchased Services	5,000	7,093	5,000	5,000	0	0.0%	
2003	008F	045	99	1230	099	99	520	020	5345	003	04	Printing & Binding		2,700	2,700	2,700	0	0.0%	
2003	008F	045	99	5100	099	99	520	010	5174	003	99	Fringe on Behalf of Employee -	3,291	3,984	4,281	4,525	244	5.7%	
2003	008F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	1,680	1,737	1,712	4,378	2,666	155.7%	
Total													79,473	82,135	82,448	81,328	-1,120	-1.4%	

FY11 School Committee Budget
Needham Public Schools
Federal Grant: Title I/305

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	58,529	76,523	78,441	87,332	8,891	11.3%	76.5%
Purchase of Service Expense	31,452	33,820	27,616	24,438	-3,178	-11.5%	21.4%
Capital	0	0	0	0	0	0.0%	0.0%
Total	97,197	115,706	116,252	114,207	-2,045	-1.8%	100.0%

Budget Overview:

The Title I, Part A grant, as reauthorized under the No Child Left Behind Act of 2001, provides resources to local school districts to assist low achieving students in high poverty schools to meet the state's challenging academic standards. Funds are allocated based on criteria established by the US Department of Education and may be used to provide academic, instructional or support services for eligible students, professional development activities for staff, support for parent involvement activities, and the purchase of appropriate supplies and materials. FY11 Title I funding supports activities at the Eliot, Hillside and Walker Schools in Needham. (The Walker School allocation is \$24,238.) The Department of Education allows unspent funds from the prior year to be rolled forward and spent in the following fiscal year (as carry-over funding.)

Staffing:

	<u>FY08 Actual</u>	<u>FY09 Budget</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers	1.0	1.0	1.3	1.3	
Aides					
Clerical					
Total	1.0	1.0	1.3	1.3	

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

Continued funding from federal granting sources.

Goals & Objectives:

This grant program fits within the District's larger goals of providing standards based education for students (Goal 1) and promoting student wellness/social emotional learning (Goal 2.)

Funding Recommendation:

The FY11 budget recommendation for this grant is \$114,207, which represents a \$2,045 (1.8%) decrease from FY10.

Line Item Detail:

The FY11 line item budget for the federal Title I grant is presented on the attached pages.

Federal Grant: Title I/305

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	009F	045	10	2315	090	99	520	030	5710	003	06	In-State Travel	0	0	0	295	295	100.0%
2003	009F	045	10	2440	099	99	520	020	5380	003	04	Other Purchased Services	31,452	33,820	27,317	24,238	-3,079	-11.3%
2003	009F	045	22	2120	090	99	520	010	5110	003	01	Salaries and Wages, Profession	3,560	6,150	0	0	0	0.0%
2003	009F	045	22	2220	090	99	520	010	5110	003	01	Salaries and Wages, Profession	2,589				0	0.0%
2003	009F	045	22	2220	090	99	520	030	5710	003	06	In-State Travel					0	0.0%
2003	009F	045	22	2310	090	99	520	010	5110	003	01	Salaries and Wages, Profession	47,925	65,207	49,462	56,923	7,462	15.1%
2003	009F	045	22	2330	090	99	520	010	5110	003	03	Salaries and Wages, Instructional Asst.					0	0.0%
2003	009F	045	22	2357	090	99	520	030	5710	003	06	In-State Travel	2,071	1,556	3,654	353	-3,301	-90.4%
2003	009F	045	22	2430	090	99	520	030	5510	003	05	Educational Supplies	3,496				0	0.0%
2003	009F	045	22	2410	090	99	520	030	5517	003	05	Textbooks/ Workbooks					0	0.0%
2003	009F	045	22	2430	090	99	520	030	5510	003	05	Educational Supplies	-730	195	0	0	0	0.0%
2003	009F	045	22	2430	090	99	520	030	5511	003	05	Testing Supplies		1,219	4,074	0	-4,074	-100.0%
2003	009F	045	22	2415	090	99	520	030	5512	003	05	Instr. Mat/Clsm Lib & Ref - Teaching Aids					0	0.0%
2003	009F	045	22	2440	090	99	520	020	5380	003	04	Other Purchased Services		0	300	100	-200	-66.6%
2003	009F	045	22	2440	090	99	520	020	5300	003	04	Professional and Technical					0	0.0%
2003	009F	045	23	2310	090	99	520	010	5110	003	01	Salaries and Wages, Professional			23,052	23,747	696	3.0%
2003	009F	045	23	2357	090	99	520	030	5710	003	06	In-State Travel				353	353	100.0%
2003	009F	045	23	2440	090	99	520	020	5380	003	04	Other Purchased Services				100	100	100.0%
2003	009F	045	23	2430	090	99	520	030	5511	003	05	Testing Supplies				1,437	1,437	100.0%
2003	009F	045	99	5100	099	99	520	010	5174	003	99	Fringe on Behalf of Employee -	4,454	5,166	5,928	6,662	734	12.4%
2003	009F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	2,380	2,394	2,468	0	-2,468	-100.0%
Total													97,197	115,706	116,252	114,207	-2,045	-1.8%

FY11 School Committee Budget
Needham Public Schools
Federal Grant: Technology Title II D/160

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	1,829	2,228	1,946	1,946	0	0.0%	85.4%
Purchase of Service	0	0	284	284	0	0.0%	12.5%
Expense	193	48	48	48	0	0.0%	2.1%
Capital	0	0	0	0	0	0.0%	0.0%
Total	2,022	2,276	2,278	2,278	0	0.0%	100.0%

Budget Overview:

The Title II D Enhancing Education Through Technology Program is intended to a) help school districts improve student achievement through the use of technology in their schools; b) assist students in becoming technologically literate by the end of eighth grade; and c) encourage high-quality professional development that uses research-based instructional strategies to integrate technology effectively into the instruction. Districts are eligible to receive these funds if they also receive funds under Part A of Title I, have a long-range technology plan approved by the Department of Elementary and Secondary Education, and are CIPA (Children’s Internet Protection Act) compliant. Funds must be used to supplement, but not supplant state and local funds, and expenditure restrictions apply.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

As of this writing, the federal allocation to Needham is unknown; the FY11 budget assumes the same level of funding as FY10. Over time, however, the amount of funding awarded under this grant has been reduced to very low levels.

Goals & Objectives:

This grant program fits within the District’s larger goals of providing standards based education for students (Goal 1), specifically by facilitating assessments and feedback (Objective 2) and professional development opportunities for teachers (Objective 5.)

Funding Recommendation:

The FY11 *preliminary* budget recommendation for this grant is \$2,278 – the same as the current year allocation.

Line Item Detail:

The FY11 line item budget for the federal Technology grant is presented on the attached pages.

Federal Grant: Technology Title II D/160

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08	FY09	FY10	FY11	\$	%
													Actual	Actual	Budget	Budget	Incl/Dec)	Incl/Dec)
2003	011F	045	10	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	1,829	2,228	1,946	1,946	0	0.0%
2003	011F	045	10	2357	099	99	520	020	5380	003	04	Other Purchased Services		0	284	284	0	0.0%
2003	011F	045	10	2440	099	99	520	020	5380	003	04	Other Purchased Services		0			0	0.0%
2003	011F	045	10	2451	099	99	520	030	5525	003	05	Instructional Technology	150	0			0	0.0
2003	011F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	43	48	48	48	0	0.0
Total													2,022	2,276	2,278	2,278	0	0.0%

FY10 School Committee Budget
Needham Public Schools
Federal Grant: ARRA IDEA – School Age (Stimulus)/ 760

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	129,091	86,948	-42,143	-32.6%	10.8%
Purchase of Service	0	0	332,062	431,056	98,994	29.8%	53.7%
Expense	0	0	119,831	40,998	-78,833	-65.8%	5.1%
Capital	0	0	0	244,000	244,000	100.0%	30.4%
Total	0	0	580,984	803,002	222,018	38.2%	100.0%

Budget Overview:

The overall purposes of the American Recovery and Reinvestment Act (ARRA) federal grant programs are to fund activities that will save and create jobs in the short term, and to invest in activities that will support ARRA's long-term goals of strengthening education, driving reforms, and improving results for students. The ARRA-IDEA grants are designed to help ensure that students with disabilities have access to a free and appropriate education (FAPE) to meet each student's unique needs and to prepare each student for further education, employment, and independent living. Up to 50% of the total two year allocation may be used to sustain and support existing special education programming, and at least 50% of the total two-year allocation must be invested in one or more of the following areas: improving educator quality and effectiveness; supporting schools, districts, and students; investing in assessment and data systems; and promoting college and career readiness. Funds are awarded to public school districts with approved program plans for special education based on a formula, taking into account total school enrollment in both public and private elementary and secondary schools and the number of low income students in those same groups. As with other federal special education grant programs, these funds may supplement and not supplant local or state funds, and districts are required to meet proportionate share obligations for parentally-placed private school students. Expenditure restrictions apply.

Staffing*:

	FY08 Actual	FY09 Budget	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers			1.67	1.0	(0.67)
Aides				1.0	1.0
Clerical					
Total			1.67	2.0	0.33

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

This is the second year of a two-year award. The FY10 allocation was \$692,624, of which \$580,984 was spent in FY10, and \$111,640 carried forward to FY11. The FY11 allocation is \$691,362, plus the FY10 carry forward amount of \$111,640, or \$803,002. Approximately 50% (\$345,680) of the second year allocation will be used to supplement state Circuit Breaker funding, and pay for out-of-district SPED tuition expenses. The balance of the funds will be used to invest in in-district special needs transportation infrastructure (\$244,000), improving student learning through professional development (\$101,372), program evaluation and improvement (\$111,950.)

Goals & Objectives:

This grant program supports District Goal 1.3, of differentiated instruction for students, Goal 4.2 of providing technology infrastructure resources; and Goal 4.4, related to professional development support for staff members.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$803,002, which includes the second year allocation and carry-over funding amounts.

Line Item Detail:

The FY11 line item budget for the ARRA IDEA school age grant is presented below.

Federal Grant: ARRA IDEA – School Age (Stimulus)/ 760

Fund	Dept	Perm	Bldg	DOE	Subj	Gr	Act	Object	SchA	Ext	FY08	FY09	FY10	FY11	\$	%
				Fun	Code	Code	Code	Code	Code	Obj	Actual	Actual	Budget	Budget	Inc(Dec)	Inc(Dec)
2003	016F	045	10	2110	099	99	520	030	5524	003 04			0	2,000	2,000	100.0%
2003	016F	045	10	2110	099	99	520	030	5420	003 05			0	200	200	100.0%
2003	016F	045	21	2310	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	21	2320	099	99	520	020	5300	003 04			0	4,500	4,500	100.0%
2003	016F	045	21	2357	099	99	520	010	5110	003 01	2,897		625	-2,272	-78.4%	
2003	016F	045	21	2357	099	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	21	2357	099	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	21	2357	099	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	21	2415	099	99	520	030	5512	003 05			0	1,000	1,000	100.0%
2003	016F	045	21	2451	099	99	520	030	5525	003 05			0	1,000	1,000	100.0%
2003	016F	045	21	2455	099	99	520	030	5524	003 05			0	625	625	100.0%
2003	016F	045	21	2720	090	99	520	030	5511	003 05			438	0	-438	-100.0%
2003	016F	045	21	2720	090	99	520	030	5524	003 05			174	0	-174	-100.0%
2003	016F	045	21	2800	090	99	520	030	5525	003 05			360	4,000	3,640	101.1%
2003	016F	045	22	2310	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	22	2320	099	99	520	020	5300	003 04			0	4,500	4,500	100.0%
2003	016F	045	22	2357	099	99	520	010	5110	003 01	2,897		625	-2,272	-78.4%	
2003	016F	045	22	2357	099	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	22	2357	099	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	22	2357	099	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	22	2415	099	99	520	030	5512	003 05			0	1,000	1,000	100.0%
2003	016F	045	22	2451	099	99	520	030	5525	003 05			0	1,300	1,300	100.0%
2003	016F	045	22	2455	099	99	520	030	5524	003 05			0	625	625	100.0%
2003	016F	045	22	2720	090	99	520	030	5511	003 05			438	0	-438	-100.0%
2003	016F	045	22	2720	090	99	520	030	5524	003 05			309	0	-309	-100.0%
2003	016F	045	22	2800	090	99	520	030	5525	003 05			190	0	-190	-100.0%
2003	016F	045	23	2310	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	23	2315	099	99	520	010	5110	003 01	0		55,000	55,000	100.0%	
2003	016F	045	23	2320	099	99	520	020	5300	003 04			0	4,500	4,500	100.0%
2003	016F	045	23	2357	099	99	520	010	5110	003 01	2,897		625	-2,272	-78.4%	
2003	016F	045	23	2357	099	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	23	2357	099	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	23	2357	099	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	23	2415	099	99	520	030	5512	003 05			0	2,500	2,500	100.0%
2003	016F	045	23	2451	099	99	520	030	5525	003 05			0	1,000	1,000	100.0%
2003	016F	045	23	2455	099	99	520	030	5524	003 05			0	625	625	100.0%
2003	016F	045	23	2720	090	99	520	030	5511	003 05			438	0	-438	-100.0%
2003	016F	045	23	2720	090	99	520	030	5524	003 05			284	0	-284	-100.0%
2003	016F	045	23	2800	090	99	520	030	5525	003 05			0	0	0	0.0%
2003	016F	045	24	2310	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	24	2320	099	99	520	020	5300	003 04			0	4,500	4,500	100.0%
2003	016F	045	24	2357	099	99	520	010	5110	003 01	2,897		625	-2,272	-78.4%	
2003	016F	045	24	2357	099	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	24	2357	099	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	24	2357	099	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	24	2415	099	99	520	030	5512	003 05			0	1,000	1,000	100.0%
2003	016F	045	24	2451	099	99	520	030	5525	003 05			0	1,000	1,000	100.0%
2003	016F	045	24	2455	099	99	520	030	5524	003 05			0	625	625	100.0%
2003	016F	045	24	2720	090	99	520	030	5511	003 05			438	0	-438	-100.0%
2003	016F	045	24	2720	090	99	520	030	5524	003 05			0	0	0	0.0%
2003	016F	045	24	2800	090	99	520	030	5525	003 05			0	0	0	0.0%
2003	016F	045	25	2310	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	25	2320	099	99	520	020	5300	003 04			0	4,500	4,500	100.0%
2003	016F	045	25	2357	099	99	520	010	5110	003 01	2,897		625	-2,272	-78.4%	
2003	016F	045	25	2357	099	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	25	2357	099	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	25	2357	099	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	25	2415	099	99	520	030	5512	003 05			0	2,500	2,500	100.0%
2003	016F	045	25	2451	099	99	520	030	5525	003 05			0	1,450	1,450	100.0%
2003	016F	045	25	2455	099	99	520	030	5524	003 05			0	625	625	100.0%
2003	016F	045	25	2720	090	99	520	030	5511	003 05			438	0	-438	-100.0%
2003	016F	045	25	2720	090	99	520	030	5524	003 05			524	0	-524	-100.0%
2003	016F	045	25	2800	090	99	520	030	5525	003 05			0	0	0	0.0%
2003	016F	045	26	2310	099	99	520	010	5110	003 01	32,328		0	-32,328	-100.0%	
2003	016F	045	26	2310	099	99	520	010	5110	003 01	1,875		0	-1,875	-100.0%	
2003	016F	045	26	2320	099	99	520	020	5300	003 04			0	1,500	1,500	100.0%
2003	016F	045	26	2330	090	99	520	010	5110	003 03			0	11,000	11,000	100.0%
2003	016F	045	26	2357	090	99	520	010	5110	003 01			0	625	625	100.0%
2003	016F	045	26	2357	090	99	520	020	5380	003 04			0	2,297	2,297	100.0%
2003	016F	045	26	2357	090	99	520	030	5510	003 05			0	100	100	100.0%
2003	016F	045	26	2357	090	99	520	030	5710	003 06			0	1,250	1,250	100.0%
2003	016F	045	26	2415	099	99	520	030	5512	003 05			0	0	0	0.0%
2003	016F	045	26	2451	099	99	520	030	5525	003 05			0	1,000	1,000	100.0%
2003	016F	045	26	2455	099	99	520	030	5524	003 05			625	625	100.0%	
2003	016F	045	26	2357	099	99	520	010	5110	003 01	2,897		0	-2,897	-100.0%	
2003	016F	045	26	2415	090	99	520	030	5512	003 05			0	0	0	0.0%

Federal Grant: ARRA IDEA – School Age (Stimulus)/ 760

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Code	Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	016F	045	30	2451	099	99	520	030	5525	003	05		Instructional Technology				1,750	1,750	100.0%
2003	016F	045	30	2455	099	99	520	030	5524	003	05		Instructional Software				625	625	100.0%
2003	016F	045	30	2430	099	99	520	030	5510	003	05		Educational Supplies			1,616	0	-1,616	-100.0%
2003	016F	045	30	2440	099	99	520	010	5110	003	01		Salaries and Wages, Professional			12,600	0	-12,600	-100.0%
2003	016F	045	30	2451	099	99	520	030	5525	003	05		Instructional Technology			37,489	0	-37,489	-100.0%
2003	016F	045	30	2455	099	99	520	030	5524	003	05		Instructional Software			0	0	0	0.0%
2003	016F	045	30	2455	099	99	520	030	5524	003	05		Instructional Software			0	0	0	0.0%
2003	016F	045	30	2720	090	99	520	030	5511	003	05		Testing Supplies			438	0	-438	-100.0%
2003	016F	045	40	2310	099	99	520	010	5110	003	01		Salaries and Wages, Professional			26,759	0	-26,759	-100.0%
2003	016F	045	40	2320	099	99	520	020	5300	003	04		Professional & Technical Services			0	1,500	1,500	100.0%
2003	016F	045	40	2330	090	99	520	010	5110	003	03		Salaries and Wages, Instructional Asst.			0	0	0	0.0%
2003	016F	045	40	2357	099	99	520	010	5110	003	01		Salaries and Wages, Professional			3,285	625	-2,660	-81.0%
2003	016F	045	40	2357	099	99	520	020	5380	003	04		Other Services			0	2,297	2,297	100.0%
2003	016F	045	40	2357	099	99	520	030	5510	003	05		Educational Supplies			0	100	100	100.0%
2003	016F	045	40	2357	099	99	520	030	5710	003	06		Travel/Conferences - In State			1,375	1,250	-125	-9.1%
2003	016F	045	40	2415	099	99	520	030	5512	003	05		Instr. Mat/Clstrm Lib & Ref - Teaching Aids			0	0	0	0.0%
2003	016F	045	40	2451	099	99	520	030	5525	003	05		Instructional Technology			0	1,000	1,000	100.0%
2003	016F	045	40	2455	099	99	520	030	5524	003	05		Instructional Software			0	625	625	100.0%
2003	016F	045	40	2430	099	99	520	030	5510	003	05		Educational Supplies			1,072	0	-1,072	-100.0%
2003	016F	045	40	2451	099	99	520	030	5525	003	05		Instructional Technology			0	0	0	0.0%
2003	016F	045	40	2451	099	99	520	030	5525	003	05		Instructional Software			45,478	0	-45,478	-100.0%
2003	016F	045	40	2455	099	99	520	030	5524	003	05		Instructional Software			17,555	0	-17,555	-100.0%
2003	016F	045	40	2455	099	99	520	030	5524	003	05		Instructional Software			0	0	0	0.0%
2003	016F	045	40	2720	090	99	520	030	5511	003	05		Testing Supplies			438	0	-438	-100.0%
2003	016F	045	50	2451	090	99	520	030	5525	003	05		Instructional Technology			9,000	1,500	-7,500	-83.3%
2003	016F	045	99	1220	099	99	520	020	5300	003	04		Professional & Technical Services			0	40,000	40,000	100.0%
2003	016F	045	99	5100	090	99	520	010	5174	003	99		Fringe on Behalf of Employee - Retirement			6,763	4,950	-1,813	-26.8%
2003	016F	045	99	5600	099	99	520	030	5780	003	99		All Other Expenses			0	0	0	0.0%
2003	016F	045	99	7500	099	99	520	020	5651	003	99		Capital Vehicles (Unit Cost > \$5000)			0	244,000	244,000	100.0%
2003	016F	045	99	9100	099	99	520	020	5320	003	99		Tuition - Public			0	0	0	0.0%
2003	016F	045	99	9200	099	99	520	020	5320	003	99		Tuition - Private Out of State			0	0	0	0.0%
2003	016F	045	99	9300	099	99	520	020	5320	003	99		Tuition - Private In State			328,377	345,680	17,303	5.3%
2003	016F	045	30	9400	099	99	520	020	5320	003	99		Tuition - Collaborative			0	0	0	0.0%
Total														0	0	580,984	803,002	222,018	38.2%

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FY11 School Committee Budget
Needham Public Schools
Federal Grant: ARRA IDEA - Preschool (Stimulus)

Expenditures by Line Item	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	% Total FY11
Salary	0	0	14,250	14,250	0	0.0%	52.9%
Purchase of Service	0	0	0	0	0	0.0%	0.0%
Expense	0	0	12,702	12,702	0	0.0%	47.1%
Capital	0	0	0	0	0	0.0%	0.0%
Total	0	0	26,952	26,952	0	0.0%	100.0%

Budget Overview:

The overall purposes of the American Recovery and Reinvestment Act (ARRA) federal grant programs are to fund activities that will save and create jobs in the short term, and to invest in activities that will support ARRA's long-term goals of strengthening education, driving reforms, and improving results for students. The ARRA grants are designed to help ensure that students with disabilities have access to a free and appropriate education (FAPE) to meet each student's unique needs and to prepare each student for further education, employment, and independent living. Up to 50% of the total two year allocation may be used to sustain and support existing special education programming, and at least 50% of the total two-year allocation must be invested in one or more of the following areas: improving educator quality and effectiveness; supporting schools, districts, and students; investing in assessment and data systems; and promoting college and career readiness. Funds are awarded to public school districts with approved program plans for special education based on a formula, taking into account total school enrollment in both public and private elementary and secondary schools and the number of low income students in those same groups. As with other federal special education grant programs, these funds may supplement and not supplant local or state funds, and districts are required to meet proportionate share obligations for parentally-placed private school students. Expenditure restrictions apply.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The FY11 grant is the second year of a two-year award. All of the funds will be used to invest in preschool curriculum and assessment resources.

Goals & Objectives:

This grant program supports District Goal 1.3, of differentiated instruction for students and Goal 1.2 of installing systems of assessment and feedback.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$26,952, which is the second year funding amount.

Line Item Detail:

The FY11 line item budget for the ARRA IDEA Preschool grant is presented on the attached pages.

Federal Grant: ARRA IDEA - Preschool (Stimulus)/760

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	Sch Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	017F	045	50	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional			14,250	14,250	0	0.0%
2003	017F	045	50	2415	090	99	520	030	5512	003	05	Instr. Mat/Clstrm Lib & Ref - Teaching Aids			2,132	2,132	0	0.0%
2003	017F	045	50	2430	090	99	520	030	5510	003	05	Educational Supplies			5,000	5,000	0	0.0%
2003	017F	045	50	2455	090	99	520	030	5524	003	05	Instructional Software			5,000	5,000	0	0.0%
2003	017F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses	0	0	570	570	0	0.0%
Total													0	0	26,952	26,952	0	0.0%

FY11 School Committee Budget
Needham Public Schools

Federal Grant: ARRA State Fiscal Stabilization Fund (SFSF) Grant (Stimulus)/ 780

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	240,871	35,383	-205,488	-85.3%	7.7%
Purchase of Service Expense	0	643,484	324,096	422,554	98,458	30.4%	92.3%
Capital	0	0	0	0	-15,900	-100.0%	0.0%
Total	0	643,484	580,867	457,937	-122,930	-21.2%	100.0%

Budget Overview:

The overall purposes of the American Recovery and Reinvestment Act (ARRA) federal grant programs are to fund activities that will save and create jobs in the short term, and to invest in activities that will support ARRA's long-term goals of strengthening education, driving reforms, and improving results for students. This grant is awarded through the Governor's Office from the ARRA-funded State Fiscal Stabilization Fund (SFSF.) The purpose of the fund is to help stabilize state and local budgets in order to minimize and avoid reductions in education and other essential services. Districts are encouraged, but not required, to use their funds to invest in initiatives that lead to improved results for students, and long-term gains in school system capacity. Allocations from this fund are calculated using each state's primary funding formula for K-12 education, which in Massachusetts is the Chapter 70 formula. In FY11, the Governor is using Ed Jobs grants (in combination with federal SFSF grants) to ensure that districts receive sufficient funding to reach their Chapter 70 foundation budget targets. In general, SFSF grants may be used for any educational expenditures that would be eligible under the Elementary and Secondary Education Act/Impact Aid Act (ESEA), the Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act (AEFLA), and the Carl D. Perkins Career and Technical Education Act (Perkins Act). Expenditure restrictions apply.

Staffing*:

	<u>FY08 Actual</u>	<u>FY09 Budget</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers			3.25		(3.25)
Aides			0.26		(0.26)
Clerical			1.57		(1.57)
Total			5.08		(5.08)

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The FY10 SFSF grant award was for \$1,003,421. A total of \$580,867 of these funds were spent in FY10, and \$422,554 were carried forward to FY11. All of the carry-over funds will be used to supplement the SPED tuition budget. In addition, the Governor's FY11 included an additional \$35,383 in new SFSF money for Needham, which are preliminarily budgeted to be spent on professional development stipends for staff members. The total FY11 grant award of \$457,937 includes the FY10 carry over funds (\$422,554), plus the new grant revenue (\$35,383.)

Goals & Objectives:

This grant program supports District Goal 1 of promoting standards based instruction, and Goal 4 of providing appropriate infrastructure to support student learning.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$457,937, based on Needham's allocation.

Line Item Detail:

The FY11 line item budget for the ARRA SFSF grant is presented below.

Federal Grant: ARRA State Fiscal Stabilization Fund (SFSF) Grant (Stimulus) 780

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2003	018F	045	10	2357	099	99	520	010	5110	003	01	Salaries and Wages, Instructional Asst.			0	35,383	35,383	100.0%
2003	018F	045	10	2440	099	99	520	020	5341	003	04	Postage			0		0	0.0%
2003	018F	045	21	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional			27,370		-27,370	-100.0%
2003	018F	045	25	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional			73,644		-73,644	-100.0%
2003	018F	045	26	2305	090	99	520	010	5110	003	01	Salaries and Wages, Professional			52,156		-52,156	-100.0%
2003	018F	045	26	3200	099	99	520	010	5110	003	01	Salaries and Wages, Professional			15,517		-15,517	-100.0%
2003	018F	045	40	2210	099	99	520	010	5110	003	02	Salaries and Wages, Clerical			58,928		-58,928	-100.0%
2003	018F	045	40	2340	045	99	520	010	5110	003	03	Salaries and Wages, Instructional Asst.			9,280		-9,280	-100.0%
2003	018F	045	40	3520	099	99	520	010	5110	003	01	Salaries and Wages, Professional			0		0	0.0%
2003	018F	045	99	1230	099	99	520	010	5110	003	99	Salaries and Wages, Professional			3,976		-3,976	-100.0%
2003	015F	045	99	1435	099	99	520	020	5300	003	99	Professional and Technical	25,000				0	0.0%
2003	015F	045	99	3300	099	99	520	020	5330	003	99	Regular Pupil Transportation	29,265				0	0.0%
2003	015F	045	99	3300	099	99	520	020	5335	003	99	SPED Transportation	147,309				0	0.0%
2003	018F	045	99	5600	099	99	520	030	5780	003	99	All Other Expenses			0		0	0.0%
2003	018F	045	99	9100	099	99	520	020	5320	003	99	Tuition - Public					0	0.0%
2003	018F	045	99	9200	099	99	520	020	5320	003	99	Tuition - Private Out of State		26,684			0	0.0%
2003	018F	045	99	9300	099	99	520	020	5320	003	99	Tuition - Private In State		415,227	324,096	422,554	98,458	30.4%
2003	018F	045	99	9400	099	99	520	020	5320	003	99	Tuition - Collaborative					0	0.0%
2003	018F	045	10	2357	099	99	520	030	5730	003	06	Dues & Memberships			15,900		-15,900	-100.0%
2003	018F	045	10	2430	099	99	520	030	5510	003	05	Educational Supplies			0		0	0.0%
2003	018F	045	10	2440	099	99	520	020	5380	003	04	All Other Services			0		0	0.0%
2003	018F	045	99	5100	090	99	520	010	5174	003	99	Fringe on Behalf of Employee -	0	0	0	0	0	0.0%
Total													0	643,484	580,867	457,937	-122,930	-21.2%

FY11 School Committee Budget
Needham Public Schools
Federal Grant: Education Jobs (Ed Jobs)

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	0	500,900	500,900	100.0%	100.0%
Purchase of Service	0	0	0	0	0	0.0%	0.0%
Expense	0	0	0	0	0	0.0%	0.0%
Capital	0	0	0	0	0	0.0%	0.0%
Total	0	0	0	500,900	500,900	100.0%	100.0%

Budget Overview:

The overall purpose of the Education Jobs (Ed Jobs) federal grant program is to pay compensation and benefits and other expenses, such as support services, necessary to retain existing employees, to recall or rehire former employees, and to hire new employees, in order to provide early childhood, elementary, or secondary educational and related services. Allocations from this fund are calculated using each state's primary funding formula for K-12 education, which in Massachusetts is the Chapter 70 formula. In FY11, the Governor is using Ed Jobs grants (in combination with federal SFSF grants) to ensure that districts receive sufficient funding to reach their Chapter 70 foundation budget targets. Expenditure restrictions apply.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

As of this writing, the FY11 grant budget remains under development. The preliminary grant budget reflects the expenditure of these funds on compensation or benefits, as the grant restrictions require.

Goals & Objectives:

This grant program supports District Goal 1 of promoting standards based instruction, and Goal 4 of providing appropriate infrastructure to support student learning.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$500,900, based on Needham's allocation.

Line Item Detail:

The FY11 line item budget for the Ed Jobs grant is presented below.

Federal Grant: Education Jobs (Ed Jobs)

Fund	Dept	Pgm	Bldg	DOE			Act			Object SchA Ext			Line Item Description	FY08	FY09	FY10	FY11	\$	%
				Fun	Code	Code	TM	Code	Code	Obj	Actual	Actual		Budget	Budget	Budget	Incl/(Dec)	Incl/(Dec)	
2003	019F	045	10	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional				500,900	500,900	100.0%	
2003	019F	045	21	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional						0.0	
2003	019F	045	22	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional						0.0	
2003	019F	045	23	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional						0.0%	
2003	019F	045	24	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional						0.0%	
2003	019F	045	25	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional					0	0.0%	
2003	019F	045	26	2357	090	99	520	010	5110	003	01	Salaries and Wages, Professional					0	0.0%	
2003	019F	045	30	2357	099	99	520	010	5110	003	01	Salaries and Wages, Professional					0	0.0%	
2003	019F	045	40	2357	099	99	520	010	5110	003	01	Salaries and Wages, Profession	0	0	0	0	0	0.0%	
Total													0	0	0	500,900	500,900	100.0%	

FY11 School Committee Budget
Needham Public Schools
Federal Grant: US EPA Environmental Education

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	0	24,480	24,480	100.0%	55.0%
Purchase of Service Expense	0	0	0	2,000	2,000	100.0%	4.5%
Capital	0	0	0	18,030	18,030	100.0%	40.5%
Total	0	0	0	44,510	44,510	100.0%	100.0%

Budget Overview:

The overall purpose of this Environmental Protection Agency Environmental Education two-year federal grant program is to provide seed money to support environmental education projects that increase the public's awareness about environmental issues and provide them with skills to take responsible actions to protect the environment. The grant awarded to Needham will support the Eco-Explorers Program of the Needham Science Center. The Eco-Explorers program will link school curriculum to local environmental issues such as soil, water, weather, plants, animals, habitat and humans' affect on nature, through inquiry-based exploration. The program also offers environmental field experiences to students in school yards, school neighborhoods, and throughout the Town.

Staffing*:

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

This grant has a \$15,060 (25.28%) local match requirement, which will be met through the time and effort of Science Center staff to support this project. No additional operating budget funds will be required to satisfy this match requirement.

Goals & Objectives:

This grant meets District Goal #1 – advancing standards based learning, and District Goal #3.1 – students engaging in age-appropriate service activities that enable them to contribute to or act on local or global social needs and provide them with opportunities to develop social, civic and academic skills through reflection and analysis of their efforts.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$44,510, based on Needham's allocation.

Line Item Detail:

The FY11 line item budget for the Environmental Education grant is presented below.

Federal Grant: US EPA Environmental Education Grant

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08	FY09	FY10	FY11	\$	%
													Actual	Actual	Budget	Budget	Incl/Decr	Incl/Decr
2003	020F	050	21	2315	035	99	520	010	5110	003	01	Salaries and Wages, Professional				1,600	1,600	100.0%
2003	020F	050	21	2325	035	99	520	010	5126	003	03	Salaries and Wages, Substitutes				1,296	1,296	100.0%
2003	020F	050	21	2357	035	99	520	010	5110	003	01	Salaries and Wages, Professional				2,000	2,000	100.0%
2003	020F	050	21	2357	035	99	520	020	5300	003	04	Professional & Technical				400	400	100.0%
2003	020F	050	21	2357	035	99	520	030	5510	003	05	Educational Supplies				581	581	100.0%
2003	020F	050	21	2430	035	99	520	030	5510	003	05	Educational Supplies				3,025	3,025	100.0%
2003	020F	050	21	2440	035	99	520	020	5300	003	04	Professional & Technical				0	0	0.0%
2003	020F	050	22	2315	035	99	520	010	5110	003	01	Salaries and Wages, Professional				1,600	1,600	100.0%
2003	020F	050	22	2325	035	99	520	010	5126	003	03	Salaries and Wages, Substitutes				1,296	1,296	100.0%
2003	020F	050	22	2357	035	99	520	010	5110	003	01	Salaries and Wages, Professional				2,000	2,000	100.0%
2003	020F	050	22	2357	035	99	520	020	5300	003	04	Professional & Technical				400	400	100.0%
2003	020F	050	22	2357	035	99	520	030	5510	003	05	Educational Supplies				581	581	100.0%
2003	020F	050	22	2430	035	99	520	030	5510	003	05	Educational Supplies				3,025	3,025	100.0%
2003	020F	050	22	2440	035	99	520	020	5300	003	04	Professional & Technical				0	0	0.0%
2003	020F	050	23	2315	035	99	520	010	5110	003	01	Salaries and Wages, Professional				1,600	1,600	100.0%
2003	020F	050	23	2325	035	99	520	010	5126	003	03	Salaries and Wages, Substitutes				1,296	1,296	100.0%
2003	020F	050	23	2357	035	99	520	010	5110	003	01	Salaries and Wages, Professional				2,000	2,000	100.0%
2003	020F	050	23	2357	035	99	520	020	5300	003	04	Professional & Technical				400	400	100.0%
2003	020F	050	23	2357	035	99	520	030	5510	003	05	Educational Supplies				581	581	100.0%
2003	020F	050	23	2430	035	99	520	030	5510	003	05	Educational Supplies				3,025	3,025	100.0%
2003	020F	050	23	2440	035	99	520	020	5300	003	04	Professional & Technical				0	0	0.0%
2003	020F	050	24	2315	035	99	520	010	5110	003	01	Salaries and Wages, Professional				1,600	1,600	100.0%
2003	020F	050	24	2325	035	99	520	010	5126	003	03	Salaries and Wages, Substitutes				1,296	1,296	100.0%
2003	020F	050	24	2357	035	99	520	010	5110	003	01	Salaries and Wages, Professional				2,000	2,000	100.0%
2003	020F	050	24	2357	035	99	520	020	5300	003	04	Professional & Technical				400	400	100.0%
2003	020F	050	24	2357	035	99	520	030	5510	003	05	Educational Supplies				581	581	100.0%
2003	020F	050	24	2430	035	99	520	030	5510	003	05	Educational Supplies				3,025	3,025	100.0%
2003	020F	050	24	2440	035	99	520	020	5300	003	04	Professional & Technical				0	0	0.0%
2003	020F	050	25	2315	035	99	520	010	5110	003	01	Salaries and Wages, Professional				1,600	1,600	100.0%
2003	020F	050	25	2325	035	99	520	010	5126	003	03	Salaries and Wages, Substitutes				1,296	1,296	100.0%
2003	020F	050	25	2357	035	99	520	010	5110	003	01	Salaries and Wages, Professional				2,000	2,000	100.0%
2003	020F	050	25	2357	035	99	520	020	5300	003	04	Professional & Technical				400	400	100.0%
2003	020F	050	25	2357	035	99	520	030	5510	003	05	Educational Supplies				581	581	100.0%
2003	020F	050	25	2430	035	99	520	030	5510	003	05	Educational Supplies				3,025	3,025	100.0%
2003	020F	050	25	2440	035	99	520	020	5300	003	04	Professional & Technical				0	0	0.0%
Total													0	0	0	44,510	44,510	100.0%
													0	0	0			

FY11 School Committee Budget
Needham Public Schools
State Grant: Special Education Circuit Breaker

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary					0	0.0%	0.0%
Purchase of Service Expense	1,347,855	1,315,998	838,382	683,817	-154,565	-18.4%	100.0%
Capital	0	0	0	0	0	0.0%	0.0%
Total	1,347,855	1,315,998	838,382	683,817	-154,565	-18.4%	100.0%

Budget Overview:

In FY04 the "Circuit Breaker" program was voted by the State Legislature, replacing the former "50/50" program, which reimbursed districts for 50% of the cost of special education students placed in residential settings. The purpose of the Circuit Breaker program was to help districts pay for unexpected expenditures, during the year in which the increase occurred, and provide more state funding for special education expenses. The formula voted by the State Legislature calls for districts to receive 75% of their costs exceeding an amount equal to four times the state foundation budget per pupil. (In FY11, this amount is budgeted to be \$41,136.) However, because Circuit Breaker reimbursements are subject to appropriation, the actual reimbursement percentage has varied. In FY04, the State reimbursed districts at 35%. Between FY05 – FY08, the program was fully-funded at 75%. Since FY09, however, the reimbursement rate has dropped due to state budget constraints. In FY09, Circuit Breaker was funded at 72%, compared to a 75% budget assumption. In FY10, the budget assumed a 72% reimbursement rate, but funding was slashed to 40%, creating a \$652,473 funding shortfall, that was 'backfilled' by federal stimulus grant funds in FY10.

The FY11 budget assumes that the 40% reimbursement rate will remain in effect, resulting in an estimated state Circuit Breaker payment of \$683,817. Federal stimulus and other one-time budget funds totaling \$615,900 have been set aside to 'bridge the funding gap in FY11' and reduce the local funding requirement to \$2,636,364.

Staffing:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

No staff are funded by special education circuit breaker funds,

Critical Issues:

The most critical issue for the Circuit Breaker Program is reduced state funding, due to budget constraints. The FY11 budget assumes a 40% reimbursement rate (or \$683,817), and a projected four-times-foundation threshold of \$41,136. The actual funding level will be determined by October, 2010, and could be more or less than the anticipated amount.

Goals & Objectives:

The Circuit Breaker program fits within the District's larger goals of providing standards based education for students (Goal 1) and promoting student wellness/social emotional learning (Goal 2.)

Funding Recommendation:

The FY11 budget recommendation for this grant is \$683,817, which represents a \$154,565 (18.4%) decrease from FY10. This recommendation is based on an anticipated reimbursement percentage of 40% (of FY10 estimated net claims totaling \$1,709,544.

Line Item Detail:

The FY11 line item budget for the Circuit Breaker grant is presented on the attached pages.

State Grant: Special Education Circuit Breaker

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08	FY09	FY10	FY11	\$	%
													Actual	Actual	Budget	Budget	Inc/(Dec)	Inc/(Dec)
													11,300	81,008	0	10,662	10,662	100.0%
2004	001S	065	99	9100	099	99	520	020	5320	003	99	Tuition - Public	399,874	254,828	300,000	100,974	-199,026	-66.3%
2004	001S	065	99	9200	099	99	520	020	5320	003	99	Tuition - Private Out of State	873,195	949,904	503,382	571,705	68,323	13.6%
2004	001S	065	99	9300	099	99	520	020	5320	003	99	Tuition - Private In State	63,486	30,258	35,000	477	-34,523	-98.6%
2004	001S	065	99	9400	099	99	520	020	5320	003	99	Tuition - Collaborative						
Total													1,347,855	1,315,998	838,382	683,817	-154,565	-18.4%

FY11 School Committee Budget
Needham Public Schools
State Grant: METCO/ 317

Expenditures by Line Item	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)	% Total FY11
Salary	467,877	494,249	477,202	451,262	-25,940	-5.4%	58.9%
Purchase of Service Expense	326,373	292,313	280,641	266,938	-13,703	-4.9%	34.8%
Capital	75,907	53,313	40,798	48,362	7,564	18.5%	6.3%
	0	0	0	0	0	0.0%	0.0%
Total	870,157	839,875	798,641	766,561	-32,080	-4.0%	100.0%

Budget Overview:

The purpose of the state-funded METCO program is to promote desegregation in the Boston and Springfield public schools, to increase diversity in METCO receiving districts, and enhance educational opportunity and academic achievements for METCO students. In addition, the METCO program provides students of participating school districts the opportunity to experience the advantages of learning and working in a racially, ethnically and linguistically diverse setting. Funding for FY11 is based upon October 2009 METCO enrollment, as determined by SIMS reporting to the DOE (147 for Needham.) Grants consist of a \$3,132 per pupil allotment for instructional and support services and a base transportation allotment. Funds may be used for local district costs incurred as a result of the presence of METCO students, METCO transportation costs, and for supplemental services that will contribute in a measurable way to enhanced educational opportunity and academic achievement, as well as diversity achievement.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators	4.0	4.0	4.0	4.1	0.1
Teachers	1.5	1.5	1.0	0.0	(1.0)
Aides	3.0	5.0	4.0	4.0	
Clerical	1.0	1.0	1.0	1.0	
Total	9.5	11.5	10.0	9.1	(0.9)

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The critical issue for this grant is reduced funding from the State, due to the state budget cutbacks in FY09, FY10 and FY11. Since FY09, the budget allocation has been reduced from \$886,157 to \$766,561. The FY11 allocation represents a reduction of \$32,080 (4.2%) from the FY10 amount. The reduction in funds has caused 1.5 teaching positions, formerly funded by the grant, to be cut from the grant budget. Federal stimulus funds allowed Needham to continue these positions in FY10; for FY11, these positions have been incorporated within the operating budget.

Goals & Objectives:

This grant supports District Goals 1-3, related to advancing a standards based curriculum, developing the social and emotional skills of students, and promoting active citizenship.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$766,561, which represents a \$32,080 (4.0%) reduction from FY10. As a result of this reduction, a full-time classroom teacher at Hillside (previously funded from the grant) was cut from the grant and absorbed into the FY11 operating budget. This reduction is partially offset by a small, 0.1 FTE increase in Assistant Principal hours at Broadmeadow School. (The increase in the Assistant Principal's assignment from 0.5 FTE to 0.6 FTE is needed to provide additional management for the school, whose enrollment in FY11 is budgeted to be 590 students.)

Line Item Detail:

The FY11 line item budget for the METCO grant is presented on the attached pages.

State Grant: METCO/ 317

Fund	Dept	Pam	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Code	Line Item Description	FY08	FY09	FY10	FY11	\$	%
													Actual	Actual	Budget	Budget	Inc/Dec	Inc/Dec
2004	002S	055	10	2110	099	99	520	010	5110	004	01	Salaries and Wages, Profession	80,398	83,942	83,173	84,778	1,605	1.9%
2004	002S	055	10	2110	099	99	520	010	5110	004	02	Salaries and Wages, Clerical	33,130	33,659	34,399	36,997	2,598	7.6%
2004	002S	055	10	2110	099	99	520	010	5146	004	02	Salaries and Wages, Clerical Lo	500	500	500	750	250	50.0%
2004	002S	055	10	2110	099	99	520	030	5420	004	05	Office Supplies	2,137	1,680	2,900	900	-2,000	-69.0%
2004	002S	055	10	2110	099	99	520	030	5710	004	06	In-State Travel	551	11	596	568	-28	-4.7%
2004	002S	055	10	2120	099	99	520	010	5110	004	01	Salaries and Wages, Profession	823	4,431	6,238	2,800	-3,438	-55.1%
2004	002S	055	10	2305	099	99	520	010	5110	004	01	Salaries and Wages, Profession	3,603	6,685	0	2,800	2,800	100.0%
2004	002S	055	10	2330	099	99	520	010	5110	004	03	Salaries and Wages, Instruction	6,796	0	0	0	0	0.0%
2004	002S	055	10	2330	099	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	7,493	0	5,960	5,960	100.0%
2004	002S	055	10	2357	099	99	520	010	5110	004	01	Salaries and Wages, Professional	0	0	0	1,100	1,100	100.0%
2004	002S	055	10	2357	099	99	520	020	5380	004	04	Other Purchased Services	14	0	0	0	0	0.0%
2004	002S	055	10	2357	099	99	520	030	5580	004	05	Other Supplies	1,697	0	0	0	0	0.0%
2004	002S	055	10	2357	099	99	520	030	5710	004	06	In-State Travel	5,769	3,500	0	0	0	0.0%
2004	002S	055	10	2357	099	99	520	030	5730	004	06	Dues and Memberships	25,300	21,908	1,500	0	-1,500	-100.0%
2004	002S	055	10	2357	099	99	520	030	5780	004	06	All Other Expenses	915	1,126	0	0	0	0.0%
2004	002S	055	10	2410	099	99	520	030	5517	004	05	Textbooks/ Workbooks	0	0	0	0	0	0.0%
2004	002S	055	10	2415	099	99	520	030	5512	004	05	Instr. Mat/Clstrn Lib & Ref - Teaching Aids	0	0	0	0	0	0.0%
2004	002S	055	10	2430	099	99	520	030	5510	004	05	Educational Supplies	5,141	1,576	675	675	0	0.0%
2004	002S	055	10	2440	099	99	520	010	5110	004	01	Salaries and Wages, Profession	160	0	0	1,000	1,000	100.0%
2004	002S	055	10	2440	099	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	0	500	0	-500	-100.0%
2004	002S	055	10	2440	099	99	520	020	5320	004	04	Tuition	34,459	0	3,900	0	-3,900	-100.0%
2004	002S	055	10	2440	099	99	520	020	5345	004	04	Printing & Binding	3,057	1,579	1,000	1,000	0	0.0%
2004	002S	055	10	2440	099	99	520	020	5380	004	04	Other Purchased Services	5,265	0	2,000	0	-2,000	-100.0%
2004	002S	055	10	2440	099	99	520	030	5710	004	06	In-State Travel	0	0	500	250	-250	-50.0%
2004	002S	055	10	2440	099	99	520	030	5780	004	06	All Other Expenses	3,935	5,000	5,000	1,200	-3,800	-76.0%
2004	002S	055	10	2430	099	99	520	030	5510	004	05	Educational Supplies	403	0	0	0	0	0.0%
2004	002S	055	10	2451	099	99	520	030	5525	004	05	Instructional Technology	0	0	0	0	0	0.0%
2004	002S	055	10	2800	099	99	520	010	5110	004	01	Salaries and Wages, Professional	0	0	0	0	0	0.0%
2004	002S	055	10	3300	099	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	0	0	1,260	1,260	100.0%
2004	002S	055	21	2120	090	99	520	010	5110	004	01	Salaries and Wages, Profession	8,069	8,274	8,482	8,566	84	1.0%
2004	002S	055	21	2305	090	99	520	010	5110	004	01	Salaries and Wages, Profession	17,808	0	0	0	0	0.0%
2004	002S	055	21	2330	090	99	520	010	5110	004	03	Salaries and Wages, Instruction	3,411	20,795	22,418	21,249	-1,169	-5.2%
2004	002S	055	21	2430	090	99	520	030	5510	004	05	Educational Supplies	393	1,463	525	400	-125	-23.8%
2004	002S	055	21	2357	090	99	520	010	5110	004	01	Salaries and Wages, Permanent Positions	0	-212	0	80	80	100.0%
2004	002S	055	21	2120	090	99	520	030	5710	004	06	In-State Travel	40	50	50	75	25	50.0%
2004	002S	055	21	2210	090	99	520	010	5110	004	01	Salaries and Wages, Professional	0	0	0	10,026	10,026	100.0%
2004	002S	055	21	2357	090	99	520	020	5380	004	04	Other Purchased Services	0	0	0	338	338	100.0%
2004	002S	055	21	2357	090	99	520	030	5580	004	05	Other Supplies	58	0	0	0	0	0.0%
2004	002S	055	21	2357	090	99	520	030	5710	004	06	In-State Travel	0	586	586	0	-586	-100.0%
2004	002S	055	21	2357	090	99	520	030	5730	004	06	Dues and Memberships	0	212	100	0	-100	-100.0%
2004	002S	055	21	2357	090	99	520	030	5780	004	06	All Other Expenses	0	0	0	0	0	0.0%
2004	002S	055	21	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	400	400	400	0	0.0%
2004	002S	055	21	2440	090	99	520	020	5320	004	04	Tuition	253	0	0	0	0	0.0%
2004	002S	055	22	2120	090	99	520	020	5380	004	04	Other Purchased Services	0	0	0	1,013	1,013	100.0%
2004	002S	055	22	2305	090	99	520	010	5110	004	01	Salaries and Wages, Profession	8,069	8,274	8,482	8,566	84	1.0%
2004	002S	055	22	2305	090	99	520	010	5110	004	01	Salaries and Wages, Permanent Positions	0	0	0	0	0	0.0%
2004	002S	055	22	2330	090	99	520	010	5110	004	03	Salaries and Wages, Instruction	28,404	27,130	25,495	26,229	734	2.9%
2004	002S	055	22	2430	090	99	520	030	5510	004	05	Educational Supplies	385	246	250	200	-50	-20.0%
2004	002S	055	22	2357	090	99	520	020	5380	004	04	Other Purchased Services	0	58	58	338	338	100.0%
2004	002S	055	22	2357	090	99	520	030	5580	004	05	Other Supplies	0	0	0	0	0	0.0%
2004	002S	055	22	2440	090	99	520	020	5320	004	04	Tuition	1,800	0	0	0	0	0.0%
2004	002S	055	22	2357	090	99	520	010	5110	004	01	Salaries and Wages, Professional	0	0	0	80	80	100.0%
2004	002S	055	22	2120	090	99	520	030	5710	004	06	In-State Travel	26	50	50	75	25	50.0%
2004	002S	055	22	2357	090	99	520	030	5710	004	06	In-State Travel	14	586	586	0	-586	-100.0%
2004	002S	055	22	2357	090	99	520	030	5730	004	06	Dues and Memberships	0	100	100	0	-100	-100.0%
2004	002S	055	22	2357	090	99	520	030	5780	004	06	All Other Expenses	0	0	0	0	0	0.0%
2004	002S	055	22	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	400	400	400	0	0.0%
2004	002S	055	22	2440	090	99	520	020	5320	004	04	Tuition	253	0	0	0	0	0.0%
2004	002S	055	22	2440	090	99	520	020	5380	004	04	Other Purchased Services	0	0	0	1,013	1,013	100.0%
2004	002S	055	23	2120	090	99	520	010	5110	004	01	Salaries and Wages, Profession	8,069	8,274	8,482	8,566	84	1.0%
2004	002S	055	23	2120	090	99	520	030	5710	004	06	In-State Travel	26	50	50	75	25	50.0%
2004	002S	055	23	2305	090	99	520	010	5110	004	01	Salaries and Wages, Profession	51,770	50,001	50,000	0	-50,000	-100.0%
2004	002S	055	23	2330	090	99	520	010	5110	004	03	Salaries and Wages, Instruction	27,121	29,468	31,104	28,246	-2,858	-9.2%
2004	002S	055	23	2330	090	99	520	010	5146	004	03	Salaries and Wages, Instructional Asst. Longevity	0	0	0	300	300	100.0%
2004	002S	055	23	2430	090	99	520	030	5510	004	05	Educational Supplies	301	744	775	560	-215	-27.7%
2004	002S	055	23	2357	090	99	520	020	5380	004	04	Other Purchased Services	0	58	58	338	338	100.0%
2004	002S	055	23	2357	090	99	520	030	5580	004	05	Other Supplies	0	0	0	0	0	0.0%
2004	002S	055	23	2357	090	99	520	010	5110	004	01	Salaries and Wages, Professional	0	0	0	80	80	100.0%
2004	002S	055	23	2455	090	99	520	030	5524	004	05	Instructional Software	0	0	0	0	0	0.0%
2004	002S	055	23	2357	090	99	520	030	5710	004	06	In-State Travel	14	636	636	0	-636	-100.0%
2004	002S	055	23	2357	090	99	520	030	5730	004	06	Dues and Memberships	0	100	100	0	-100	-100.0%
2004	002S	055	23	2357	090	99	520	030	5780	004	06	All Other Expenses	0	0	0	0	0	0.0%
2004	002S	055	23	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.	0	400	400	400	0	0.0%
2004	002S	055	23	2440	090	99	520	020	5320	004	04	Tuition	253	0	0	0	0	0.0%
2004	002S	055	23	2440	090	99	520	020	5380	004	04	Other Purchased Services	0	0	0	1,013	1,013	100.0%
2004	002S	055	24	2120	090	99	520	010	5110	004	01	Salaries and Wages, Profession	8,069	8,				

State Grant: METCO/ 317

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08	FY09	FY10	FY11	\$	%	
													Actual	Actual	Budget	Budget	Incl/Decr	Incl/Decr	
2004	002S	055	24	2357	090	99	520	010	5110	004	01	Salaries and Wages, Permanent Positions					0	0	0.0%
2004	002S	055	24	2357	090	99	520	030	5580	004	05	Other Supplies		58			0	0	0.0%
2004	002S	055	24	2357	090	99	520	030	5710	004	06	In-State Travel	9	14	636	0	-636	-100.0%	
2004	002S	055	24	2357	090	99	520	030	5710	004	06	In-State Travel				0	0	0.0%	
2004	002S	055	24	2357	090	99	520	030	5730	004	06	Dues and Memberships			100	0	-100	-100.0%	
2004	002S	055	24	2357	090	99	520	030	5780	004	06	All Other Expenses				0	0	0.0%	
2004	002S	055	24	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.		400	400	80	320	-80.0%	
2004	002S	055	24	2440	090	99	520	020	5320	004	04	Tuition		253		400	400	100.0%	
2004	002S	055	24	2440	090	99	520	020	5380	004	04	Other Purchased Services				1,013	1,013	100.0%	
2004	002S	055	25	2120	090	99	520	010	5110	004	01	Salaries and Wages, Profession	8,066	8,276	8,482	8,566	84	1.0%	
2004	002S	055	25	2120	090	99	520	030	5710	004	06	In-State Travel			26	75	25	50.0%	
2004	002S	055	25	2305	090	99	520	010	5110	004	03	Salaries and Wages, Professional		24,670	875	0	-875	-100.0%	
2004	002S	055	25	2330	090	99	520	010	5110	004	03	Salaries and Wages, Professional	2,679	365		0	0	0.0%	
2004	002S	055	25	2430	090	99	520	030	5510	004	05	Educational Supplies	169			200	200	100.0%	
2004	002S	055	25	2357	090	99	520	020	5380	004	04	Other Purchased Services				338	338	100.0%	
2004	002S	055	25	2357	090	99	520	030	5580	004	05	Other Supplies		58		0	0	0.0%	
2004	002S	055	25	2357	090	99	520	010	5110	004	01	Salaries and Wages, Professional				80	80	100.0%	
2004	002S	055	25	2357	090	99	520	030	5580	004	05	Other Supplies	497			0	0	0.0%	
2004	002S	055	25	2357	090	99	520	030	5710	004	06	In-State Travel	110	14	586	50	-536	-91.5%	
2004	002S	055	25	2430	090	99	520	030	5510	004	05	Educational Supplies		384		0	0	0.0%	
2004	002S	055	25	2430	090	99	520	030	5510	004	05	Educational Supplies	19			0	0	0.0%	
2004	002S	055	25	2357	090	99	520	030	5710	004	06	In-State Travel				0	-300	-100.0%	
2004	002S	055	25	2357	090	99	520	030	5730	004	06	Dues and Memberships			100	0	0	0.0%	
2004	002S	055	25	2357	090	99	520	030	5780	004	06	All Other Expenses				0	-100	-100.0%	
2004	002S	055	25	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.		800	400	400	0	0.0%	
2004	002S	055	25	2440	090	99	520	020	5320	004	04	Tuition		253		0	0	0.0%	
2004	002S	055	25	2440	090	99	520	020	5380	004	04	Other Purchased Services				1,013	1,013	100.0%	
2004	002S	055	26	2120	090	99	520	010	5110	004	01	Salaries and Wages, Professional			17,350	17,698	348	2.0%	
2004	002S	055	26	2120	090	99	520	010	5146	004	01	Salaries and Wages, Professional Longevity				67	67	100.0%	
2004	002S	055	26	2120	090	99	520	030	5710	004	06	In-State Travel				67	67	100.0%	
2004	002S	055	26	2330	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.			1,500	250	183	273.1%	
2004	002S	055	26	2305	090	99	520	010	5110	004	01	Salaries and Wages, Professional				0	-1,500	-100.0%	
2004	002S	055	26	2357	090	99	520	030	5710	004	06	In-State Travel				0	0	0.0%	
2004	002S	055	26	2357	090	99	520	020	5380	004	04	Other Purchased Services				586	0	-586	-100.0%
2004	002S	055	26	2357	090	99	520	010	5110	004	01	Salaries and Wages, Professional				338	338	100.0%	
2004	002S	055	26	2430	090	99	520	030	5510	004	05	Educational Supplies				0	0	0.0%	
2004	002S	055	26	2430	090	99	520	030	5730	004	06	Dues and Memberships			475	240	-235	-49.5%	
2004	002S	055	26	2440	090	99	520	030	5780	004	06	All Other Expenses				0	0	0.0%	
2004	002S	055	26	2440	090	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.			335	0	-335	-100.0%	
2004	002S	055	26	2440	090	99	520	020	5380	004	04	Other Purchased Services				335	335	100.0%	
2004	002S	055	30	2120	099	99	520	010	5110	004	01	Salaries and Wages, Profession	49,499	50,457	35,225	35,402	177	0.5%	
2004	002S	055	30	2120	099	99	520	010	5146	004	01	Salaries and Wages, Professional Longevity				133	133	100.0%	
2004	002S	055	30	2120	099	99	520	030	5710	004	06	In-State Travel				0	0	0.0%	
2004	002S	055	30	2305	099	99	520	010	5110	004	01	Salaries and Wages, Professional			33	0	-33	-100.0%	
2004	002S	055	30	2330	099	99	520	010	5110	004	03	Salaries and Wages, Instruction	5,516	3,902	2,375	4,700	2,325	97.9%	
2004	002S	055	30	2353	099	99	520	010	5110	004	01	Salaries and Wages, Professional				0	0	0.0%	
2004	002S	055	30	2357	099	99	520	020	5380	004	04	Other Purchased Services				400	400	100.0%	
2004	002S	055	30	2357	099	99	520	030	5710	004	06	In-State Travel	111	480	586	338	338	100.0%	
2004	002S	055	30	2357	099	99	520	030	5730	004	06	Dues and Memberships				0	-586	-100.0%	
2004	002S	055	30	2357	099	99	520	030	5780	004	06	All Other Expenses				500	0	-500	-100.0%
2004	002S	055	30	2430	099	99	520	030	5510	004	05	Educational Supplies				165	0	-165	-100.0%
2004	002S	055	30	2415	099	99	520	030	5512	004	05	Instr. Mat/Clism Lib & Ref - Teaching Aids	911	771	825	400	-425	-51.5%	
2004	002S	055	30	2440	099	99	520	010	5110	004	03	Salaries and Wages, Instruction				0	0	0.0%	
2004	002S	055	30	2440	090	99	520	020	5380	004	04	Other Purchased Services	1,000			0	0	0.0%	
2004	002S	055	30	2440	099	99	520	030	5780	004	06	All Other Expenses	7,547			1,013	1,013	100.0%	
2004	002S	055	40	2120	099	99	520	010	5110	004	01	Salaries and Wages, Profession	49,499	51,517	52,576	53,102	526	1.0%	
2004	002S	055	40	2120	099	99	520	030	5710	004	06	In-State Travel			50	0	-50	-100.0%	
2004	002S	055	40	2305	099	99	520	010	5110	004	01	Salaries and Wages, Professional				0	0	0.0%	
2004	002S	055	40	2310	099	99	520	010	5110	004	01	Salaries and Wages, Professional				0	0	0.0%	
2004	002S	055	40	2330	099	99	520	010	5110	004	03	Salaries and Wages, Instruction	9,595	4,238	4,125	4,700	575	13.9%	
2004	002S	055	40	2357	099	99	520	010	5110	004	01	Salaries and Wages, Professional				400	400	100.0%	
2004	002S	055	40	2357	099	99	520	020	5380	004	04	Other Purchased Services				338	338	100.0%	
2004	002S	055	40	2357	099	99	520	030	5710	004	06	In-State Travel				586	0	-586	-100.0%
2004	002S	055	40	2357	099	99	520	030	5730	004	06	Dues and Memberships		494		500	0	-500	-100.0%
2004	002S	055	40	2357	099	99	520	030	5780	004	06	All Other Expenses				500	0	-500	-100.0%
2004	002S	055	40	2430	099	99	520	030	5510	004	05	Educational Supplies	886	470	775	660	-115	-14.8%	
2004	002S	055	40	2440	099	99	520	020	5380	004	04	Other Purchased Services	203			1,013	1,013	100.0%	
2004	002S	055	40	2440	099	99	520	020	5320	004	04	Tuition		203	2,000	0	-2,000	-100.0%	
2004	002S	055	40	2440	099	99	520	020	5330	004	04	Regular Pupil Transportation				250	250	100.0%	
2004	002S	055	40	2357	099	99	520	030	5580	004	05	Other Supplies	563			0	0	0.0%	
2004	002S	055	40	3200	099	99	520	010	5129	004	03	Nursing Subs				0	0	0.0%	
2004	002S	055	99	2330	099	99	520	010	5110	004	03	Salaries and Wages, Instructional Asst.			1,508	0	-1,508	-100.0%	
2004	002S	055	99	3300	099	99	520	010	5110	004	03	Salaries and Wages, Instruction	23,961	23,344	34,219	35,134	915	2.7%	
2004	002S	055	99	3300	099	99	520	010	5120	004	03	Salaries and Wages, Overtime				0	0	0.0%	
2004	002S	055	99	3300	099	99	520	010	5126	004	03	Salaries and Wages, Substitutes				2,060	2,060	100.0%	
2004	002S	055	99	3300	099	99	520	020	5330	004	04	Regular Pupil Transportation	269,116	287,621	271,541	253,460	-18,081	-6.7%	
2004	002S	055	99	3300	099	99	520	020	5340	004	04	Communication				250	250	100.0%	
2004	002S	055	99	5350	099	99	520	020	5270	004	99	Rentals and Leases	12,460	0	200	300	100	49.8%	
2004	002S	055	99	5600	099	99	520	030	5780	004	99	All Other							

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FY11 School Committee Budget
Needham Public Schools
State Grant: Essential School Health

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	68,579	93,470	106,584	109,880	3,296	3.1%	90.5%
Purchase of Service Expense	19,765	400	0	0	0	0.0%	0.0%
Capital	7,184	54,020	11,136	11,480	344	3.1%	9.5%
	0	0	0	0	0	0.0%	0.0%
Total	95,527	147,890	117,720	121,360	3,640	3.1%	100.0%

Budget Overview:

This five-year grant (which ends in FY13) provides funds to hire nurses and health service program support staff. The current year (FY10) grant funds a 0.1 nurse at St. Joseph's School, and 1.75 District nurses. Needham shares these funds with other area schools. In FY10 the allocations to other schools are as: Medfield Public Schools (\$3,977), Millis Public Schools (\$3,977), Walker School of Needham (\$3,181), and St. Joseph Parish School of Needham (\$11,136.) Needham's share of the FY10 grant is \$95,449. The grant must be re-authorized annually by the State.

Staffing*:

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers	1.1	1.7	1.85	1.95	0.1
Aides					
Clerical	0.86	0.8			
Total	1.96	2.5	1.85	1.95	0.1

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The critical issue for this grant is reduced funding from the State, which has reduced Needham's annual allocation from \$148,000 in FY09 to \$121,360 in FY10, a cut of 18%. The \$121,360 FY11 allocation was divided into a regular ESH Grant (\$117,720) and an ESH-H1N1 prevention grant (\$3,640.)

Goals & Objectives:

The ESH grant supports the assumptions of NPS, including: partnership and collaboration with the family and community essential to student health; infrastructure to provide a safe and secure school program and learning environment; financial and administrative planning to meet students' health needs; and human resources, that recruit and sustain highly qualified staff; supporting the student; nurse ratio as recommended by MDPH. School health supports the health, social and emotional development of students.

Funding Recommendation:

As of this writing, Needham's FY11 grant allocation is not yet known. The preliminary budget assumes level funding from the prior year (including the allocation for H1N1 prevention activities) at \$121,360.

Line Item Detail:

The FY11 line item budget for the Enhanced Student Health grant is presented on the attached pages.

State Grant: Enhanced Student Health

Fund	Dept	Pgm	Bldr	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2004	005S	060	10	3200	099	99	520	010	5110	004	99	Salaries and Wages, Profession	9,602	70,772	11,136	11,480	344	3.1%
2004	005S	060	10	3200	099	99	520	010	5110	004	99	Salaries and Wages, Profession	14,029	22,698			0	0.0%
2004	005S	060	10	3200	099	99	520	010	5129	004	99	Nursing Subs					0	0.0%
2004	005S	060	10	3200	099	99	520	020	5300	004	99	Professional and Technical	17,390				0	0.1
2004	005S	060	10	3200	099	99	520	020	5345	004	99	Printing & Binding		400			0	0.0
2004	005S	060	10	3200	099	99	520	020	5380	004	99	Other Purchased Services	2,375				0	0.0%
2004	005S	060	10	3200	099	99	520	030	5500	004	99	Medical and Surgical Supplies	6,773	4,989	4,016	4,360	344	8.6%
2004	005S	060	10	3200	099	99	520	030	5524	004	99	Instructional Software		14,070	1,847	1,847	0	0.0%
2004	005S	060	10	3200	099	99	520	030	5525	004	99	Instructional Technology		29,899	4,523	4,523	0	0.0%
2004	005S	060	10	3200	099	99	520	030	5710	004	99	In-State Travel	261	4,012	750	750	0	0.0%
2004	005S	060	10	3200	099	99	520	030	5730	004	99	Dues and Memberships		1,050			0	0.0%
2004	005S	060	10	3200	099	99	520	030	5780	004	99	All Other Expenses	150				0	0.0%
2004	005S	060	21	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	21	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	22	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	22	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	23	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	23	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	24	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	24	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	25	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	25	3200	090	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	30	3200	099	99	520	010	5110	004	99	Salaries and Wages, Professional			46,244	46,244	0	0.0%
2004	005S	060	30	3200	099	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	40	3200	099	99	520	010	5110	004	99	Salaries and Wages, Profession	36,304		49,204	52,156	2,952	6.0%
2004	005S	060	40	3200	099	99	520	010	5129	004	99	Nursing Subs	8,644				0	0.0%
2004	005S	060	40	3200	099	99	520	010	5110	004	99	Salaries and Wages, Professional					0	0.0%
2004	005S	060	50	3200	090	99	520	010	5110	004	99	Salaries and Wages, Profession	0	0	0	0	0	0.0%
Total													95,527	147,890	117,720	121,360	3,640	3.1%

FY11 School Committee Budget
Needham Public Schools
State Grant: Essential School Health H1N1

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	0	0	3,296	0	-3,296	-100.0%	0.0%
Purchase of Service	0	0	0	0	0	0.0%	0.0%
Expense	0	0	345	0	-345	-100.0%	0.0%
Capital	0	0	0	0	0	0.0%	0.0%
Total	0	0	3,641	0	-3,641	-100.0%	0.0%

Budget Overview:

This one-year grant represents funding reallocated from the regular Essential Student Health grant in FY10 to engage in H1N1 prevention and inoculation activities. Needham shares these funds with other area schools. The allocations to other schools are as: Medfield Public Schools (\$123), Millis Public Schools (\$123), Walker School of Needham (\$99), and St. Joseph Parish School of Needham (\$344.) Needham's share of the FY10 grant is \$2,952.

Staffing*:

	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>Inc/(Dec)</u>
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant also funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

FY10 was the final funding year for this grant.

Goals & Objectives:

The ESH grant supports the assumptions of NPS, including: partnership and collaboration with the family and community essential to student health; infrastructure to provide a safe and secure school program and learning environment; financial and administrative planning to meet students' health needs; and human resources, that recruit and sustain highly qualified staff; supporting the student:nurse ratio as recommended by MDPH. School health supports the health, social and emotional development of students.

Funding Recommendation:

The FY11 funding recommendation for this grant is \$0; FY10 was the one-time funding year for this grant.

Line Item Detail:

The FY11 line item budget for the Enhanced Student Health-H1N1 grant is presented on the attached pages.

State Grant: Enhanced Student Health – H1N1

Fund	Dept	Pgm	Bldg	DOE				Act	Object			SchA	Ext	Line Item Description	FY08	FY09	FY10	FY11	\$	%	
				Fun	Code	Code	Code		TM	Code	Code				Obj	Actual	Actual	Budget	Budget	Inc/(Dec)	Inc/(Dec)
2004	006S	060	10	3200	099	99	520	010	5110	004	99	Salaries and Wages, Professional			2,952				-2,952	-100.0%	
2004	006S	060	40	3200	099	99	520	010	5110	004	99	Salaries and Wages, Professional			344				-344	-100.0%	
2004	006S	060	10	3200	099	99	520	030	5500	004	99	Medical and Surgical Supplies	0	0	345		0		-345	-100.0%	
														0	0	3,641		0		-3,641	-100.0

FY11 School Committee Budget
Needham Public Schools
State Grant: Academic Support

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	10,476	11,588	10,165	9,065	-1,100	-10.8%	92.5%
Purchase of Service Expense	0	0	0	0	0	0.0%	0.0%
Capital	2,224	512	735	735	0	0.0%	7.5%
Total	12,700	12,100	10,900	9,800	-1,100	-10.1%	100.0%

Budget Overview:

This grant provides enhanced academic support services for the following students: members of the Classes of 2003-2009 who have not yet met the Competency Determination required for a high school diploma; and members of the Classes of 2010-2013, who scored in the *warning/failing* or *needs improvement* levels (<240) on their most recent English Language Arts and/or Mathematics MCAS and/or the *warning/failing* level (<220) on their most recent Science and Technology/Engineering MCAS. Incoming ninth graders (Class of 2014) who meet the above criteria also are eligible to receive summer services under this grant. These services must supplement, but not supplant, currently funded local state and federal programs. Funding allocations are based upon a formula that incorporates MCAS scores and FY09 funding allocations. Expenditure restrictions apply. This grant funds stipends and supplemental payments to teachers, but no permanent staff.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

The critical issue for this grant is the 11.2% funding reduction for FY11, which will reduce services to students.

Goals & Objectives:

This grant supports District Goal 1, related to advancing a standards based curriculum.

Funding Recommendation:

The FY10 budget recommendation for this grant is \$9,800, which represents a \$1,100 (10.1%) reduction from FY10, due to state budget constraints.

Line Item Detail:

The FY11 line item budget for the Academic Support grant is presented on the attached pages.

State Grant: Academic Support

Fund	Dept	Pgm	Bldg	DOE				Act	TM	Object			SchA	Ext	Line Item Description	FY08	FY09	FY10	FY11	\$	%
				Fun	Code	Code	Code			Code	Code	Code				Code	Code	Code	Actual		
2004	007S	055	40	2305	099	99	520	010	5110	004	01			Salaries and Wages, Professional	9,076	10,688	9,265	8,165	-1,100	0	0.0%
2004	007S	055	40	2315	099	99	520	010	5110	004	01			Salaries and Wages, Profession	1,400	900	900	900	0	0	0.0%
2004	007S	055	40	2330	099	99	520	010	5110	004	03			Salaries and Wages, Professional					0	0	0.0%
2004	007S	055	40	2410	099	99	520	030	5517	004	05			Textbooks/ Workbooks	1,404	256	504	504	0	0	0.0%
2004	007S	055	40	2451	099	99	520	030	5525	004	05			Instructional Technology	557				0	0	0.0%
2004	007S	055	40	5600	099	99	520	030	5780	004	99			All Other Expenses	263	256	231	231	0	0	0.0%
Total															12,700	12,100	10,900	9,800	-1,100	-10.1%	

FY11 School Committee Budget
Needham Public Schools
Local Grant: Metrowest Youth Substance Abuse

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	51,171	13,264	27,783	0	-27,783	-100.0%	0.0%
Purchase of Service Expense	490	875	125	13,416	13,291	10632.8%	100.0%
Capital	0	0	0	0	-5,979	-100.0%	0.0%
Total	52,551	15,865	33,887	13,416	-20,471	-60.4%	100.0%

Budget Overview:

The Metrowest Youth Substance Abuse grant is a multi-year grant from the Metrowest Community Health Care Foundation (MCHCF) to address issues of alcohol and substance abuse in the schools. This grant, the first portion of which was allocated in FY05, enabled the schools to hire a prevention coordinator and support parent education, as well as to provide access to treatment for students and engage in prevention efforts. In FY10, unspent funds from a prior year will be used to match Needham Board of Health funds to hire a part-time prevention coordinator to oversee Town-wide substance abuse prevention initiatives. The multi-year funding provided through this grant has supported access to technical assistance from the Educational Development Corporation (EDC) and helped Needham to ‘jump start’ a wider community response to these issues. As a result, the Town of Needham’s Health Department was awarded a five-year federal Drug Free Communities Grant of \$125,000 per year to continue the work.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides	1.0		1.0	0	(0.5)
Clerical					
Total	1.0		1.0	0	(0.5)

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

FY11 will be the final year of expenditures for this multi-year grant. During FY11, the grant will retain the services of Guiding Good Choices (an evidence-based education program), Parent Support Group (a psycho-educational support group for parents of identified substance abusing youth), and Alcohol Edu~ Outside the Classroom (an online evidence-based alcohol education and prevention course for youth.)

Goals & Objectives:

This grant program supports District Goal 2 of providing general student health and wellness.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$13,416, which expends the remainder of the grant funds.

Line Item Detail:

The FY11 line item budget for the Metrowest Youth Substance Abuse grant is presented on the attached pages.

Local Grant: Metrowest Youth Substance Abuse

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	IM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2552	001L	070	40	2210	099	99	520	030	5420	552	05	Office Supplies	0	155	845	0	-845	-100.0%
2552	001L	070	40	2315	099	99	520	010	5110	552	01	Salaries and Wages, Profession	51,171	13,264	27,783	0	-27,783	-100.0%
2552	001L	070	40	2357	099	99	520	030	5710	552	06	In-State Travel	0	0	0	0	0	0.0%
2552	001L	070	40	2440	099	99	520	020	5341	552	04	Communication - Postage	0	0	0	0	0	0.0%
2552	001L	070	40	2440	099	99	520	020	5345	552	04	Printing & Binding	-500	0	0	0	0	0.0%
2552	001L	070	40	2440	099	99	520	020	5300	552	04	Professional and Technical	0	875	125	3,407	3,282	2625.6%
2552	001L	070	40	2440	099	99	520	020	5380	552	04	Other Purchased Services	990	0	0	10,009	10,009	100.0%
2552	001L	070	40	2440	099	99	520	030	5710	552	06	In-State Travel	0	0	0	0	0	0.0%
2552	001L	070	40	2440	099	99	520	030	5580	552	05	Other Supplies	870	205	0	0	0	0.0%
2552	001L	070	40	5600	099	99	520	030	5780	552	99	All Other Expenses	21	0	0	0	0	0.0%
2552	001L	070	40	1230	099	99	520	030	5524	552	99	Instructional Software	0	1,365	5,135	0	-5,135	-100.0%
													52,551	15,865	33,887	13,416	-20,471	-60.4%

FY11 School Committee Budget
Needham Public Schools
Local Grant: Steps to Success Grant

<u>Expenditures by Line Item</u>	<u>FY08 Actual</u>	<u>FY09 Actual</u>	<u>FY10 Budget</u>	<u>FY11 Budget</u>	<u>\$ Inc/(Dec)</u>	<u>% Inc/(Dec)</u>	<u>% Total FY11</u>
Salary	24,589	14,150	20,207	4,106	-16,101	-79.7%	100.0%
Purchase of Service Expense	0 113	0 143	0 0	0 0	0 0	0.0% 0.0%	0.0% 0.0%
Capital	0	0	0	0	0	0.0%	0.0%
Total	24,702	14,293	20,207	4,106	-16,101	-79.7%	100.0%

Budget Overview:

The Steps to Success grant, which is funded by the Congregational Church of Needham, has provided multi-year mentors to low-income Needham High students. The goal is to help students connect with an adult at school. Mentor/ mentee relationships vary depending on the needs of students, but typically include regular meetings, social activities, coaching on the college process and helping students access available resources.

Staffing*:

	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	Inc/(Dec)
Administrators					
Teachers					
Aides					
Clerical					
Total					

* This grant funds stipends and payments to temporary staff (no FTE.)

Critical Issues:

There are no critical issues for this grant. The Church is engaged in ongoing fundraising to support the activities of this important program.

Goals & Objectives:

This grant program supports District Goal 2.1, which is geared toward developing advisory/mentoring programs.

Funding Recommendation:

The FY11 budget recommendation for this grant is \$4,106, which expends the remainder of the grant funds.

Line Item Detail:

The FY11 line item budget for the Steps to Success grant is presented on the attached pages.

Local Grant: Steps to Success

Fund	Dept	Pgm	Bldg	DOE Fun	Subj Code	Gr Code	Act Code	TM	Object Code	SchA Code	Ext Obj	Line Item Description	FY08 Actual	FY09 Actual	FY10 Budget	FY11 Budget	\$ Inc/(Dec)	% Inc/(Dec)
2552	006L	070	40	2110	099	99	520	010	5110	552	01	Salaries and Wages, Profession	6,909				0	0.0%
2552	006L	070	40	2315	099	99	520	010	5110	552	01	Salaries and Wages, Profession	17,250	3,650			0	0.0%
2552	006L	070	40	2440	099	99	520	010	5110	552	03	Salaries and Wages, Instruction	430	10,500	20,207	4,106	-16,101	-79.7%
2552	006L	070	40	2440	099	99	520	020	5380	552	04	Other Purchased Services	0				0	0.0
2552	006L	070	40	2440	099	99	520	030	5580	552	05	Other Supplies	113	143	0	0	0	0.0%
Total													24,702	14,293	20,207	4,106	-16,101	-79.7%